



## LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

# OBSERVATION RULES AND GUIDELINES

## Ballot Processing Center (BPC)

Election observers who wish to visit and observe election-related activities must comply with all rules and guidelines outlined in this document.

### Sign-In & Identification:

- Observers must always sign in, review the rules and guidelines, complete the acknowledgment form, and wear an Election Observer Badge.

### Escort Requirement:

- An Election Observer Coordinator escort, except for the Tally Room perimeter, is always required while in the observation areas.

### Prohibited Actions:

- Observers cannot assist in any of the election operations.
- Observers cannot touch, disturb, or interfere with RR/CC personnel.
- The use of electronic devices (cell phones, tablets, laptops, etc.) is prohibited on the observation floor.
- Observers cannot sit at election officials' worktables or view confidential voter information on any computer terminal or document, except as allowed by Elections Code Sections 2194(c) and 15104(d).

### Voter Challenges

- Observers cannot challenge Vote by Mail (VBM) ballots or individual signatures.
- Observers can challenge the manner in which VBM ballots are handled and whether established protocols are followed.

### Electronic Devices & Personal Items:

- Electronic devices are only permitted in the lobby or outside the Ballot Processing Center (BPC).
- All electronic devices should be silenced or set to vibrate.
- Taking photos and/or videos is prohibited on the observation floor.
- All bags and personal belongings are prohibited on the operation floor and should be left in a vehicle.

**Conduct & Behavior:**

- Observers may take notes with pen and paper.
- Observers cannot wear the uniform of a peace officer, private guard, security personnel, or clothing and accessories that promote candidates, parties, or campaigns (including campaign badges and buttons).
- Observers must maintain a three (3) foot distance from the observed activity or personnel.
- Sitting is not available in observation areas; however, observers may leave and return at leisure.
- Conversations should be kept to a minimum while in observation areas.
- Food and beverages are prohibited in observation areas, adjacent hallways, or lobbies.

**Access Restrictions:**

- Observers are not permitted in an area if there are no election-related activities occurring.

**End of Observation:**

- Election Observers must return badges upon leaving.

**Capacity Management:**

- If the number of observers interferes with operations or violates public health guidelines, the RR/CC may enforce quality and time limit for observers.
- The RR/CC maintains discretion in determining what constitutes observer misconduct of interference and may take any steps necessary to maintain the integrity of the election process.