



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

July 2, 2025

TO: Supervisor Kathryn Barger, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Janice Hahn

FROM: Dean C. Logan 
Registrar-Recorder/County Clerk

NOTICE OF INTENT TO ISSUE WORK ORDER #25-006-B EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #25-006-B VESSMA Category 2 – Election Operations Management and Planning Services with Gartner, Inc. (Gartner) for the amount of \$1,800,000.

BACKGROUND

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, a Board notice is required for work orders exceeding \$300,000.

SCOPE OF WORK

The purpose of this Work Order is to obtain Contractor services to provide operational, programmatic, and project management support to manage the implementation of the County's upgraded Election Management System (EMS). Contractor services range from operations and logistical planning to oversight and execution of the development of the County's new EMS.

Under this Work Order, Gartner will serve as the County's Program Management Office (PMO), working in close coordination with County leadership, internal functional teams, and the EMS development vendor. Gartner's responsibilities will include program governance, schedule and risk management, deliverable oversight, stakeholder coordination, and readiness planning throughout the EMS program lifecycle.

The period of performance for this assignment will begin on July 15, 2025, or upon execution of the Work Order—whichever occurs later—and extend through June 30, 2026.

JUSTIFICATION

Under Work Order #25-006-B (Category 2), the RR/CC requires project management support for the implementation of the new EMS system. The Canton Group was awarded a contract to develop and customize a new EMS system starting in July 2022. Services under Work Order #25-006-B will assist the RR/CC with the timely implementation of the EMS project.

FISCAL IMPACT

Funding for this VESSMA work order has been requested as part of the Department's Fiscal Year 2025–26 budget submission. Approval and execution of the work order are contingent upon the availability of funds following adoption of the County's final budget.

NOTIFICATION TIMELINE

Consistent with VESSMA policies and procedures, we inform your Board of our intention to execute Work Order #25-006-B. If no objection is received from your Board in ten (10) business days, we will proceed with the execution of Work Order #25-006-B (Category 2).

If you have any questions or need additional information, please contact me at (562) 462-2716 or email dlogan@rrcc.lacounty.gov. Your staff may also contact Jennifer Storm, Departmental Finance Manager II at (562) 462-2636 or email jstorm@rrcc.lacounty.gov.

DCL:JJ:JS
DL:ca

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel