



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

September 15, 2025

TO: Supervisor Kathryn Barger, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Janice Hahn

FROM: Dean C. Logan *Dean C. Logan*
Registrar-Recorder/County Clerk

NOTICE OF INTENT TO ISSUE WORK ORDER #25-012 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #25-012 under VESSMA Category 1 - Vote Center Deployment Services with Smartmatic USA for the amount of \$22,930,000 to accommodate the costs associated with supporting elections occurring after the execution of the Work Order, including, but not limited to, the November 4, 2025 Statewide Special Election, June 2, 2026 Statewide Direct Primary Election, and along with potential additional elections that may occur during the term of this work order.

BACKGROUND

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, a Board notice is required for work orders exceeding \$300,000.

SCOPE OF WORK

The Contractor will provide deployment services to support approximately one-hundred fourteen (114) 11-day Vote Centers (VCs) (defined below), one hundred thirty-nine (139) 4-day VCs, and twelve (12) Training Sites (defined below) for the Statewide Special Election to be held on November 4, 2025. For the June 2, 2026 Statewide

Direct Primary Election, the County of Los Angeles estimates requiring support for approximately 645 VCs and 17 Training Sites (subject to change). Deployment includes transportation, setup and breakdown of all Vote Center equipment and supplies from various RR/CC warehouses to each Vote Center. Services also include coordinating any equipment swaps necessary to replace malfunctioning equipment at Vote Centers. At the conclusion of the voting period, the Contractor will retrieve all Vote Center equipment and supplies and return it to corresponding RR/CC warehouses.

JUSTIFICATION

The RR/CC requires deployment services, equipment swaps, and retrieval services of all voting equipment used at Vote Centers for the Statewide Special Election to be held on November 4, 2025 and the June 2, 2026 Statewide Direct Primary Election. Vote Center infrastructure needs to be set up and taken down in a short period of time. Vote Centers will be located throughout Los Angeles County's 88 cities, approximately 140 unincorporated areas, various communities within the City of Los Angeles, and include Catalina Island. The magnitude of a Countywide elections requires deployment services to the outsourced.

FISCAL IMPACT

Funding for this VESSMA work order has been requested as part of the Department's Fiscal Year 2025–26 budget submission. The funding for this special election will be added during Mid-Year Budget Adjustment #1 and will be offset with State of California funding. Approval and execution of the work order are contingent upon the availability of funds following adoption of the County's final budget and the Mid-Year Budget Adjustment.

NOTIFICATION TIMELINE

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned Work Order #25-012. If no objection is received from your Board in ten (10) business days, we will proceed with execution of Work Order #25-012 (Category 1).

If you have any questions or need additional information, please contact me at (562) 462-2716 or email dlogan@rrcc.lacounty.gov. Your staff may also contact Jennifer Storm, Departmental Finance Manager II at (562) 462-2636 or email jstorm@rrcc.lacounty.gov.

DCL:JJ:JS
DL:ca

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel