LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

September 30, 2025

TO: Supervisor Kathryn Barger, Chair
             Supervisor Hilda L. Solis
             Supervisor Holly J. Mitchell
             Supervisor Lindsey P. Horvath
             Supervisor Janice Hahn

FROM: Dean C. Logan *Jerome Jordan* on behalf of Dean C. Logan
             Registrar-Recorder/County Clerk

NOTICE OF INTENT TO ISSUE WORK ORDER #25-014 EXCEEDING $300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #25-014 under VESSMA Category 6 - Election Support Services, Subcategory C – Election Worker Management Platform Support Services with Konnech, LLC for the amount of $490,000 to obtain an annual renewal of license and hosted access to the web-based PollChief software, along with maintenance, support, and customization services, effective October 13, 2025 through October 12, 2026, to support the November 4, 2025 Statewide Special Election, the June 2, 2026 Statewide Direct Primary Election, and other elections that may occur during the term of this Work Order.

BACKGROUND

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, a Board notice is required for work orders exceeding $300,000.

SCOPE OF WORK

PollChief will be used by RR/CC to manage the recruitment and assignment of election workers, as well as the selection and administration of the 300+ vote centers for all elections during this Work Order which include:

- The November 4, 2025 Statewide Special Election;
- The June 2, 2026 Statewide Direct Primary Election; and
- Any additional elections that may occur during the term of this Work Order.

JUSTIFICATION

PollChief assists the RR/CC with efficiently managing thousands of election workers, hundreds of vote center locations, voting equipment and records - all within the County's hosted environment. Given the large scale and complexity of Los Angeles County elections, Contractor may be requested to perform additional customization services to accommodate the County's specific requirements and operational needs. Contractor will also provide administrative, project management, operational, and programmatic support services as part of this Work Order. This Work Order is to ensure the RR/CC will have the support of PollChief and related services, including any customizations, for its recruitment and management of election worker, and its selection and administration of vote centers for all elections to occur during the term of this Work Order.

FISCAL IMPACT

Funding for this Work Order has been requested as part of the RR/CC's Fiscal Year 2025–26 budget submission. The funding for the November 4, 2025 Statewide Special Election will be added during Mid-Year Budget Adjustment #1 and will be offset with State of California funding. Approval and execution of the Work Order are contingent upon the availability of funds following adoption of the County's final budget and the Mid-Year Budget Adjustment.

NOTIFICATION TIMELINE

Consistent with VESSMA policies and procedures, we inform your Board of our intention to execute the above-mentioned Work Order #25-014. If no objection is received from your Board in ten (10) business days, we will proceed with the execution of Work Order #25-014 (Category 6C).

If you have any questions or need additional information, please contact me at (562) 462-2716 or email dlogan@rrcc.lacounty.gov. Your staff may also contact Jennifer Storm, Departmental Finance Manager II at (562) 462-2636 or email jstorm@rrcc.lacounty.gov.

DCL:JJ:JS
DL:CA

c: Chief Executive Office
   Executive Officer, Board of Supervisors
   County Counsel