



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

June 12, 2026

TO: Supervisor Hilda L. Solis, Chair
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Janice Hahn
Supervisor Kathryn Barger

FROM: Dean C. Logan *Dean C. Logan*
Registrar-Recorder/County Clerk

NOTICE OF INTENT TO ISSUE WORK ORDERS #26-011 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order (WO) #26-011 under VESSMA Category 4A - Election Cybersecurity Services (SOC) – (Subcategory a) Election Security Monitoring and Implementation Services – “Elections Cybersecurity Support” for the amount of \$399,600 with CivilSoft Consulting LLC (CivilSoft) to support all elections occurring between July 1, 2026 to June 30, 2027, including the November 3, 2026 General Election.

BACKGROUND

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, Board notice is required for work orders exceeding \$300,000.

SCOPE OF WORK

Services provided by CivilSoft under #26-011 Category 4A will assist the RR/CC Information Security Office in safeguarding election systems, infrastructure, and data through continuous monitoring, threat detection, incident analysis, and response support across critical systems, while fulfilling compliance and reporting requirements.

CivilSoft will support the documentation of security activities and the development of required reports and metrics, ensuring alignment with County policies, applicable laws, and recognized cybersecurity frameworks.

JUSTIFICATION

RR/CC requires specialized cybersecurity support services to enhance monitoring, detection, and response capabilities during election operations, which represent periods of heightened risk and increased threat activity. This engagement provides a dedicated security analyst to augment existing staff and ensure continuous security operations, timely incident response, and fulfillment of compliance and reporting requirements necessary to protect election systems, infrastructure, and data. The requested services are critical to maintaining the integrity, availability, and confidentiality of election operations, meeting regulatory and audit obligations, and ensuring readiness to address evolving cybersecurity threats in a large and complex election environment.

FISCAL IMPACT

Funding is included in RR/CC's existing budget, with additional funding requested through the FY 2026-27 Final Changes Budget process, pending approval by the CEO. Funding for future years will be requested through the annual budget process, as needed.

NOTIFICATION TIMELINE

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned WO #26-011. If no response or objection is received from your Board within ten (10) business days, we will proceed with execution of the WO.

If you have any questions or need additional information, please contact me at (562) 462-2716 or email dlogan@rrcc.lacounty.gov. Your staff may also contact Ivan Masayon, Assistant Registrar-Recorder/County Clerk, at (562) 462-2652 or email IMasayon@rrcc.lacounty.gov.

DCL:JJ:IM
JS:DL:ca

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel