



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

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Registrar-Recorder/County Clerk

PROPERTY, BUSINESS, AND VITAL RECORDS FOR L.A. COUNTY FIRE VICTIMS

FREQUENTLY ASKED QUESTIONS

1. Who can I contact for more information about my records?

- If you need to replace vital records (i.e., birth, death, marriage):
 - Call VitalChek at (888) 985-9913
 - VitalChek is our certified vendor for processing vital records
- For **real property** or **business records** due to a fire-related catastrophic or emergency loss, you can either call or email L.A. County Registrar-Recorder/County Clerk.
 - **Email** your inquiry to RRCCFireAssistance@rrcc.lacounty.gov
 - **Real Property** call (800) 201-8999 (Option 1, then Option 3)
 - **Business Records** (i.e., Fictitious Business Name Statement) call (800) 201-8999 (Option 1, then Option 4)
- **RR/CC Call Center Extended Business Hours:**
 - Mon. – Fri., 8 AM to 8 PM
 - Sat., Sun., and Holiday, 8 AM to 5 PM
- For additional fire-related recovery information and resources, visit www.lavote.gov/recovery

2. Where can I go to request records?

- **Vital records** can be requested at any RRCC office except Beverly Hills
- **Property/ Real Estate records** can be requested at Van Nuys, Lancaster, LAX, and Norwalk
- **Business Filing/ Registration records** can be requested at Van Nuys, Lancaster, LAX, and Norwalk
- **Local Assistance and Disaster Recovery Centers (LAC) (DRC)**
 - Vital records, property/ real estate records, business filing records can be requested at LACs.
 - For a current list of LACs, visit: <https://recovery.lacounty.gov/recovery-centers/>

3. How much do records cost for Los Angeles County residents impacted by the fire?

- Records are no-cost for those affected by the fires.

4. Can I request records for my family members?

- For **vital records** only immediate family members (parents, children, grandparents, grandchildren and siblings) can request **official certified copies**.
- **Real Property and business filing/registration records** are public records and anyone can request these records.

5. What information or documents are required to request records?

- For **vital records**, you will need the name(s) on the certificate, the date of the event and your relationship to the registrant. Requesters will be provided an affidavit form. This form must be signed, notarized, and returned to us. If requesting in person we need valid ID for marriage certificates.
- For **real property records**, you will need the name of grantor or grantee and the approximate date of recording. We cannot search by address. Requesters will be provided an affidavit form. This form must be signed and returned to us. Real estate property records **do not** need to be notarized.
- **Business filing/ registration records**, you will need the name of the owner and the business. Requesters will be provided an affidavit form. This form must be signed and returned to us. Business Filing/Registration records **do not** need to be notarized.

6. Do you offer records and services for non-LA County residents affected by the fires?

- We only keep records for events that occurred in Los Angeles County, however we can assist fire victims get copies of **vital records** for other California counties.
- We do not have access to **real property records** from other counties.

7. Once requested, how long will it take to receive my records?

- **Vital records** from 1962 to 1971 and 1978 to present for birth are available same day in our offices. Records older than 1962 and records between 1972 and 1977 will be mailed out within 2 days.
- **Real Property records** are available 1985 - present are available same day in our offices. Any records prior to 1985 will be sent out within 2 days.

8. How will you send my records to me once I make an official request?

- If you are in our office we will give you the record, if available, otherwise it will be mailed to an address of your choice.

9. Will all RR/CC locations be offering these services?

- All [offices](#) except the Beverly Hills office can issue **Vital Records**.
- **Real estate** records can be requested at Van Nuys, Lancaster, LAX, and Norwalk
- **RR/CC Locations**
 - **Norwalk** - 12400 Imperial Hwy. Norwalk, CA 90650
 - **East Los Angeles**- 4716 E. Cesar Chavez Blvd. Building B Los Angeles, CA 90022
 - **Lancaster**- 44509 16th St. West, Suite 101, Lancaster, CA 93534
 - **LAX/Courthouse**- 11701 S. La Cienega Blvd. 6th Floor Los Angeles, CA 90045
 - **Van Nuys**- 14340 W. Sylvan St. Van Nuys, CA 91401
 - **Florence/Firestone**- 7807 Compton Ave. Room 102 Los Angeles, CA 90001