



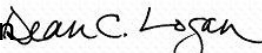
## LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

October 29, 2024

TO: Supervisor Lindsey P. Horvath, Chair  
Supervisor Hilda L. Solis  
Supervisor Holly J. Mitchell  
Supervisor Janice Hahn  
Supervisor Kathryn Barger

FROM: Dean C. Logan   
Registrar-Recorder/County Clerk

### **NOTICE OF INTENT TO ISSUE WORK ORDER #24-015 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)**

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #24-015 VESSMA Category 2 – Election Operations Management and Planning Services, Subcategory B - Voting Location Accessibility Support Services with CalCasp, Inc. (CalCasp) for the amount of \$1,285,000.

### **BACKGROUND**

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, a Board notice is required for work orders exceeding \$300,000.

### **SCOPE OF WORK**

Services provided by CalCasp under #24-015 Category 2B will include: 1) Evaluating and consulting with the County on site selection policies and procedures; 2) Assessing the physical accessibility of the County's Vote Center locations for people with mobility and vision disabilities; 3) Proposing modifications to improve the physical accessibility of the Vote Center locations and; 4) Additionally, if necessary, recommending that the County reject or discontinue maintaining a location as a Vote Center because it is not sufficiently accessible or cannot be made accessible during a voting period under the settlement

agreement between the County and the United States in the case entitled United States of America v. Los Angeles County, 2:23-cv-05165-FLA (MRWx).

### **JUSTIFICATION**

The RR/CC requires “Accessibility Compliance for Voting” consulting services for the County's Vote Center locations for elections conducted under Title II of the Americans with Disabilities Act of 1990, as amended (ADA), 42 U.S.C. §§ 12131-12134, Title II's implementing regulation, 28 C.F.R. Pt. 35, and applicable provisions of Title 24 of the California Code of Regulations.

### **FISCAL IMPACT**

Funding for this VESSMA work order will be requested through the Fiscal Year 2024-25 mid-year budget adjustment process. Additionally, partial reimbursement is anticipated from the Help America Vote Act (HAVA) grant, which will offset some of the associated costs. This funding strategy is intended to ensure minimal impact on the current operating budget while securing essential resources for the completion of this work order.

### **NOTIFICATION TIMELINE**

Consistent with VESSMA policies and procedures, we inform your Board of our intention to execute Work Order #24-015. If no objection is received from your Board in ten (10) business days, we will proceed with the execution of Work Order #24-015 (Category 2B).

If you have any questions or need additional information, please contact me at (562) 462-2716 or email [dlogan@rrcc.lacounty.gov](mailto:dlogan@rrcc.lacounty.gov). Your staff may also contact Jerome Jordan, Assistant Registrar-Recorder/County Clerk, at (562) 462-2652 or [jjordan2@rrcc.lacounty.gov](mailto:jjordan2@rrcc.lacounty.gov).

DCL:JG:JJ  
JS:DL:ca

c: Chief Executive Office  
Executive Officer, Board of Supervisors  
County Counsel