



**LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK**

DEAN C. LOGAN

Registrar-Recorder/County Clerk

June 26, 2024

TO: Supervisor Lindsey P. Horvath, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Janice Hahn
Supervisor Kathryn Barger

FROM: Dean C. Logan *Dean*
Registrar-Recorder/County Clerk

**NOTICE OF INTENT TO ISSUE WORK ORDER #23-008 EXCEEDING \$300,000
UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP)
ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)**

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Amendment Number Three to Work Order #23-008 (WO #23-008) under VESSMA Category 2 - Election Operations Management and Planning Services with Gartner, Inc. Amendment Number Three will increase WO #23-008 by \$650,000 for an overall sum of \$1,230,000 and extend the period of service for quality assurance oversight over the Election Management System (EMS) implementation project through June 30, 2025.

BACKGROUND

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, Board notice is required for work orders exceeding \$300,000.

SCOPE OF WORK

Additional services provided by Gartner under #23-008 Category 2, Amendment #3 will include:

- 1) Knowledge Transfer and Capacity Building

JUSTIFICATION

Under #23-008 (Category 2), the RR/CC requires EMS Quality Assurance through June 30, 2025.

The County is currently replacing the existing EMS [Data information Management System (DIMS)] which is a with a modern, scalable, and secure EMS that exceeds current system capacity, capability and efficiently addresses the County's needs to service increasingly large and complex election demands. The EMS is the heart of election and voter records, ballot issuance and adjudication management.

The County's future state vision for EMS replacement is as follows: empower the organization to efficiently prepare for and administer successful elections and comply with legal mandates - now and in the future - by implementing a modern, scalable, and secure election and voter data management solution within a well-constructed integration landscape.

Quality Assurance Services has been immensely valuable to the County for the EMS project to date. Continuing to receive Gartner Consulting's independent, objective, and unbiased assessment of the program's status is critical to our success as they proactively identify risks and recommend mitigation measures before they turn into issues. Further, Gartner Consulting brings significant expertise in large, complex election system implementations. They advise the County and our system implementer on leading practices given their first-hand experiences.

FISCAL IMPACT

Funding for the VESSMA is part of the RR/CC Fiscal Year 2024-2025 approved budget. No additional Net County Cost is required.

VESSMA work order terms do not cross Fiscal Years to align with approved funding.

NOTIFICATION TIMELINE

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned Amendment Number Three WO #23-008. If no objection is received from your Board in ten (10) business days, we will proceed with execution.

Honorable Board of Supervisors

June 26, 2024

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If you have any questions or need additional information, please contact me at (562) 462-2716 or email dlogan@rrcc.lacounty.gov. Your staff may also contact Jerome Jordan, Assistant Registrar-Recorder/County Clerk, at (562) 462-2652 or jjordan2@rrcc.lacounty.gov.

DCL:JG:JJ

JS:DL:ca

c: Chief Executive Office
Executive Officer, Board of Supervisors
County Counsel