



## LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

June 17, 2024

TO: Supervisor Lindsey P. Horvath, Chair  
Supervisor Hilda L. Solis  
Supervisor Holly J. Mitchell  
Supervisor Janice Hahn  
Supervisor Kathryn Barger

FROM: Dean C. Logan   
Registrar-Recorder/County Clerk

### **NOTICE OF INTENT TO ISSUE WORK ORDER #24-002 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)**

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #24-002 under VESSMA Category 6 - Election Support Services, Subcategory A - Election Contact Center (Call Center) and the Field Support Technician (FST) Services "Monthly Operations Management Services" with AT&T Business (AT&T) for the amount of \$2,252,500 for the November 5, 2024 Presidential General Election.

### **BACKGROUND**

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, Board notice is required for work orders exceeding \$300,000.

### **SCOPE OF WORK**

Services provided by AT&T under #24-002 Category 6A will include holistic, all-inclusive monthly management of the 1) Call Center and 2) FST operations from operations planning and logistical planning to oversight and execution for the November 5, 2024

Presidential General Election. In addition, AT&T will also provide services for process improvement of the Call Center and FST operations through June 30, 2025.

### **JUSTIFICATION**

The Department requires "Monthly Operations Management Services" to logistically plan and manage the Technical Support Call Center and FST operations for the November 5, 2024 Presidential General Election and additional management and process improvement services.

### **FISCAL IMPACT**

Funding for VESSMA is part of the RR/CC Fiscal Year 2024-2025 approved budget. No additional Net County Cost is required.

VESSMA work order terms do not cross Fiscal Years to align with approved funding.

### **NOTIFICATION TIMELINE**

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned Work Order #24-002. If no objection is received from your Board in ten (10) business days, we will proceed with execution of Work Order #24-002 (Category 6A).

If you have any questions or need additional information, please contact me at (562) 462-2716 or email [dlogan@rrcc.lacounty.gov](mailto:dlogan@rrcc.lacounty.gov). Your staff may also contact Jerome Jordan, Assistant Registrar-Recorder/County Clerk, at (562) 462-2652 or email [jjordan2@rrcc.lacounty.gov](mailto:jjordan2@rrcc.lacounty.gov).

DCL:JG:JJ  
JS:DL:ca

c: Chief Executive Office  
Executive Officer, Board of Supervisors  
County Counsel