



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

September 24, 2026

TO: Supervisor Hilda L. Solis, Chair
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Janice Hahn
Supervisor Kathryn Barger

FROM: Dean C. Logan, Registrar-Recorder/County Clerk

NOTICE OF INTENT TO ISSUE WORK ORDER #26-016 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #26-016 (Work Order) under VESSMA Category 5 – VSAP Tally and VSAP Ballot Layout (VBL) Support with CivilSoft Technologies, Inc. (Contractor) for the amount of \$1,026,500. Under the Work Order, the Contractor will provide software development and testing services in support of the Voting Solutions for All People (VSAP) system, including system integration, certification support, implementation, and ongoing operational readiness to begin upon Work Order execution through June 30, 2027.

BACKGROUND

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved contractors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, a Board notice is required for work orders exceeding \$300,000.

SCOPE OF WORK

Pursuant to VESSMA and this Work Order, the Contractor will be responsible for performing software development and testing activities, including implementing

approved enhancements and fixes, supporting election system integration, executing functional and regression testing, and documenting system behavior and test results.

JUSTIFICATION

This Work Order establishes a dedicated software development and testing team that will integrate with the County's existing development and testing team to support the development, integration, testing, and validation of VSAP system components in accordance with state and federal requirements and guidelines.

FISCAL IMPACT

Funding is included in RR/CC's existing budget, with additional funding requested through the FY 2026-27 Final Changes Budget process, pending approval by the Chief Executive Office. Funding for future years will be requested through the annual budget process, as needed.

NOTIFICATION TIMELINE

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned Work Order #26-016. If no response or objection is received from your Board within ten (10) business days, we will proceed with execution of the Work Order.

If you have any questions or need additional information, please contact me at (562) 462-2716 or email dlogan@rrcc.lacounty.gov. Your staff may also contact Ivan Masayon, Assistant Registrar-Recorder/County Clerk, at (562) 462-2652 or email IMasayon@rrcc.lacounty.gov.

DCL:JJ:IM
JS:DL:ca

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel