



DEAN C. LOGAN
Registrar-Recorder/County Clerk

LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK



January 23, 2026

ADDENDUM NUMBER FIFTEEN

REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ) #21-004 FOR VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES

Dear Vendor:

Addendum Number Fifteen is released pursuant to RFSQ #21-004 for the VSAP Enhancements and Support Services, released on November 8, 2021, by the Department of Registrar-Recorder/County Clerk (RR/CC). This Addendum revises the RFSQ as follows:

1. Delete Exhibit P (Cyber Liability Insurance Tool) in its entirety and replace with a new Exhibit P (VESSMA Insurance Summary Chart) into Appendix D (VSAP Enhancements and Support Master Agreement (VESSMA)). **See Attachment 1.**

Sincerely,

Jerome Jordan

JEROME JORDAN
Chief Deputy Registrar-Recorder/County Clerk

JJ:JS
DL:ca

VESSMA INSURANCE SUMMARY CHART

As of January 2026

Instructions: Company must carefully review this exhibit to determine cyber liability insurance limit requirement by category. Company must submit a copy of cyber insurance, if required, as part of their Statement of Qualifications (SOQ) submission based on instructions below.

VESSMA SERVICE CATEGORIES * = Categories that involve sensitive data. ** = See Addendum 11 for requirements for Category 2b.	COMMERCIAL GENERAL LIABILITY Insurance Required?	AUTOMOBILE LIABILITY Insurance Required?	WORKERS COMPENSATION & EMPLOYERS' LIABILITY Insurance Required?	CYBER LIABILITY Insurance Required? Up to \$10 million	TECHNOLOGY E&O Insurance Required? Up to \$10 million	PROPERTY COVERAGE Insurance Required?	PROFESSIONAL LIABILITY/ E&O Insurance Required?
CATEGORY 1: Vote Center Deployment Services	Yes (All Categories)	Yes (All Categories)	Yes (All Categories)	NO	NO	Yes, coverage is limited to County property (e.g., voting equipment) in transit.	Yes (All Categories)
CATEGORY 2: Election Operations Management and Planning Services	General Aggregate: \$2 million Products/ Completed Operations Aggregate: \$1 million Personal and Advertising Injury: \$1 million Each Occurrence: \$1 million	\$1 million for bodily injury and property damage	\$1 million per accident				\$1 million per claim and \$2 million aggregate
A. Election Operations Management and Planning (General) services.				NO	NO	Yes, coverage is limited to County property (e.g., voting equipment) in transit.	
B. Voting Location Accessibility Support Services				YES **	NO	NO	
CATEGORY 3: Vote Center Network Support (NOC)				YES	YES	NO	
CATEGORY 4: Election Cybersecurity Services (SOC)				YES	YES	NO	
CATEGORY 5: VSAP Tally (Tally) AND VSAP Ballot Layout (VBL) Enhancements				YES *	NO	NO	

VESSMA SERVICE CATEGORIES	COMMERCIAL GENERAL LIABILITY Insurance Required?	AUTOMOBILE LIABILITY Insurance Required?	WORKERS COMPENSATION & EMPLOYERS' LIABILITY Insurance Required?	CYBER LIABILITY Insurance Required?	TECHNOLOGY E&O Insurance Required?	PROPERTY COVERAGE Insurance Required?	PROFESSIONAL LIABILITY/ E&O Insurance Required?
<div>* = Categories that involve sensitive data.</div> <div>** = See Addendum 11 for requirements for Category 2b.</div>				Up to \$10 million	Up to \$10 million		
CATEGORY 6: Election Support Services	Yes	Yes	Yes				Yes
A. Election Contact Center and Field Support Technician (FST) services.	(All Categories)	(All Categories)	(All Categories)	NO	NO	NO	(All Categories) \$1 million per claim and \$2 million aggregate
B. Election Service Management Platform Support services	General Aggregate: \$2 million	\$1 million for bodily injury and property damage	\$1 million per accident	YES *	YES	NO	
C. Election Worker Management Platform Support services	Products/ Completed Operations Aggregate: \$1 million			YES *	YES	NO	
D. Election Cloud-Based Contact Center Support services	Personal and Advertising Injury: \$1 million Each Occurrence: \$1 million			NO	NO	NO	
E. VSAP Open-Source management services				NO	NO	NO	
F. GIS and Mapping Services				YES	NO	NO	
G. Ballot on Demand				YES	YES	NO	
H. Automated Signature Recognition (ASR) Support				YES*	YES	NO	
I. Transportation Services	NO			NO	Yes, coverage is limited to County property (e.g., voting equipment) in transit.		
CATEGORY 7: BMD/BMG Enhancement & Maintenance				YES *	NO	NO	

CATEGORY 8: Infrastructure Support Services				YES *	YES	NO	
CATEGORY 9: Voter Education and Outreach Communication Campaign Services				NO	NO	NO	
CATEGORY 10: Learning Management System Services				YES *	YES	NO	
CATEGORY 11: Voter Communication Services				YES	YES	NO	

1. DETERMINING CYBER LIABILITY AND TECHNOLOGY E&O LIMITS

Cyber Liability and Technology E&O insurance may be required for all Informational Technology (IT) projects. Please be sure to first consult the VESSMA INSURANCE SUMMARY CHART above for requirements specific to each category.

The limits depend on the size of the company type, company revenue and type of IT project.

A. General IT Project: Calculating Cyber liability and Technology E&O Insurance for projects that do **NOT** involve sensitive data (for example, Personal Identifiable Information – PII or data that may compromise security of the department's systems).

- 1) Determine if category requires Cyber liability and Technology E&O Insurance by referring to the VESSMA Insurance Summary Chart above;
- 2) Determine the size of your company and qualifying features (Table 1, Columns 1 and 2); and
- 3) If the project does not involve collection, transfer, or maintenance of any sensitive data for the County, then it falls under the **General IT Project category** and the limit recommended in Table 1 for this type of the project should be used as the final recommended limit.

TABLE 1

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
Company Size	Qualifying Features	Recommended Cyber Limit for General IT Project	Recommended Technology E&O for General IT Project
Small companies and non-profits	Up to \$100M in revenue	\$2M	\$2M
Medium companies	Between \$100M and \$250M in revenue	\$3M	\$3M
Large companies	Between \$250M and \$1B in revenue	\$5M	\$5M
Very large companies	Over \$1B in revenue	\$10M	\$10M

* = Categories that involve sensitive data.

B. IT Project (Sensitive Data): Calculating Cyber Liability and Technology E&O Insurance for projects that involve sensitive data. **This will require additional coverage.**

- 1) Determine if category requires Cyber liability and Technology E&O Insurance and involves sensitive data by referring to the VESSMA Insurance Summary Chart above;
- 2) If the project involves collection, transfer or maintenance of any sensitive data for the County, then use Table 2 and 3 to calculate the recommended limit;
- 3) Determine the size of the company and qualifying features (Table 2, Columns 1 and 2);
- 4) Determine number of sensitive records used; and
- 5) Use Table 3 multipliers to determine the final limit to be required for the project. The limit calculated by using these multipliers apply if it is greater than the limit shown in Table 2, Column 3, or 4. The minimum limit shown in Table 2, Column 3, or 4 should be used if the limit calculated by using the multipliers in Table 3 is lower than the minimum recommended limit. Limits should be rounded to the nearest \$1 million.

TABLE 2

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
Company Size	Qualifying Features	Recommended Cyber Limit for IT Projects Involving Collection or Maintenance of PHI and/or PII	Recommended Technology E&O for IT Projects Involving Collection or Maintenance of PHI and/or PII
Small companies and non-profits	Up to \$100M in revenue	Not less than \$3M	Not less than \$3M
Medium companies	Between \$100M and \$250M in revenue	Not less than \$5M	Not less than \$5M
Large companies	Between \$250M and \$1B in revenue	Not less than \$10M	Not less than \$10M
Very large companies	Over \$1B in revenue	Consult with Risk Management for additional advice (County's responsibility)	Consult with Risk Management for additional advice (County's responsibility)

TABLE 3

Additional Calculations of Cyber Liability and Technology E&O Insurance Limits (IT Projects with PII).

Approximate Amount of Sensitive Records Collected /Maintained for the County	Multiplier	Round Resulting Number to the Nearest Million = Recommended Limit
	5	
PII (Example 1: 100,000 records)	(Ex. 1: 100,000 x 5 = 500,000)	Ex. 1: \$1 million limit
PII (Example 2: 1,200,000 records)	(Ex.2: 1,200,000 x 5 = 6,000,000)	Ex. 2: \$6 million limit