Los Angeles County
Registrar-Recorder/County Clerk

MUNICIPAL
INFORMATION BOOKLET

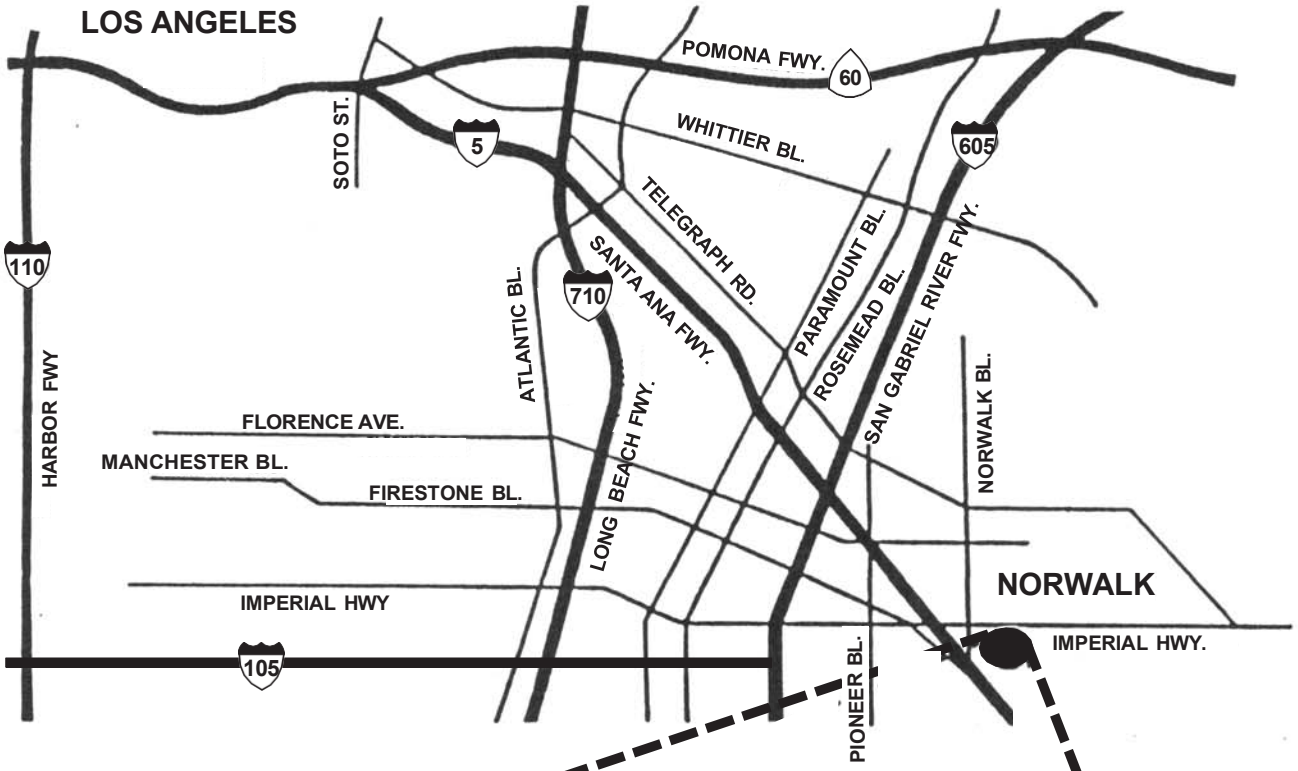
STATEWIDE DIRECT PRIMARY ELECTION

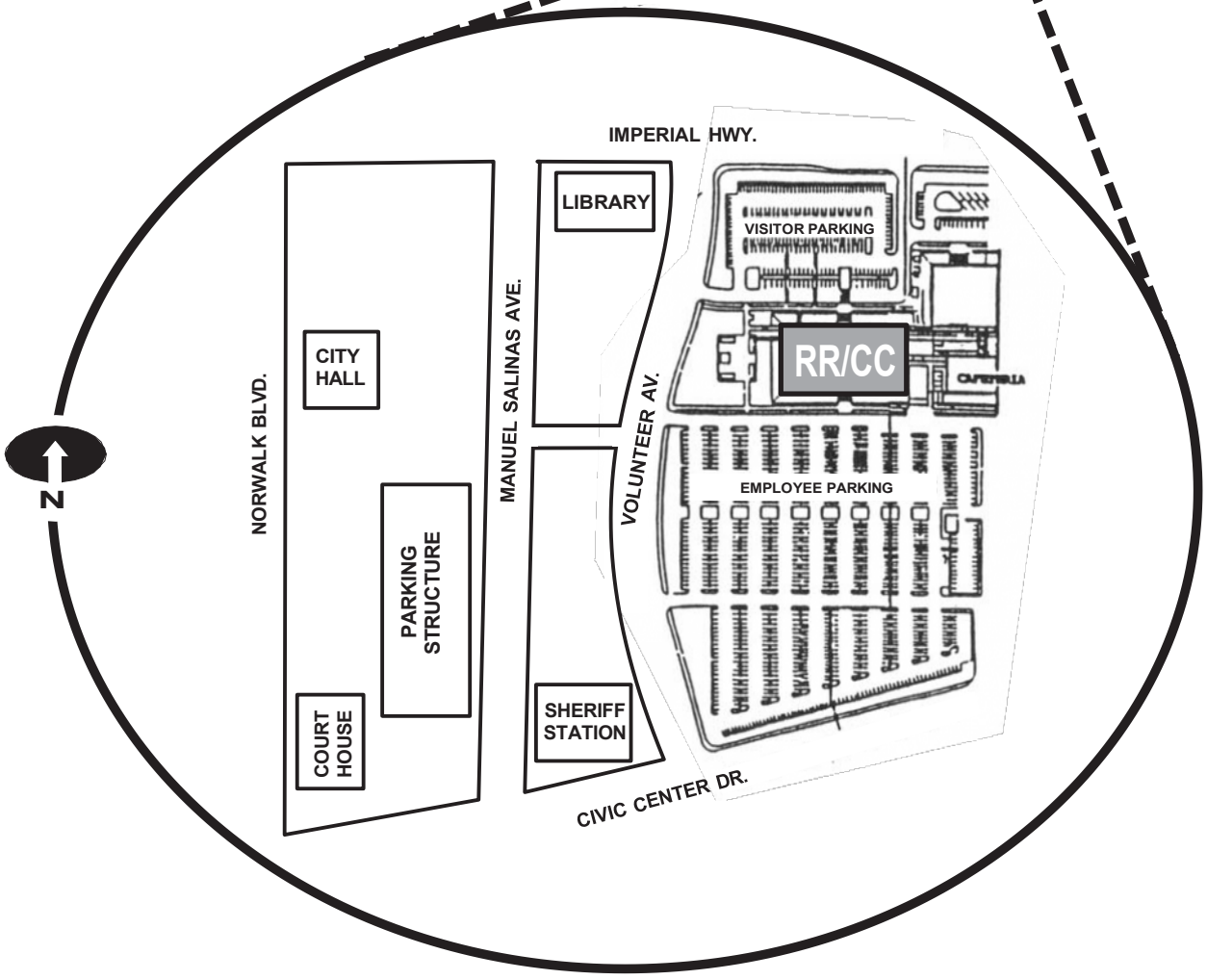
JUNE 2, 2026

Prepared by
The Election Coordination Unit

LAVOTE.GOV

COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK
12400 IMPERIAL HWY., NORWALK, CA 90650





NOTICE

This Municipal Information Booklet has been prepared to assist City Clerks in filing documents relating to the election. It includes a Calendar of Events, general information, and filing requirements with samples of forms. It is not intended to provide legal advice and is for general guidance only.

Please note that it is not within the purview of the Registrar-Recorder/County Clerk's Office to determine whether a candidate meets the requirements for holding office. City Clerks with questions concerning their own or other candidate qualifications or other related matters should seek legal counsel.

City Clerks and others using this Municipal Information Booklet must bear full responsibility to make their own determinations as to all legal standards, duties and factual material contained herein.

TABLE OF CONTENTS

GENERAL INFORMATION **PAGE**

City Responsibilities ..... i-iii
Requests for Special Cost Estimates iv
RR/CC Responsibilities v

CHAPTER 1: CALENDAR OF EVENTS 1-7
RR/CC Responsibilities

CHAPTER 2: CERTIFIED LIST OF QUALIFIED CANDIDATES, NAME TO APPEAR ON THE BALLOT AND BALLOT DESIGNATIONS

Certified List of Qualified Candidates (Sample) 8
Name To Appear on The Ballot 8
Order of Candidate Names 8
Ballot Designation Provisions 9
- Ballot Designations 9
- Elective Office Title 9
- Incumbent 9
- Appointed Incumbent 9
- Principal Occupation 10
- Community Volunteer 10
- No Ballot Designation Desired 10
- Ballot Designation Worksheet 10
- Rejection of Ballot Designation 10
- Unacceptable Designations 10

Secretary of State Ballot Designation Regulations 11-22

CHAPTER 3: CANDIDATE STATEMENTS

Candidate Statements/Online Candidate Statements 23
Candidate Statement Form and Format and Style Information (Sample) 24-25
State Law 25
Estimated Cost 26
Indigent Candidates 26
Affidavit of Financial Worth (Sample) 26
Public Examination Period 27
Incumbents / List of Qualified Candidates 27
Notice To Persons Submitting Candidate Statements 28

CHAPTER 4: BALLOT MEASURES

Resolution for Ballot Measure Text (Sample) 29
General Information 30
Ballot Measure Text (Sample) 30
Supporters and Opponents 31
Withdrawal and/or Amendments 32

TABLE OF CONTENTS (continued)

PAGE

CHAPTER 4: BALLOT MEASURES (CONT.)

Request for Letter Designation 32

CHAPTER 5: BALLOT ENCLOSURES

Text and Titles 33
Format and Style 33
Ballot Enclosures 33
Arguments and Rebuttals (Samples) 34
Ballot Enclosure Titles and Word Limitation Chart 35
Argument and Rebuttal Form (Sample) 36
Declaration by Author(s) of Arguments/Rebuttals (Sample) 37
Authorization for Another Person to Sign Rebuttal Argument Form (Sample) 38
Available Forms 39
Withdrawal of Arguments 39
Public Examination 39
Original Forms/Signatures 39
Restrictions 39
Litigation 39
Ordinance/Charter Amendments 39
Notices Printed with Impartial Analysis 40
Notices Printed in Voter Information 41
Word Counting Guidelines 42

CHAPTER 6: MULTILINGUAL SERVICES

General Information 43
Multilingual Services (RR/CC) 43
RR/CC Multilingual Services (City) 44
Transliteration of Candidate Names 44
Transliteration Form (Sample) 45-46

CHAPTER 7: TELEPHONE GUIDE, AVAILABLE REPORTS AND MATERIALS

Telephone Guide 47
Available Reports and Materials 48

CHAPTER 8: SIGNATURE VERIFICATION SERVICES 49

CHAPTER 9: ELECTION NIGHT SEMI-FINAL OFFICIAL RESULTS AND CERTIFICATION

Semi-Final Official Results 50
Certification of Official Results 50

TABLE OF CONTENTS (continued)

EXHIBITS

A - Letter Designation Form
B - Argument and Rebuttal Form
B – Declaration by Author(s) of Arguments or Rebuttals
C – Example of Ballot Label Word Count
D – Argument, Rebuttals, and Ballot Label Form
D – Argument, Rebuttals, and Ballot Label Form
D – Argument, Rebuttals, and Ballot Label Form
E – Checklist for Official Ballot Label Form
F – Authorization for Another person to sign Rebuttal Argument
G – Measure Resolution Checklist

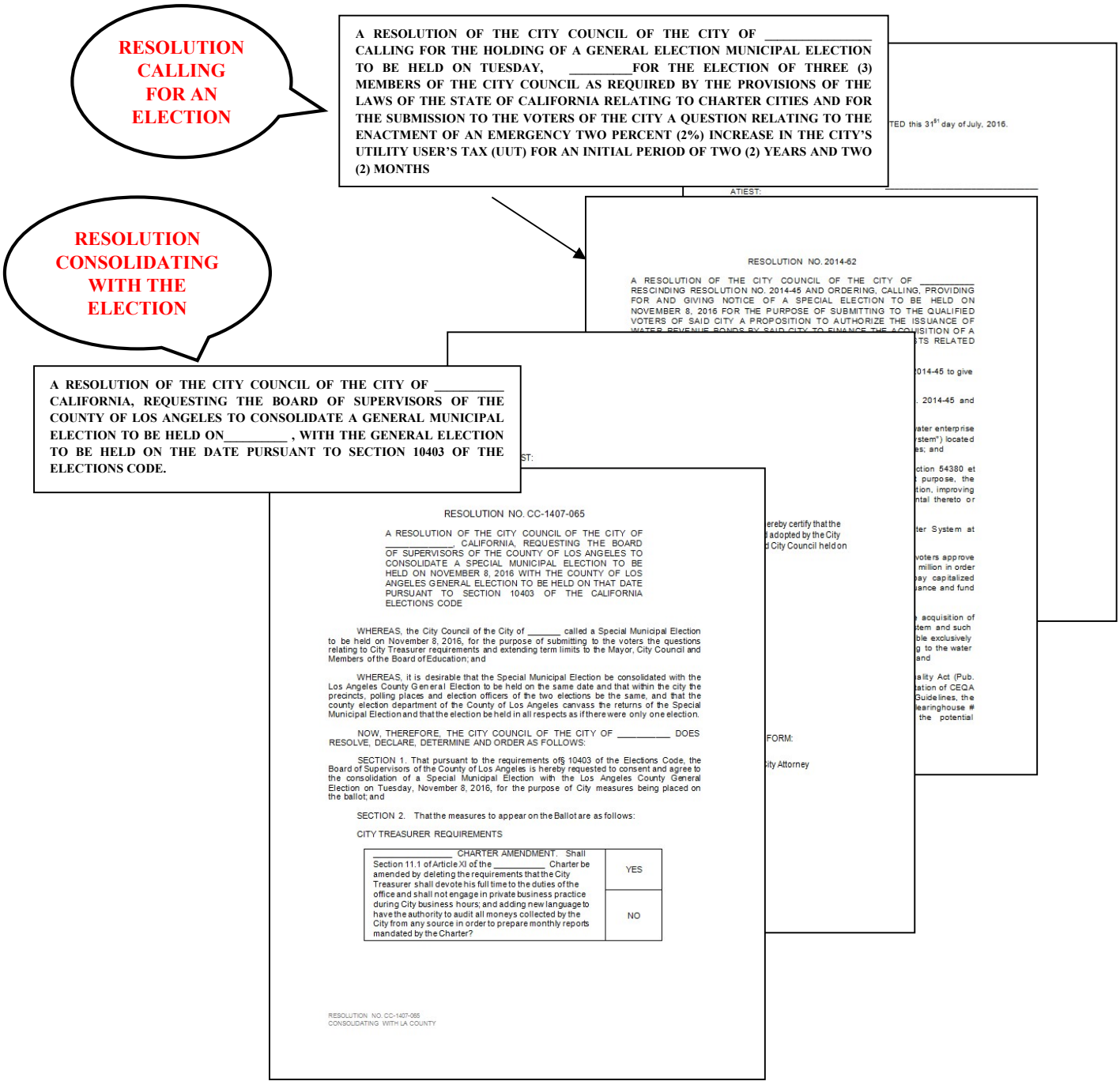
GENERAL INFORMATION

CITY AND RR/CC RESPONSIBILITIES

GENERAL INFORMATION
GENERAL AND SPECIAL MUNICIPAL ELECTIONS CONSOLIDATED WITH THE JUNE 2, 2026 PRIMARY ELECTION

CITY RESPONSIBILITIES

The jurisdiction shall provide the Registrar-Recorder/County Clerk's office and the Board of Supervisors with signed copies of the **"Resolution Calling for an Election"** and **"Requesting Consolidation and Services"** (samples below).



CITY RESPONSIBILITIES (continued)

- Election resolutions should be addressed to **Edward Yen, Executive Officer, Board of Supervisors** and be mailed to:

  Kenneth Hahn Hall of Administration
  500 West Temple Street, Room 383
  Los Angeles, California 90012

- Additionally, election resolutions and the letter designation for measures form (see Exhibit) should be addressed to **Mr. Dean C. Logan, Registrar-Recorder/County Clerk** and be faxed/mailed or e-mailed to:

  Election Coordination Unit
  12400 Imperial Highway, 2nd Floor, Room 2013A
  Norwalk, California 90650
  Phone: (562) 462-2912 FAX: (562) 406-2149
  Email: ecu@rrcc.lacounty.gov

- Ballot enclosure materials, including arguments and rebuttals, impartial analyses, candidate statements and certified lists of qualified candidates must be accompanied by a transmittal letter and **DELIVERED** by the applicable dates and times indicated in the Calendar of Events to:

  Election Planning Section
  12400 Imperial Highway, 2nd Floor, Room 2015
  Norwalk, California 90650
  Phone: (562) 462-2317 FAX: (562) 466-6025
  Email: electionplanning@rrcc.lacounty.gov

- A "Resolution Calling for an Election" should include purpose of election, word limitation for candidate statements **(200 or 400 words)**, advance payment requirement for candidates, Ballot Measure Text **(not to exceed 75 words including title)** and the vote requirement for measure passage **(i.e., majority of votes cast; 2/3 votes cast; 55% votes cast)**. The resolution must state that **the City will reimburse the County for costs incurred**.

- All legal notices should be published (Notice of Election, Notice of List of Nominees etc.), **excluding Notice of Polling Places (Vote Centers)** and **Notice of Tally Center Location**.

- All candidate nomination documents, including Campaign Finance disclosure forms, should be issued, received and certified. Also, ballot designations and word counts on all candidate statements and enclosures should be verified.

- Signatures on nomination papers should be verified unless the Registrar-Recorder/County Clerk (RR/CC) is requested in writing to perform this service. If you plan on having this office verify signatures, please contact the Data Entry and Signature Verification Section at (562) 462-2371 directly for any inquiries regarding this process.

CITY RESPONSIBILITIES (continued)

- All ballot material should be photocopied including candidate names, ballot designations, candidate statements, measure arguments, rebuttals, impartial analyses, and other ballot measure enclosures and made available for public examination for the period designated in the Calendar of Events, **Chapter 1 of this booklet**.

- **It is the responsibility of the City Clerk to qualify all candidates** and to provide a complete and accurate **final list of qualified candidate names** and **ballot designations**, including addresses and telephone numbers, to be published, to the RR/CC by **E-81**. Also, the City Clerk should notify the RR/CC of any qualified write-in candidates by **E-12**.

- **Legible copies** of candidate statements should be provided by **E-81** and **legible copies** of arguments, impartial analyses and other related ballot materials by **E-78** which are to be printed and included in the Official Sample Ballot Booklet. Legible copies of rebuttal arguments must be submitted by **E-70**. If you are unable to meet these deadlines, please contact us and we may recommend that you contact your election supplier to make arrangements to print and mail a supplemental voter booklet.

- **A resolution** should be filed with the RR/CC by **E-83** to **amend** a measure for an election or **withdraw** a measure for a cancelled election.

  NOTE: IF THE CITY IS PLACING MORE THAN ONE MEASURE ON THE BALLOT, THE CITY MUST ADVISE THIS OFFICE OF THE DESIRED BALLOT SEQUENCING FOR MULTIPLE MEASURES.

- The RR/CC should be notified no later than **March 19, 2026 (E-75)** if an election is being **CANCELLED** due to an insufficient number of candidates filing for offices.

- The RR/CC will send the official ballot, candidate statements, and argumentation for measure text proofs to the city clerk for approval. These documents are based on the certified materials provided by your office. Therefore, unless an error was made by the RR/CC, no modifications will be accepted. Additionally, due to our automated ballot layout system, cosmetic change requests cannot be accommodated. To ensure timely delivery of official ballots and sample ballot booklets to voters, all proofs must be approved by the designated deadline.

- The City should determine if it has to translate material separately from the RR/CC. Please see Chapter 6 for more information.

- **Certificates** of election to elected candidates should be issued.

- Staff in the **Election Planning Section and the Election Coordination Unit are available through the telephone numbers listed on the previous pages** should you need additional assistance or have further questions after reviewing the Information Booklet.

Requests for Special Cost Estimates – If you are a local jurisdiction that is responsible for conducting and administering elections (e.g., city, school district, general district) that is in need of a cost estimate for a potential election:

- that would not be consolidated with the statewide primary election in March or June or the statewide general election in November

- or that must adhere to a special timeline such as a recall election or an election due to termination of a provisional appointment

- or that would be conducted pursuant to Elections Code sections 1000(b), 1000(c), or 4000; Education Code 5091; or Government Code 1780 or 36512

Please submit correspondence, on your jurisdiction's letterhead, that describes:

1) the date that you are targeting or that is legally required
2) the statutory or legal authority that allows for said date
3) your request for a cost estimate.

Please ensure that your correspondence is signed by the appropriate official and address it to:

Monica Flores
Assistant Registrar-Recorder/County
Clerk 12400 Imperial Highway, Suite 7001
Norwalk, California 90650

Please email it to: Monica Flores (mflores@rrcc.lacounty.gov)
Alex Olvera (aolvera@rrcc.lacounty.gov)
Financial Services Section (electionbilling@rrcc.lacounty.gov)

Legal Retention following Special/Stand-Alone Elections – In accordance with California Elections Code section 17302, it is mandated that Elections Officials preserve election data. We have implemented a schedule to reach out to cities where special/stand-alone elections have been conducted. The purpose is to inquire and confirm whether there is any current or pending litigation associated with the election event that would prevent us from disposing of election material. Your cooperation allows us to maintain the necessary records while ensuring compliance with legal obligations. If you have any questions or concerns regarding the preservation schedule or disposal of election material, please contact Adrian Avelar at the Executive office (562) 345-8372.

REGISTRAR-RECORDER/COUNTY CLERK RESPONSIBILITIES

- The RR/CC receives signed copies of city resolutions "Requesting Consolidation and Services" and will automatically send the requesting cities an information booklet along with the appropriate forms such as candidate statement forms, transliteration forms, estimated costs of candidate statement, etc. **If a city has a measure on the ballot, our office will provide argument/rebuttal forms**.

- The RR/CC verifies signatures on Nomination Petitions upon written request from a city. Rates vary depending on the system used to verify signatures. For more information, see Chapter 8 or contact the **Data Entry and Signature Verification Section at (562) 462-2371**.

- The RR/CC recruits voter centers and election workers, and publishes the **Notice of Tally Center Location**. If you have specific vote center or election worker requests, contact the **Election Worker Services Section at (562) 466-1373**.

- The RR/CC assigns letter designations for each measure on the ballot. Letter designations are assigned in alphabetical order commencing with County measures and then other local measures (city, school, special district) in alphabetical sequence. Cities may request a specific letter designation in writing by completing a letter designation form (Exhibit) and submitting to the Election Coordination Unit by **March 11, 2026 (E-83)**. The email address is ecu@rrcc.lacounty.gov. An alternate choice should also be submitted in case the requested letter designation has already been assigned to another jurisdiction.

- The RR/CC prints official ballots. An English Official Sample Ballot Booklet will be printed and mailed. The RR/CC will include the City's material (English or English and Spanish candidate statements and measure information) in the same booklet depending on the volume of voting material. In some cases, the City Clerk will be required to prepare and mail a supplemental voter booklet.

- The RR/CC prepares and mails multilingual ballot material in accordance with the Voting Rights Act (VRA).

The RR/CC also:

- Issues Vote By Mail ballots and material and processes returned VBM ballots.

- Provides precinct supplies and trains election workers.

- Staffs check-in-centers and the tally center location.

- Conducts election tally and releases semi-official election results.

- Canvasses election returns and certifies official election results to the City.

Chapter 1

Calendar

of

LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

CALENDAR OF EVENTS

GENERAL AND SPECIAL MUNICIPAL ELECTIONS CONSOLIDATED
WITH THE JUNE 2, 2026 STATEWIDE DIRECT PRIMARY ELECTION

DEC. 4 (Th) E-180

ADJUSTED JURISDICTION MAP
Last day for jurisdictions to deliver a map delineating district and/or division boundary adjustments due to topography, geography, cohesiveness, contiguity, integrity, compactness of territory, community of interests, or other factors as applicable (E. C. § 22000).

FEB. 2 (M) E-120

ADOPTION OF ELECTION RESOLUTION (FOR OFFICE CONTESTS)
Recommended last day for City Council to adopt resolution calling a General or Special Municipal Election for city elected officials.

CITY RESOLUTION – CANDIDATE STATEMENTS
Last day for the City Council to adopt resolution determining or amending the word limitation for candidate statements **(200 or 400 words),** and whether advance payment is required.
(E. C. § 13307)

FEB. 9 (M) **Thru MAR. 6** (F) 5:00 P.M. E-113 Thru E- 88

NOMINATION PERIOD
First and last day for candidates to file nomination documents with the City Clerk.
(E. C. §§ 10220, 10224 and 10407)

CANDIDATE STATEMENTS
During this period candidates may file with the City Clerk a candidate statement not to exceed the word limitation **(200 or 400 words)** for inclusion in the Official Sample Ballot Booklet. The statement shall be filed no later than the last day to file nomination documents.
(E. C. § 13307)
NOTE: Candidate statements are **only** included in the Official Sample Ballot Booklet and **will not** be included in the Vote By Mail Voting Instructions and Guide.

FEB. 9 (M) E-113

NOTICE OF ELECTION — PUBLICATION
On or before this date the City Clerk shall publish a notice of election to fill offices.
(E. C. § 12101 and Govt. Code § 6061)

MAR. 5 (Th) E-89

DATE FIXED TO SUBMIT ARGUMENTS — PUBLICATION

Not later than this date, a notice may be published once in a newspaper of general circulation setting forth the date fixed to submit direct arguments.
(Govt. Code § 6061)

NOTE: It is recommended that this notification be combined with the Notice of Election that cities publish pursuant to E. C. § 12101.

MAR. 6 (F) E-88

NOMINATION DOCUMENTS – DEADLINE DATE

Last day for candidates to file nomination documents with the City Clerk.
(E. C. §§ 10220, 10224 and 10407)

CANDIDATE WITHDRAWAL

No candidate whose Declaration of Candidacy has been filed may withdraw after this date.
(E. C. § 10224)

CONSOLIDATION OF ELECTIONS

Last day City Clerks can file a resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk requesting consolidation with the election. A resolution placing a measure on the ballot shall contain the ballot wording which cannot exceed **75 words**.
(E. C. §§ 10402 and 13247)

MAR. 7★ (Sa) Thru **MAR. 11**(W) E-87** Thru E-83

NOMINATION EXTENSION PERIOD (IF INCUMBENT DOES NOT FILE)

If nomination documents for an incumbent are not filed by **5:00 p.m.** on **March 7, 2026,** the nomination period shall be extended until **March 11, 2026** at **5:00 p.m.,** for persons other than the incumbent.
(E. C. § 10225)

NOTE: The extension does not apply where there is no incumbent eligible to be elected.

MAR. 7★ (Sa) Thru **MAR. 16** (M) E-87** Thru E-78

PUBLIC EXAMINATION PERIOD

Recommended period for the City Clerk to make available candidate statements, candidate names and ballot designations for public examination. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material in a candidate statement to be amended or deleted.
(E. C. § 13313)For candidate names and ballot designations, a writ of mandate may be filed pursuant to E.C. § 13314.**NOTE**: If the nomination period is extended for a particular office, the examination period for that office shall be adjusted to **March 12 through March 21**.Last day for the Secretary of State, with the advice and consent of the Attorney General, to determine which parties, if any, are disqualified from participating in the Primary Election. (E. C. § 5102 and 5200)

★March 7 (Saturday) office will be open. March 8 (Sunday) and March 21 (Saturday) the office will be closed.

MAR. 9 (M) E-85

CERTIFIED LIST OF CANDIDATES (INCLUDING THEIR CANDIDATE STATEMENT) – RECOMMENDED DATE TO SUBMIT TO COUNTY

Recommended FINAL date for City to submit Certified List of Candidates to the County Election's Official. If nomination documents for incumbents have been filed by 5:00 p.m. on **March 6, 2026** (E-88), the extension period will not take effect (E. C. § 10225). **NOTE**: The earlier the County receives the Certified List, the earlier the County can provide ballot proofs to the City for review and approval for printing and mailing of the Official Sample Ballot (voter guide) to voters.

MAR. 11 (W) E-83

AMENDMENT OR WITHDRAWAL OF MEASURE – DEADLINE

Last day for county elections official to receive a resolution from a legislative body requesting to withdraw or amend any measure previously submitted for placement on the ballot.
(E. C. § 9605)

MEASURE LETTER DESIGNATION

Last day for a City Clerk to request a specific letter designation in writing for a measure appearing on the ballot. An alternate choice should be submitted in case the requested designation has already been assigned.

MAR. 12 (Th) **11:00 A.M.** E- 82

RANDOMIZED ALPHABET DRAWING BY SECRETARY OF STATE

The Secretary of State shall hold a public drawing to determine the order of candidate names to appear on the ballot by randomly drawing each letter of the alphabet.
(E. C. § 13112)

RANDOMIZED ALPHABET DRAWING BY REGISTRAR-RECORDER/COUNTY CLERK

A public drawing shall be held to determine the order of candidate names on the ballot for state legislative districts that encompass more than one county by randomly drawing each letter of the alphabet.
(E. C. § 13111(i))

MAR. 13 (F) E-81

LIST OF CANDIDATES — COPY OF CANDIDATE STATEMENTS

No later than this date the City Clerk shall deliver to the county elections official a certified list of qualified candidate names, ballot designations and residence addresses.
(E. C. §§ 10402 and 10403)

A legible copy of each candidate statement to be included in the Official Sample Ballot Booklet shall be delivered to the county elections official by this date.

NOTE: The name on the candidate statement **MUST** match the name on the certified list of qualified candidates.

MEASURES — LETTER DESIGNATION

Scheduled date for the county elections official to notify the City Clerk of letter assigned to ballot measure(s).

MAR. 13 (F) E-81

IMPARTIAL ANALYSIS — LAST DAY TO SUBMIT TO CITY CLERK

Recommended last day for the City Attorney to transmit impartial analysis of measure to the City Clerk.
(E. C. § 9280)

ARGUMENTS — LAST DAY TO SUBMIT TO CITY CLERK

Recommended last day to submit arguments "FOR" or "AGAINST" any city measure to the City Clerk. Arguments may not exceed **300 words** in length.
(E. C. §§ 9282 and 9286)

NOTE: The deadline to submit direct arguments may vary due to a City's municipal code or charter, standard business hours, etc.

MAR. 14★ (Sa) Thru **MAR. 23** (M) E-80 Thru E-71

PUBLIC EXAMINATION PERIOD FOR BALLOT MEASURE MATERIALS

Recommended period for the City Clerk to make available for public examination, a copy of ballot measure text, impartial analysis and arguments for a measure. A fee may be charged to any candidate/person obtaining a copy of the materials. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material to be amended or deleted.
(E. C. § 9295)

MEASURE ENCLOSURES

No later than **March 28, 2026** the City Clerk shall deliver a copy of each argument, ordinance text, analysis and any other ballot data/material to the county elections official for inclusion in the Official Sample Ballot Booklet.

MAR. 19 (Th) E- 75

CANCELLED ELECTION DUE TO INSUFFICIENT NUMBER OF CANDIDATES

Last day for City Clerk to make appointment(s) in lieu of election when an insufficient number of candidates file for the office. If an appointment(s) is not made, the election shall be held.
(E. C. § 10229)

NOTE: It is **imperative** that the City Clerk notify the county elections official immediately of cancelled elections.

MAR. 23 (M) E-71

REBUTTALS — LAST DAY TO SUBMIT TO CITY CLERK

Recommended last day for authors of arguments "FOR" and "AGAINST" any city measure to submit rebuttals (if permitted) to the City Clerk. A rebuttal may not exceed **250 words.**
(E. C. § 9285)

MAR. 24 (Tu) E-70

REBUTTALS — LAST DAY TO SUBMIT TO COUNTY

Recommended last day for the City Clerk to submit rebuttals to the county elections official for inclusion in the Official Sample Ballot Booklet.

★March 14 (Saturday) and March 15 (Sunday) - RR/CC office will be closed

MAR. 24 (Tu) Thru **APRIL 2 (Th)** E-70 Thru E-61

PUBLIC EXAMINATION PERIOD FOR REBUTTALS

Recommended period for the City Clerk to make available rebuttals for public examination. A fee may be charged to any candidate/person obtaining a copy of the data/material. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material to be amended or deleted.
(E. C. § 9295)

APRIL 2 (Th) Thru **APRIL 8** (W) E-70 Thru E-61

BALLOT PROOFS

Recommended period for the county elections official to deliver copies of official ballot proofs to the City Clerk for approval.

NOTE: Corrections to any ballot material must be submitted to the county elections official within 24 hours of receipt**.**

APRIL 6 (M) Thru **MAY 19** (Tu) E-57 Thru E-14

STATEMENT OF WRITE-IN CANDIDACY

A name written on a ballot will not be counted unless the person has filed during this period a Statement of Write-In Candidacy and sponsor signatures stating that they are a write-in candidate for the election . (E.C.8600, 8601 and 10103)

MAY 4 (M) E- 29

VOTE CENTER STAFF — APPOINTMENT

Last day to appoint staff and designate vote centers. A notice of appointment shall be mailed to all staff.
(E. C. §§ 12286, 12307 and 12319)

MAILING OF VOTE BY MAIL BALLOTS

No later than 29 days before the day of the election, the county elections official shall begin mailing the materials required by Section 3010.
(E. C. § 3001 and 3010)

PROCESSING OF VOTE BY MAIL BALLOTS

The processing of vote by mail ballots may commence on the **29th** business day before the election but the results of the tally shall not be released until after the vote centers close.
(E. C. § 15101(b))

MAY 4 (M) Thru May 26 (Tu) E- 29 Thru E-7

VOTE BY MAIL — FIRST AND LAST DAY TO APPLY

Applications may be filed between these dates (both dates inclusive). Applications received prior to the 29th day preceding the election will be kept and processed during this period. (E. C. § 3001)

MAY 4 (M) Thru **Election Day** E-29 to Election Day

EMERGENCY VOTE BY MAIL. Between these dates, any voter may request a Vote By Mail ballot if they are unable to go to a Vote Center because of confinement due to an illness. The voter may designate an authorized representative to pick-up and return the ballot. (E. C. § 3021)

MAY 8 (F) E-25

COPIES OF STREET INDEX. Suggested last day for the City Clerk to request the number of street index copies required (not to exceed four (4)). (E. C. § 2183)

MAY 12 (Tu) E-21

MAILING OF OFFICIAL SAMPLE BALLOT BOOKLETS (Historically commencing at E-40)
An Official Sample Ballot Booklet shall be mailed to each voter in the jurisdiction no later than 21 days before the election. (E. C. § 13303)

MAY 18 (M) E-15

CLOSE OF REGISTRATION
Last day to transfer or register to vote in the election.(E. C. § 2102)

MAY 19 (Tu) Thru **JUNE** 2 (Tu) E-14 Thru E-0

NEW CITIZEN ELIGIBILITY TO REGISTER AND VOTE
A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on the 14th day before an election and ending at the close of polls on the election day following the date on which that person became a citizen.

MAY 19 (Tu) E- 14

STATEMENT OF WRITE-IN CANDIDACY DEADLINE Last day for a candidate to file with the City Clerk sponsor signatures and a declaration stating that they are a write-in candidate in the election. (E. C. §§ 8600 and 8601)

BILINGUAL VOTE CENTER STAFF
Last day to prepare list of appointed bilingual staff.
(E. C. § 12303)

MAY 21 (Th) E- 12

WRITE-IN CANDIDATES — SUBMIT TO COUNTY
Recommended last day for the City Clerk to deliver the list of qualified write-in candidates to county elections official.

MAY 23 ★ (Sa) E-10

TALLY CENTER LOCATION — PUBLICATION
On or before this date a notice specifying the public place to be used as the central tally location for counting the ballots shall be published once in a newspaper of general circulation within the jurisdiction. (E. C. § 12109)

VOTE CENTERS — FIRST DAY
Vote Centers open beginning 10 days prior to election day. A Voter Center election may be conducted pursuant to E.C. § 4007.

MAY 26 (Tu) E-7

NOTICE OF LIST OF NOMINEES — PUBLICATION
On or before this date, the City Clerk shall publish a list of nominees once in a newspaper of general circulation within the city.
(E. C. § 12110 and Govt. Code § 6061)

★May 23 (Saturday) and May 24 (Sunday) -RR/CC office will be closed

JUNE 2 (Tu) **ELECTION DAY 8:00 P.M.** E-0

ELECTION DAY
Vote Centers open 7:00 a.m., close 8:00 p.m.
(E. C. §§ 1200 and 14212)

VOTE BY MAIL BALLOTS RETURNED — 8:00 P.M.
Last day for Vote By Mail ballots to be received or turned in personally by the voter at any vote center in the jurisdiction. An authorized representative may return the voted ballot under specified conditions.
(E. C. §§ 3017 and 3020)

Any Vote By Mail ballot cast under this division shall be timely cast if it is received by the voter's elections official via the United States Postal Service or a bona fide private mail delivery company no later than seven days after election day in addition to the provisions set forth in E. C. 3020, Sections 1 and 2.
(E. C. § 3020(b) Section 1 and 2)

JUNE 4 (Th) E + 2

OFFICIAL CANVASS
The canvass of election returns shall commence no later than the first Thursday following the election.
(E. C. §§ 10262 and 15301)

JULY 2 (Th) E +30

COMPLETION OF OFFICIAL CANVASS
The county elections official shall prepare a certified statement of the election results and submit it to each jurisdiction within 30 days of the election.
(E. C. § 15372)
NOTE: On **June 26, 2026** the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On **June 30, 2026** the Board of Supervisors is tentatively scheduled to declare the election officially concluded.
.

Chapter 2

Certified List of Qualified Candidates, Name to Appear on the Ballot and Ballot Designations

CERTIFIED LIST OF QUALIFIED CANDIDATES

Below is the sample format the City Clerk should follow in submitting candidate names that will appear on the ballot. The additional information will be used for publication.

CERTIFIED LIST OF QUALIFIED CANDIDATES
GENERAL/SPECIAL MUNICIPAL ELECTION CONSOLIDATED WITH COUNTY ELECTIONS

CITY OF:

NAME			ADDRESS	TELEPHONE NUMBER	BALLOT DESIGNATION	OFFICE TITLE	CANDIDATE STATEMENT (Check one)			GENDER
TO APPEAR ON BALLOT MUST MATCH NAME ON CANDIDATE STATEMENT (First, Middle/Nickname, Last)			WILL BE PUBLISHED TO MEDIA AND THE PUBLIC	WILL BE PUBLISHED TO THE MEDIA AND THE PUBLIC	TO APPEAR ON BALLOT (IF NONE REQUESTED, INDICATE "NONE")	EXAMPLE: MAYOR, CITY COUNCIL, ETC.	English-Only Print & Online (See estimated cost list)	Print in English and Spanish, and available online in English (see estimated cost list).	English Online Only ($279.60)	MALE OR FEMALE
SAMPLE										
Michael	"Mike"	Wilson	12400 Imperial Highway Norwalk, CA 90650	562-462-5555	Incumbent	Mayor				M
QUALIFIED CANDIDATES										
							☐	☐	☐	
							☐	☐	☐	
							☐	☐	☐	
							☐	☐	☐	
							☐	☐	☐	
							☐	☐	☐	

Contact Person:	Title:	
Telephone No.:	Cell Phone No: Available Hours:	E-mail:

This Certified List is approved by:

(Print Name of Election Official): _____ (Signature of Election Official): _____ Date: _____

Rev. 08/07/25

Page: _____of _____

NAME TO APPEAR ON THE BALLOT

The **ballot name** may be designated as follows:

- First, middle and last names
- Initials only and last name
- A nickname (must be in parentheses ( ) or quotation marks "")
- A short version of the first name, such as "Bill" for William, "Dick" for Richard or "Kathy" for Kathleen

Please note:

- **Titles or degrees** are not allowed in the ballot name. (E.C. § 13106)
- Within one year of any election, a **change in legal name** shall not appear on the ballot unless the change was made by marriage or by decree of court. (E.C. § 13104)

ORDER OF CANDIDATE NAMES — The Secretary of State shall hold a public drawing to determine the order of candidate names on the ballot by randomly drawing each letter of the alphabet on **E-82**. Official vote recorder ballot positions for candidate names will not be available until approximately **40** days before the election date.

BALLOT DESIGNATION PROVISIONS

The ballot designation describes the current profession, vocation, occupation or incumbency status of the candidate that will appear on the ballot under the candidate's name.

BALLOT DESIGNATIONS:

- Can be no more than **three (3)** words
- Must appear on the Declaration of Candidacy/Affidavit of Nominee at the time it is filed
- Become public record once the information is filed on the Declaration of Candidacy/Affidavit of Nominee
- **Cannot be changed after the final date to file nomination documents (E-88)**

Ballot designations which exceed space allotted on the ballot (approximately 60 characters) are printed in a smaller typeface pursuant to Section 13107 (i) of the Elections Code.

The listing of a designation on the ballot is OPTIONAL. Only one of the following categories is allowed:

ELECTIVE OFFICE TITLE — Words describing an elective office title may be used **IF** the candidate holds the office at the time nomination documents are filed and the office was filled by a vote of the people.

- **Example A:** Governing Board Member
- **Example B:** Boardmember, XYZ School District
- **Example C:** Councilmember, City of Los Angeles

INCUMBENT — The word **Incumbent** may be used **IF** the candidate is seeking re-election to the same office and was elected to that office by a vote of the people or was appointed as a nominated candidate in lieu of an election.

APPOINTED INCUMBENT — The words **Appointed Incumbent** must be used **IF** the candidate was appointed to the office and is **now** seeking election to that office. The word **Appointed** may also be used with the office title.

- **Example A:** Appointed Incumbent
- **Example B:** Appointed Boardmember, XYZ School District

EXCEPTION: Candidates appointed to office in lieu of an election **do not** have to use the word appointed.

BALLOT DESIGNATION PROVISIONS (continued)

PRINCIPAL OCCUPATION — No more than **three words** may be used to either describe the current principal profession, vocation, or occupation of the candidate **or** the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. Geographical names are considered one word.

- **Example A:** High School Teacher
- **Example B:** Attorney/Educator/Businessowner
- **Example C:** CEO/Councilmember

COMMUNITY VOLUNTEER — A Community Volunteer shall constitute a valid principal vocation or occupation subject to the following conditions:

- A candidate's community volunteer activities constitute his or her principal profession, vocation or occupation
- A candidate may not use the designation of "Community Volunteer" in combination with any other principal profession, vocation or occupation
- A candidate is not engaged concurrently in another principal profession, vocation or occupation

NO BALLOT DESIGNATION DESIRED — A ballot designation is optional. If the candidate does not request a ballot designation, the City Clerk must indicate NONE on the certified list of qualified candidates.

BALLOT DESIGNATION WORKSHEET — A ballot designation worksheet that supports the use of that ballot designation is required to be filed with the Registrar-Recorder/County Clerk at the same time a Declaration of Candidacy is filed. If a candidate fails to file a ballot designation worksheet, no designation will appear on the ballot. (E.C. § 13107.3)

REJECTION OF BALLOT DESIGNATION — If the designation is in violation of any of the restrictions set forth in the California Elections Code, the candidate will be notified by certified mail return receipt request, addressed to the mailing address appearing on the candidate's ballot designation worksheet. If an alternative designation is not provided within the time allowed, no designation will appear on the ballot. (E.C. § 13107(f))

UNACCEPTABLE DESIGNATIONS — Pursuant to Elections Code § 13107(e), the Elections Official shall not accept a ballot designation if:

a) It would mislead the voter.
b) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous or eminent.
c) It abbreviates the word "retired" or places it following any word(s) that it modifies.
d) It includes a word or prefix, such as "former" or "ex", which means a prior status. The only exception is the use of the word "retired".
e) It includes the name of any political party, whether or not it has qualified for the ballot.
f) It includes a word(s) referring to a racial, religious, or ethnic group.
g) It refers to any activity that is prohibited by law .

SECRETARY OF STATE
BALLOT DESIGNATION REGULATIONS

Chapter 7. Ballot Designations

§ 20710. General Provisions.

(a) The regulatory purpose of this Chapter is to ensure the accurate designation of the candidate upon the ballot in order that an informed electorate may intelligently elect one of the candidates.
(b) The Secretary of State shall, at all times, apply and interpret the provisions of Elections Code § 13107 and the regulations included in this Chapter in a manner consistent with the regulatory purpose of this Chapter.
(c) Candidates are not required to use a ballot designation pursuant to Elections Code § 13107, subdivision (a), and may opt to leave the space for such a designation on the ballot blank. In order to notify the elections official as to whether he or she will use a ballot designation or will opt to leave the ballot designation space blank, the candidate must initial the appropriate box on the Declaration of Candidacy or otherwise so indicate on the Declaration of Candidacy.
(d) Pursuant to Elections Code § 13107, subdivision (a), a candidate may submit a proposed ballot designation pursuant to any one of the four provisions specified in Elections Code § 13107, subdivision (a), subparts (1) through (4), applicable to that candidate. The candidate shall be free to select from which of the applicable four subparts he or she is submitting his or her proposed ballot designation.
(e) The regulations set forth in this Chapter shall apply only to elections held for offices for which elections returns are certified by the Secretary of State of the State of California.
(f) Whenever, the word “should” is used in this Chapter, it is recommended, not mandatory.
Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

§ 20711. Ballot Designation Worksheet.

(a) In order to facilitate review of a candidate’s proposed ballot designation by the Secretary of State pursuant to Elections Code § 13107, the candidate may submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.
(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:
(1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available**,** and fax number;
(2) A designation of the office for which the candidate is seeking election;
(3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;
(4) The proposed ballot designation submitted by the candidate;
(5) At the option of the candidate, the candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;
(6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:
(A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate should indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;
(B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate should indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;
(C) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(3), the candidate should indicate:

(i) The title of the position or positions which he or she claims supports the proposed ballot designation;
(ii) The dates during which the candidate held such position;
(iii) A description of the work he or she performs in the position;
(iv) The name of the candidate's business or employer;
(v) The name and telephone number of a person or persons who could verify such information; and
(vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at § 20714, subdivision (b).
(D) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(4), the candidate should indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.
(d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.
Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

§ 20712. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(1).
Proposed ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(1), shall be subject to the following provisions:
(a) In the case of candidates holding elective city, county, district, state, or federal office, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.
(b) In the case of judicial officers, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.
(c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(1).

(d) Proposed ballot designations indicating a position of legislative leadership, such as "Majority Leader of the California Senate," "Minority Leader of the California State Assembly," "Speaker of the California State Assembly," "President Pro Tempore of the California State Senate," and the like, are not elective offices described in Elections Code § 13107, subdivision (a)(1). Such ballot designations are improper, pursuant to Elections Code § 13107, subdivision (a)(1). They may, however, be considered under the provisions of § 13107(a)(3).
(e) Proposed ballot designations indicating that the candidate is a member of the state or county central committee of a political party, or an officer of a state or county central committee of a political party, are improper, as such positions do not constitute elective county or state offices as specified in Elections Code § 13107, subdivision (a)(1).
Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

§ 20713. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(2).
Proposed ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(2), shall be subject to the following provisions:
(a) A proposed ballot designation submitted pursuant to Elections Code § 13107, subdivision (a)(2), is limited "incumbent," as that term is defined in Elections Code § 13107, subdivision (a)(2).
(b) The term "incumbent" must be used as a noun. It shall not be used in conjunction with any other words, including any accompanying adjectives or modifiers, and must stand alone. A candidate qualified to use this designation pursuant to Elections Code § 13107, subdivision (a)(2), shall be entitled to use the ballot designation "Incumbent."
(c) The word "incumbent" is strictly limited for use in ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(2), and may not be used as an adjective in any other ballot designation.
Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

§ 20714. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(3).
Proposed ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(3), shall be subject to the following provisions:
(a) The terms "profession," "vocation," or "occupation," as those terms are used in Elections Code § 13107, subdivision (a)(3), are defined as follows:

(1) “Profession” means a field of employment requiring special education or skill and requiring specific knowledge of a particular discipline of learning or science. The labor and skill involved in a profession is predominantly mental or intellectual, rather than physical or manual. Recognized professions generally include, but are not limited to, law, medicine, education, engineering, accountancy, and journalism. Examples of an acceptable designation of a “profession,” as defined in Elections Code § 13107, subdivision (a)(3), include, but are not limited to, “attorney,” “physician,” “accountant,” “architect,” and “teacher.”

(2) “Vocation” means a trade, a religious calling, or the work upon which a person, in most but not all cases, relies for his or her livelihood and spends a major portion of his or her time. As defined, vocations may include, but are not limited to, religious ministry, child rearing, homemaking, elderly and dependent care, and engaging in trades such as carpentry, cabinetmaking, plumbing, and the like. Examples of an acceptable designation of a “vocation,” as defined in Elections Code § 13107, subdivision (a)(3), include, but are not limited to, “minister,” “priest,” “mother,” “father,” “homemaker,” “dependent care provider,” “carpenter,” “plumber,” “electrician,” and “cabinetmaker.”

(3) “Occupation” means the employment in which one regularly engages or follows as the means of making a livelihood. Examples of an acceptable designation of an “occupation,” as defined in Elections Code § 13107, subdivision (a)(3), include, but are not limited to, “rancher,” “restaurateur,” “retail salesperson,” “manual laborer,” “construction worker,” “computer manufacturing executive,” “military pilot,” “secretary,” and “police officer.”

(b) “Principal,” as that term is used in Elections Code § 13107, subdivision (a)(3), means a substantial involvement of time and effort such that the activity is one of the primary, main or leading professional, vocational or occupational endeavors of the candidate. The term "principal" precludes any activity which does not entail a significant involvement on the part of the candidate. Involvement which is only nominal, pro forma, or titular in character does not meet the requirements of the statute.

(1) If a candidate is licensed by the State of California to engage in a profession, vocation or occupation, the candidate is entitled to consider it one of his or her “principal” professions, vocations or occupations if (i) the candidate has maintained his or her license current as of the date he or she filed his or her nomination documents by complying with all applicable requirements of the respective licensure, including the payment of all applicable license fees and (ii) the status of the candidate’s license is active at the time he or she filed his or her nomination documents.

(2) A candidate who holds a professional, vocational or occupational license issued by the State of California may not claim such profession, vocation or occupation as one of his or her “principal” professions, vocations or occupations if (i) the candidate’s licensure status is “inactive” at the time the candidate

files his or her nomination document, or (ii) the candidate's license has been suspended or revoked by the agency issuing the license at the time the candidate files his or her nomination documents.

(c) In order for a ballot designation submitted pursuant to Elections Code § 13107, subdivision (a)(3), to be deemed acceptable by the Secretary of State, it must accurately state the candidate's principal professions, vocations or occupations, as those terms are defined in subdivisions (a) and (b) herein. Each proposed principal profession, vocation or occupation submitted by the candidate must be factually accurate, descriptive of the candidate's principal profession, vocation or occupation, must be neither confusing nor misleading, and must be in full and complete compliance with Elections Code § 13107 and the regulations included in this Chapter.

(d) If the candidate is engaged in a profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate's proposed ballot designation is entitled to consist of the candidate's current principal professions, vocations and occupations. In the event the candidate does not have a current principal profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate may use a ballot designation consisting of his or her principal professions, vocations or occupations, which the candidate was principally engaged in during the calendar year immediately preceding the filing of the candidate's nomination papers.

(e) A candidate may engage in multiple principal professions, vocations or occupations. Accordingly, the candidate may designate multiple principal professions, vocations or occupations. If a candidate proposes a ballot designation including multiple principal professions, vocations or occupations, the proposed ballot designation must comply with the following provisions:

(1) The proposed ballot designation must comply with the three-word limitation specified in Elections Code § 13107, subdivision (a)(3), and as implemented pursuant to subdivision (f) herein.

(2) Each such proposed profession, vocation or occupation shall be separately considered by the Secretary of State and must independently qualify as a "principal" profession, vocation or occupation, as that term is defined pursuant to subdivision (b) herein.

(3) When multiple professions, vocations or occupations are proposed as a ballot designation, they shall be separated by a slash ("/"). An example of an acceptable designation would be "Legislator/Rancher/Physician."

(f) Pursuant to Elections Code § 13107, subdivision (a)(3), the candidate's ballot designation shall be limited to not more than three (3) words. The following rules shall govern the application of the three word limitation:

(1) The proposed ballot designation shall be grammatically correct, generic, and all words must be spelled correctly.

(2) Punctuation shall be limited to the use of a comma (e.g., District Attorney, Los Angeles County) and a slash (e.g., Legislator/Rancher/Physician), pursuant to subdivision (e) of this section. A hyphen may be used if, and only if, the use of a hyphen is called for in the spelling of a word as it appears in a standard reference dictionary of the English language.
(3) All California geographical names shall be considered to be one word and shall be limited to the names of cities, counties and states. The names of special districts and political subdivisions are not "geographical names," as the term is used in Elections Code § 13107, subdivision (a)(3). If the candidate desires, the geographical name may be used in the form of "City of . . . ," "County of . . . ," or "City and County of . . ." Examples of geographical names considered to be one word include Tehama County, Los Angeles County and County of Sacramento.
(4) An acronym shall be counted as one word.
Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

§ 20715. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(4).
(a) Pursuant to Elections Code § 13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the phrase "appointed incumbent" if the candidate holds an office, other than a judicial office, by virtue of appointment, and the candidate is a candidate for election to the same office. The candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed."
(b) Pursuant to Elections Code § 13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the word "appointed" in conjunction with the elective office, if the candidate is a candidate for election to the same office or to some other office. The candidate may not use any words designating the office unmodified by the word "appointed."
(c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(4).
Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

§ 20716. Unacceptable Ballot Designations.
(a) The Secretary of State shall reject as unacceptable any proposed ballot designation which fails to comply with, or is otherwise inappropriate pursuant, to

Elections Code § 13107, subdivision (a); is prohibited pursuant to Elections Code § 13107, subdivision (b); is misleading; or is otherwise improper pursuant to the regulations set forth in this Chapter.

(b) The following types of activities are distinguished from professions, vocations and occupations and are not acceptable as ballot designations pursuant to Elections Code § 13107, subdivision (a)(3):

(1) ***Avocations*:** An avocation is a casual or occasional activity, diversion or hobby pursued principally for enjoyment and in addition to the candidate's principal profession, vocation or occupation. Avocations may include, but are not limited to, hobbies, social activities, volunteer work, and matters pursued as an amateur.

(2) ***Pro Forma Professions, Vocations and Occupations:*** Pro forma professions, vocations or occupations are positions held by the candidate which consume little or none of the candidate's time and which, by their nature, are voluntary or for which the candidate is not compensated. Pro forma professions, vocations and occupations may include, but are not limited to, such pursuits as honorary peace officer, volunteer firefighter, honorary chairperson, honorary professor, goodwill ambassador, official host or hostess and the like.

(3) ***Statuses:*** A status is a state, condition, social position or legal relation of the candidate to another person, persons or the community as a whole. A status is generic in nature and generally fails to identify with any particular specificity the manner by which the candidate earns his or her livelihood or spends the substantial majority of his or her time. Examples of a status include, but are not limited to, philanthropist, activist, patriot, taxpayer, concerned citizen, husband, wife, and the like.

(c) Pursuant to Elections Code § 13107, subdivision (b)(1), the Secretary of State shall reject as unacceptable any proposed ballot designation which would mislead voters. In making this determination, the Secretary of State shall determine whether there is a substantial likelihood that a reasonably prudent voter would be misled as to the candidate's principal profession, vocation or occupation by the candidate's proposed ballot designation. The determination shall take into account the plain meaning of the words constituting the proposed ballot designation and the factual accuracy of the proposed ballot designation based upon supporting documents or other evidence submitted by the candidate in support of the proposed ballot designation, pursuant to §§ 20711 and 20717 of this Chapter.

(d) A ballot designation may not comprise or include commercial identification information, such as a trademark, service mark, tradename, or the specific name of a business, partnership, corporation, company, foundation, or organization. Examples of an improper use of commercial identification information include, but are not limited to, "Acme Company President," "Universal Widget® Inventor," "Director, Smith Foundation," "UCLA Professor," and the like.

(e) Pursuant to Elections Code § 13107, subdivision (b)(2), the Secretary of State shall reject as unacceptable any proposed ballot designation which would suggest an evaluation of the candidate's qualifications, honesty, integrity, leadership abilities or character. Any laudatory or derogatory adjectives which would suggest an evaluation of the candidate's qualifications shall not be permitted. Such impermissible adjectives include, but are not limited to, "outstanding," "leading," "expert," "virtuous," "eminent," "best," "exalted," "prominent," "famous," "respected," "honored," "honest," "dishonest," "corrupt," "lazy," and the like.

(f) Pursuant to Elections Code § 13107, subdivision (b)(3), the Secretary of State shall reject as unacceptable any proposed ballot designation which abbreviates the word "retired" or places it following any word or words which it modifies. Examples of impermissible designations include "Ret. Army General," "Major USAF, Retired" and "City Attorney, Retired."

(g) Pursuant to Elections Code § 13107, subdivision (b)(4), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or prefix to indicate a prior profession, vocation, occupation or elected, appointed or judicial office previously held by the candidate. Such impermissible words or prefixes include, but are not limited to, "Ex-," "former," "past," and "erstwhile." Examples of impermissible designations include "Former Congressman," "Ex-Senator," and "Former Educator."

(h) Subject to the provisions of Elections Code § 13107, subdivision (b)(4), use of the word "retired" in a ballot designation is generally limited for use by individuals who have permanently given up their chosen principal profession, vocation or occupation. In evaluating a proposed ballot designation including the word "retired," the Secretary of State will consider the following factors in making a determination as to the propriety of the use of the term "retired":

(1) Prior to retiring from his or her principal profession, vocation or occupation, the candidate worked in such profession, vocation or occupation for more than 5 years;

(2) The candidate is collecting, or eligible to collect, retirement benefits or other type of vested pension;

(3) The candidate has reached at least the age of 55 years;

(4) The candidate voluntarily left his or her last professional, vocational or occupational position;

(5) If the candidate is requesting a ballot designation indicating that he or she is a retired public official, the candidate must have previously voluntarily retired from public office***,*** not have been involuntarily removed from office, not have been recalled by voters, and not have surrendered the office to seek another office or failed to win reelection to the office;

(6) The candidate has not had another more recent, intervening principal profession, vocation or occupation; and,
(7) The candidate's retirement benefits are providing him or her with a principal source of income.
(i) Pursuant to Elections Code § 13107, subdivision (b)(5), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses the name of any political party, whether or not it has qualified for recognized ballot status.
(j) Pursuant to Elections Code § 13107, subdivision (b)(6), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or words referring to a racial, religious, or ethnic group.
(1) The Secretary of State shall reject as unacceptable any ballot designation which expressly contains or implies any ethnic or racial slurs or ethnically or racially derogatory language.
(2) If the candidate is a member of the clergy, the candidate may not make reference to his or her specific denomination. However, the candidate may use his or her clerical title as a ballot designation (e.g., "Rabbi," "Pastor," "Minister," "Priest," "Bishop," "Deacon," "Monk," "Nun," "Imam," etc.)
(k) Pursuant to Elections Code § 13107, subdivision (b)(6), the Secretary of State shall reject as unacceptable any proposed ballot designation which refers to any activity prohibited by law. Unlawful activity includes any activities, conduct, professions, vocations, or occupations prohibited by state or federal law.
Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

§ 20717. Requests for Supporting Documentation.
In addition to the Ballot Designation Worksheet requested to be filed with the Secretary of State pursuant to § 20711 of this Chapter, the Secretary of State may request that a candidate submit additional supporting documentation or other evidence to support the proposed ballot designation.
(a) Time is of the essence regarding all matters pertaining to the review of proposed ballot designations submitted by candidates for public office. Failure to promptly submit requested supporting materials will preclude consideration of such materials and the rendering of a summary, final decision on the candidate's proposed ballot designation.
(b) The Secretary of State will communicate, whenever possible, with the candidate in the most expeditious manner, including, but not limited to, telephone, facsimile transmission and electronic mail at the number or address provided by the candidate.

When the candidate does not have reasonable access to a facsimile machine or electronic mail, the Secretary of State will transmit written communication to the candidate by means of overnight express delivery to the address provided by the candidate.
(c) The candidate shall have the burden of establishing that the proposed ballot designation that he or she has submitted is accurate and complies with all provisions of Elections Code § 13107 and this Chapter.
Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

§ 20718. Communication of Decisions Regarding Ballot Designations.
(a) An official copy of the decision of the Secretary of State regarding a candidate's ballot designation will be made in writing and transmitted directly to the candidate by registered or certified mail, return receipt requested, to the address provided by the candidate. The Secretary of State shall also provide a copy to the elections official in the candidate's county of residence and to the elections official of each county within the political subdivision. Copies may also be made available to all other candidates in the race.
(b) At the request of the candidate, the Secretary of State will transmit an unofficial copy of the decision of the Secretary of State regarding the candidate's proposed ballot designation by facsimile transmission sent to the facsimile number listed on the candidate's Ballot Designation Worksheet. When the candidate does not have reasonable access to a facsimile machine, the Secretary of State will transmit to the candidate, at the candidate's request, an unofficial copy of the decision by means of overnight express delivery to the address listed on the candidate's Ballot Designation Worksheet provided. If the candidate has not submitted a Ballot Designation Worksheet, the Secretary of State will transmit an official copy to the facsimile number provided by the candidate or, if the candidate does not have reasonable access to a facsimile machine, by overnight express mail to the address provided by the candidate.
(c) All written decisions of the Secretary of State regarding ballot designations are public records and are available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, 1500 11th Street, Fifth Floor, Sacramento, California 95814.
Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

§ 20719. Service of Legal Process Regarding Ballot Designations.

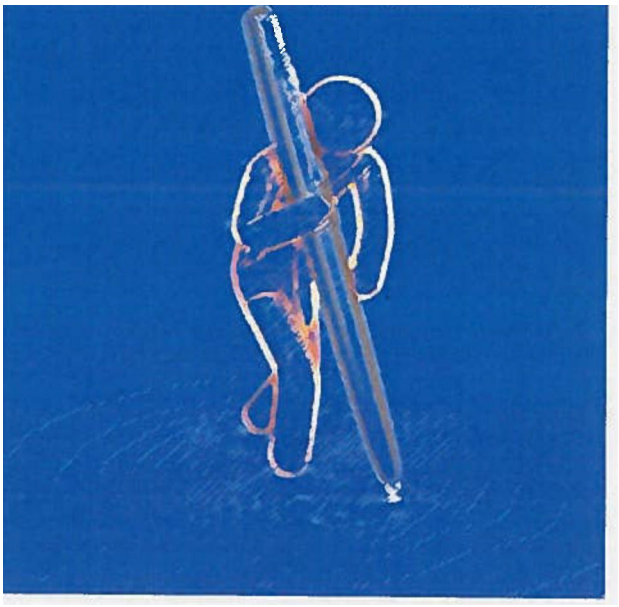
(a) In the event a candidate or other interested party files a petition for the issuance of an extraordinary writ with the court or other legal action pertaining to a candidate's ballot designation, the summons and any other legal process should be served upon the Chief Counsel to the Secretary of State, Legal Affairs Unit, Executive Office of the Secretary, 1500 11th Street, Sixth Floor, Sacramento, California 95814. The Chief Counsel may designate a Deputy Secretary of State in the Legal Affairs Unit to accept service of process on behalf of the Secretary of State.

(b) Telephone notice pertaining to any ex parte applications filed with the court by any candidate or other interested party should be directed to the attention of the Chief Counsel to the Secretary of State at (916) 653-7244. Counsel for all parties to such ex parte matters are admonished that waivers of the Secretary of State's right to timely notice and the right to personally appear at the ex parte hearing will be granted in writing and only in limited instances.

(c) The Secretary of State shall provide a copy of any legal actions in subdivision (a) or (b) above to the elections official in the county of the candidate's residence and any other county in the district.

Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

Chapter 3



Candidate Statements

CANDIDATE STATEMENTS

CANDIDATES SHOULD REVIEW THE FOLLOWING INFORMATION CAREFULLY BEFORE PURCHASING A CANDIDATE STATEMENT.

The Registrar-Recorder/County Clerk makes every effort to mail Sample Ballots/Candidate Statements as early as possible during the voting period and before the voters' receipt of their Vote By mail ballots. However, this is not always feasible because of the volume of material and the complexity of coordinating mail distribution. For mailing timelines and additional information, please refer to Chapters 1 and 3 of this Handbook.

The estimated cost is determined before all information is available; therefore, it approximates the actual cost that varies from election to election and may be significantly more or less depending on the actual number of candidates who are filing statements.

GENERAL INFORMATION: Filing of a statement is optional and applies to local nonpartisan offices. The elections official sends to each registered voter an Official Sample Ballot Booklet, which contains the candidate statements prepared and submitted.

FILING PERIOD: Statement must be filed no later than the close of business hours on the last day of the candidate nomination period.

WITHDRAWAL: A candidate statement cannot be changed or revised once it is filed. A candidate statement may be withdrawn by 5 p.m. of the next business day after the last day to file the statement.

CONTENTS: Statement may include the candidate's age and occupation, and a 200-word description of the candidate's education and qualifications. Some jurisdictions increase the word limit to 400 words.

RESTRICTIONS: The candidate statement shall not include the party affiliation of the candidate nor reference any membership or activity in political organizations.

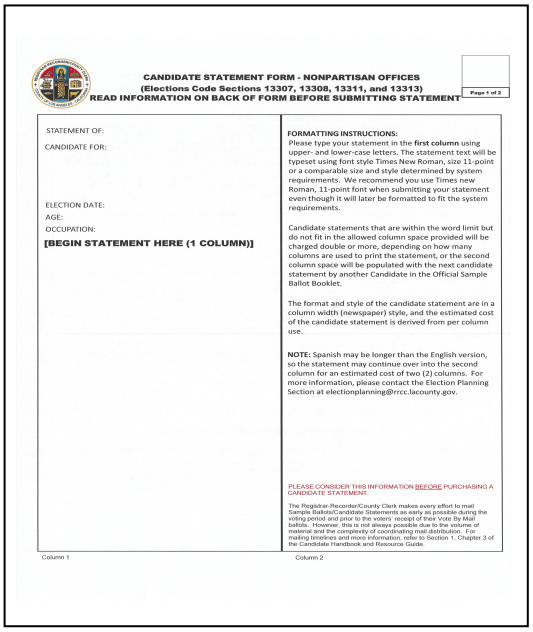
ONLINE CANDIDATE STATEMENTS

Now available for Judicial, County, City, School, and Special District Candidates only

If you are interested in submitting an **Online Candidate Statement Only**, the cost is **$279.60**. These statements will appear exclusively on our website at:
https://apps.lavote.gov/candidate-statements/

CANDIDATE STATEMENT FORM (Sample below) — The Candidate Statement Form is provided for candidate use in submitting statements to be printed in the Official Sample Ballot Booklet. The Candidate Statement Form is included with the packet each candidate receives when filing nomination documents.

FRONT



CANDIDATE STATEMENT FORM - NONPARTISAN OFFICES
(Elections Code Sections 13307, 13308, 13311, and 13313)
READ INFORMATION ON BACK OF FORM BEFORE SUBMITTING STATEMENT

Page 1 of 2

STATEMENT OF:
CANDIDATE FOR:
ELECTION DATE:
AGE:
OCCUPATION:
[BEGIN STATEMENT HERE (1 COLUMN)]

FORMATTING INSTRUCTIONS:
Please type your statement in the **first column** using upper- and lower-case letters. The statement text will be typeset using font style Times New Roman, size 11-point or a comparable size and style determined by system requirements. We recommend you use Times new Roman, 11-point font when submitting your statement even though it will later be formatted to fit the system requirements.

Candidate statements that are within the word limit but do not fit in the allowed column space provided will be charged double or more, depending on how many columns are used to print the statement, or the second column space will be populated with the next candidate statement by another Candidate in the Official Sample Ballot Booklet.

The format and style of the candidate statement are in a column width (newspaper) style, and the estimated cost of the candidate statement is derived from per column use.

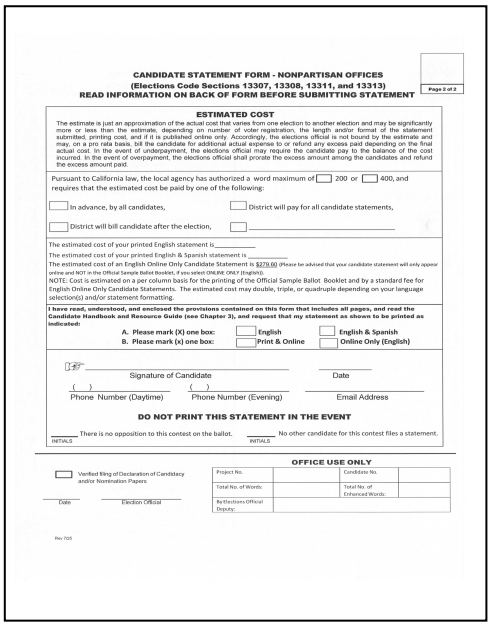
NOTE: Spanish may be longer than the English version, so the statement may continue over into the second column for an estimated cost of two (2) columns. For more information, please contact the Election Planning Section at electionplanning@rrcc.lacounty.gov.

PLEASE CONSIDER THIS INFORMATION BEFORE PURCHASING A CANDIDATE STATEMENT.

The Registrar-Recorder/County Clerk makes every effort to mail Sample Ballots/Candidate Statements as early as possible during the voting period and prior to the voters' receipt of their Vote By Mail ballots. However, this is not always possible due to the volume of material and the complexity of coordinating mail distribution. For mailing timelines and more information, refer to Section 1, Chapter 3 of the Candidate Handbook and Resource Guide.

Column 1 Column 2

BACK



CANDIDATE STATEMENT FORM - NONPARTISAN OFFICES
(Elections Code Sections 13307, 13308, 13311, and 13313)
READ INFORMATION ON BACK OF FORM BEFORE SUBMITTING STATEMENT

Page 2 of 2

ESTIMATED COST

The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on number of voter registration, the length and/or format of the statement submitted, printing cost, and if it is published online only. Accordingly, the elections official is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense to or refund any excess paid depending on the final actual cost. In the event of underpayment, the elections official may require the candidate pay to the balance of the cost incurred. In the event of overpayment, the elections official shall prorate the excess amount among the candidates and refund the excess amount paid.

Pursuant to California law, the local agency has authorized a word maximum of ☐ 200 or ☐ 400, and requires that the estimated cost be paid by one of the following:

☐ In advance, by all candidates, ☐ District will pay for all candidate statements,
☐ District will bill candidate after the election, ☐ _____

The estimated cost of your printed English statement is_____
The estimated cost of your printed English & Spanish statement is _____
The estimated cost of an English Online Only Candidate Statement is $279.60 (Please be advised that your candidate statement will only appear online and NOT in the Official Sample Ballot Booklet, if you select ONLINE ONLY (English)).
NOTE: Cost is estimated on a per column basis for the printing of the Official Sample Ballot Booklet and by a standard fee for English Online Only Candidate Statements. The estimated cost may double, triple, or quadruple depending on your language selection(s) and/or statement formatting.

I have read, understood, and enclosed the provisions contained on this form that includes all pages, and read the Candidate Handbook and Resource Guide (see Chapter 3), and request that my statement as shown to be printed as indicated:

A. Please mark (X) one box: ☐ English ☐ English & Spanish
B. Please mark (x) one box: ☐ Print & Online ☐ Online Only (English)

_____ Signature of Candidate _____ Date
( ) _____ Phone Number (Daytime) ( ) _____ Phone Number (Evening) _____ Email Address

DO NOT PRINT THIS STATEMENT IN THE EVENT

_____ There is no opposition to this contest on the ballot. _____ No other candidate for this contest files a statement.
INITIALS INITIALS

OFFICE USE ONLY

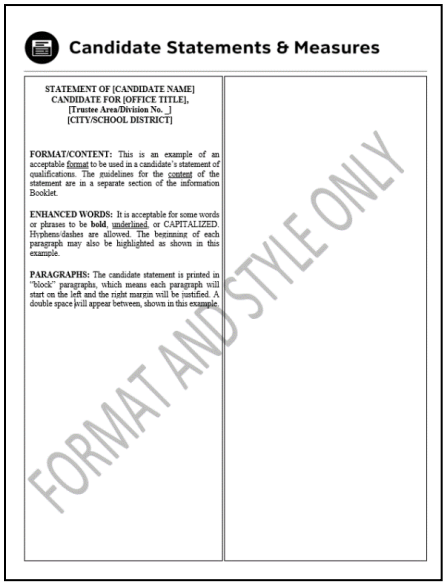
☐ Verified filing of Declaration of Candidacy and/or Nomination Papers

Date Election Official

Project No.		Candidate No.	
Total No. of Words:		Total No. of Enhanced Words:	
By Elections Official Deputy:			

Rev 7/25

Candidate statements that are within the word limit but do not fit in the allowed column space provided will be charged double or more, depending on how many columns are used to print the statement, or the second column space will be populated with the next candidate statement by another Candidate in the Official Sample Ballot Booklet. These are samples of Candidate Statement formats:



Candidate Statements & Measures

STATEMENT OF [CANDIDATE NAME]
CANDIDATE FOR [OFFICE TITLE],
[Trustee Area/Division No. _]
[CITY/SCHOOL DISTRICT]

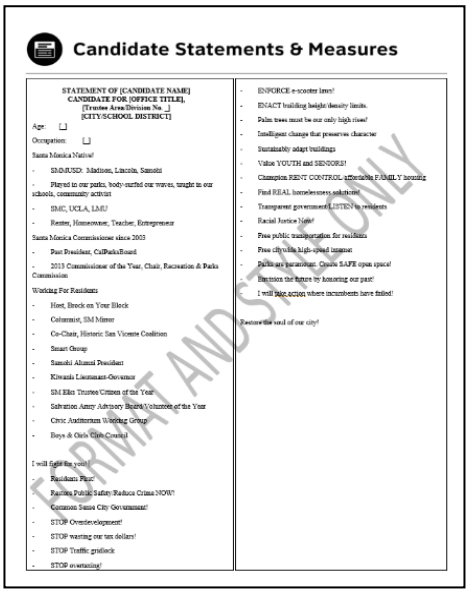
FORMAT/CONTENT: This is an example of an acceptable format to be used in a candidate's statement of qualifications. The guidelines for the content of the statement are in a separate section of the information Booklet.

ENHANCED WORDS: It is acceptable for some words or phrases to be **bold**, underlined, or CAPITALIZED. Hyphens/dashes are allowed. The beginning of each paragraph may also be highlighted as shown in this example.

PARAGRAPHS: The candidate statement is printed in "block" paragraphs, which means each paragraph will start on the left and the right margin will be justified. A double space will appear between, shown in this example.

FORMAT AND STYLE ONLY

1 Column (1 Statement)



Candidate Statements & Measures

STATEMENT OF [CANDIDATE NAME]
CANDIDATE FOR [OFFICE TITLE],
[Trustee Area/Division No. _]
[CITY/SCHOOL DISTRICT]

Age: ☐
Occupation: ☐
Santa Monica Native!
- SMMUSD: Madison, Lincoln, Samohi
- Played in our parks, body-surfed our waves, taught in our schools, community activist
- SMC, UCLA, LMU
- Renter, Homeowner, Teacher, Entrepreneur

Santa Monica Commissioner since 2003
- Past President, CalParksBoard
- 2013 Commissioner of the Year, Chair, Recreation & Parks Commission

Working For Residents
- Host, Breck on Your Block
- Columnist, SM Mirror
- Co-Chair, Historic San Vicente Coalition
- Smart Group
- Samohi Alumni President
- Kiwanis Lieutenant-Governor
- SM Elks Trustee/Citizen of the Year
- Salvation Army Advisory Board/Volunteer of the Year
- Civic Auditorium Working Group
- Boys & Girls Club Council

I will fight for you!
- Residents First
- Restore Public Safety/Reduce Crime NOW!
- Common Sense City Government!
- STOP Overdevelopment!
- STOP wasting our tax dollars!
- STOP Traffic gridlock
- STOP overstaffing!

- ENFORCE e-scooter laws!
- ENACT building height/density limits.
- Palm trees must be our only high rises!
- Intelligent change that preserves character
- Sustainably adapt buildings
- Value YOUTH and SENIORS!
- Champion RENT CONTROL, affordable FAMILY housing
- Find REAL homelessness solutions
- Transparent government, LISTEN to residents
- Racial Justice Now!
- Free public transportation for residents
- Free city-wide high-speed internet
- Parks are paramount. Create SAFE open space!
- Envision the future by honoring our past!
- I will take action where incumbents have failed!

Restore the soul of our city!

FORMAT AND STYLE ONLY

2 Columns (1 Statement)

FORMAT AND STYLE INFORMATION (Sample below) — Statements must be neatly typed. Statement will be typed in the Official Sample Ballot Booklet using Times New Roman font in 11-point size. Please note, if using any standard font less than Times New Roman in 11-point size, the printed candidate statement may extend to two **(2)** columns once formatted. Each page contains two **(2);** columns, additional columns used will increase the estimated cost.

Statements will be printed in uniform type, style and spacing, using block paragraphs and single space format. Text submitted indented or centered will be typed on block paragraph form. Entire statements in all capital letters, bold and italics (or any combination of enhancements) are not acceptable. Indentations cannot be accommodated. Enhanced words that are printed in boldface type, underscored and/or CAPITALIZED are to be clearly indicated. The pronoun "I" is not counted as an enhanced word. **Refer to page 42 for the Word Counting Guidelines.**

All statements should be checked by the candidate for spelling and punctuation as the elections official is not permitted to edit any material contained therein. It is recommended that you do not use dashes or hyphens at the end of a line.

STATE LAW — Statements may not include references to other candidates. See **Notice to Persons Submitting Candidate Statements on page 28** for restrictions.

No changes are allowed after the statement has been filed.

Statements are confidential until after the close of the nomination period. Once the nomination period closes, the statements are open to public examination for a ten **(10)** calendar day period. During this period, a voter may seek a writ of mandate or an injunction requiring any or all data/material to be amended or deleted.

A candidate may request that the statement also be printed in Spanish and included in the Official Sample Ballot Booklet mailed to all voters in the election area. An additional fee is required to print a Spanish candidate statement. **In compliance with California Law, (E. C. § 13307 (b)) this office will only print English and Spanish candidate statements to be included in the Official Sample Ballot Booklet for candidates who wish to have one, at the candidate's own expense**.

Translations of candidate statements for Voter Information Booklets may be provided in Armenian, Bengali, Burmese, Cambodian/Khmer, Chinese, Farsi, Gujarati, Hindi, Indonesian, Japanese, Korean, Mongolian, Russian, Spanish, Tagalog/Filipino, Telugu, Thai and Vietnamese for qualifying jurisdictions in accordance with Federal Voting Rights Act provisions and Department of Justice specifications. These materials when printed are sent only to voters who have requested them.

ESTIMATED COST — The candidate statement form **(page 25)** issued with the nomination documents contains word limitations and estimated costs.

If the candidate statement word limitation is **400 words**, and a candidate statement of **200 words** or less is submitted, the entire amount of the estimated cost must be deposited. The estimated cost is based on column price, not by-word count.

If a candidate statement is formatted to include numerous paragraph breaks and/or individual listings of accomplishments, endorsements, etc., the printed candidate statement may extend to two **(2)** columns. If a candidate statement is printed in another language, the translated candidate statement may extend to two **(2)** or more columns. In these cases, the actual cost for the candidate statement may double or triple and an additional cost may be billed to the City after the election. Please note, costs are calculated by column regardless of how much or how little text there is on each page. Costs are **NOT** calculated according to word count.

The estimated cost is determined prior to all information being available; therefore, it is an approximation of the actual cost that varies from election to election and may be significantly more or less depending on the actual number of candidates who are filing statements.

INDIGENT CANDIDATES — If a candidate alleges to be indigent and **unable to pay the advanced** candidate statement fee, then the candidate shall submit to the City Clerk an **Affidavit of Financial Worth (sample below)** to be used in determining the candidate's eligibility to defer the candidate statement fee to a later time determined by the city.

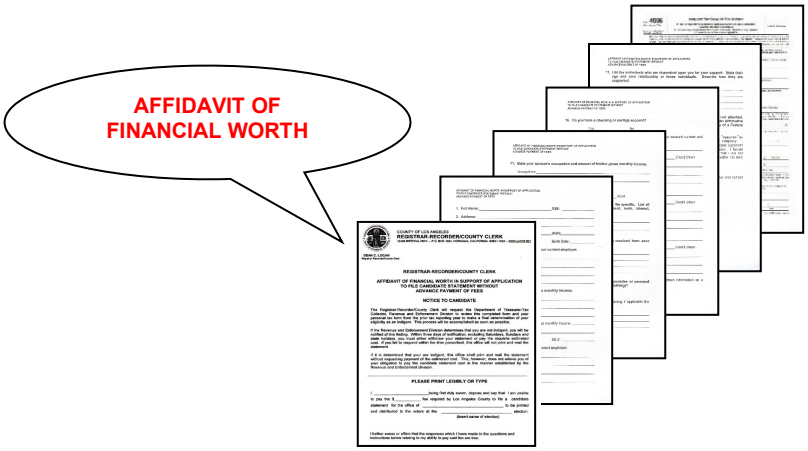
The candidate will have to **disclose** the necessary data requested which includes the candidate's employer, real estate holdings, tangible personal property and the **IRS Form 4506 "Request for Copy of Tax Return."**

AFFIDAVIT OF FINANCIAL WORTH — The candidate shall certify the content of the affidavit as to its truth and correctness **under penalty of perjury**. The affidavit shall be submitted by the candidate together with their candidate statement in accordance with the specified election deadline.

A determination shall be made whether or not the candidate is indigent. The City Clerk will notify the candidate of its findings. If it is determined that the candidate is not indigent, the candidate shall **within three (3) days** of notification, excluding Saturdays, Sundays and state holidays, withdraw their candidate statement or pay the requisite fee.

If the City Clerk makes the determination that the candidate is indigent, the elections official shall print and mail the candidate statement in the Official Sample Ballot Booklet.

Nothing prohibits the City Clerk from billing the candidate their actual pro rata share of the cost following the election.



PUBLIC EXAMINATION PERIOD — The period between August **9** (E-87)** and **August 18 (E-78)** is the **recommended** timeframe for the City Clerk to make candidate statements, candidate names, and ballot designations available for public examination. A fee may be charged to any person obtaining a copy of the material. During this period, any person may file a writ of mandate or an injunction to require any or all of the data/material in a candidate statement to be amended or deleted. (E.C. §13313)

INCUMBENTS/LIST OF QUALIFIED CANDIDATES — A Final List of Candidates **to Appear** on the Ballot and **Not to Appear** on the Ballot should be available for distribution by the **end of August**. Additionally, these listings will be posted on the RR/CC website www.lavote.gov.

CANDIDATE STATEMENTS MUST BE FILED NO LATER THAN 5:00 P.M. ON THE LAST DAY OF THE NOMINATION PERIOD.

**August 9, 16, and 23 (Saturdays) and August 10 and 17 (Sundays) RRCC office will be closed.

NOTICE TO PERSONS SUBMITTING CANDIDATE STATEMENTS

CANDIDATE STATEMENTS ARE LIMITED TO THE CANDIDATE'S OWN QUALIFICATIONS

This applies to all candidates.

The California Elections Code and case law prohibit **CANDIDATES** from making any reference to another candidate or to another candidate's qualification, character or activities. If the **CITY ELECTIONS OFFICIAL** discovers improper content in a candidate statement, the **CITY ELECTIONS OFFICIAL** will notify the candidate and give the individual an opportunity to correct the improper language in the candidate statement. If the candidate refuses to correct the improper language, the **CITY ELECTIONS OFFICIAL,** as well as any other voter, may bring legal action against the candidate to correct the statement. The prevailing party may also be entitled to obtain attorney's fees for bringing the action.

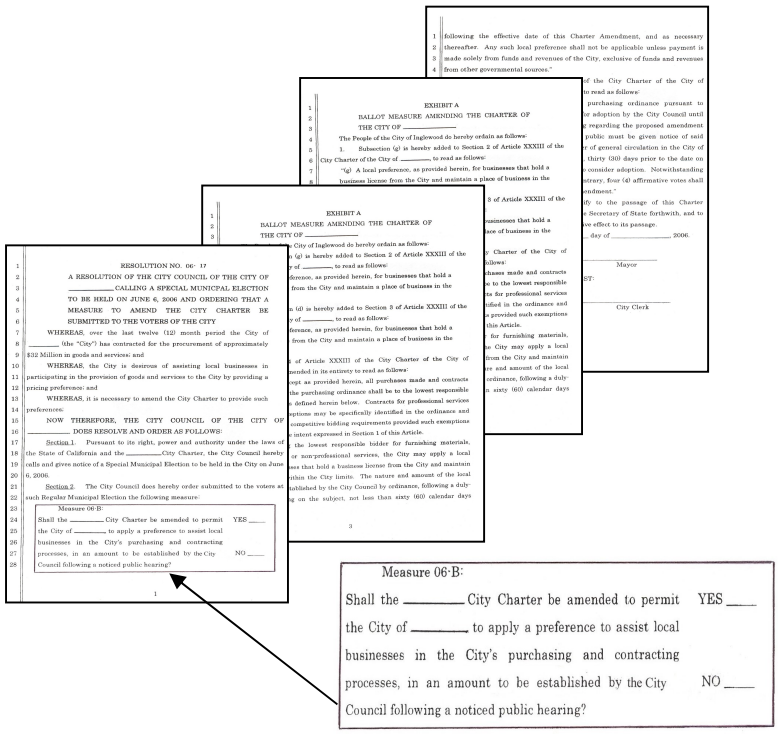
All prospective candidates may want to refer to California Elections Code Sections 13307, 13308, 13311, 13313, and 13314, as well as the California Court of Appeal ruling in *Dean v. Superior Court*, (1998 4th Dist.) 62 Cal. App. 4th 638**.** However, this list is not exhaustive and candidates are solely responsible for preparation and submittal of candidate's statements that are in conformance with the law. A copy of the above described Elections Code sections and the *Dean* decision are available from our office at no cost.

CHAPTER 4

BALLOT MEASURES

BALLOT MEASURES

RESOLUTION FOR BALLOT MEASURE TEXT (Sample below) — To ensure that the Registrar-Recorder/County Clerk (RR/CC) uses the precise Ballot Measure Text the City wants printed in the Official Sample Ballot Booklet, the City must include the Ballot Measure Text, with title, **(not to exceed 75 words)** in the body of the **"Resolution Calling for an Election."** Ballot Measure Text should be clearly labeled and identified. Please note that text in all CAPITAL LETTERS is not acceptable. (See Sample's Below)



ACCEPTABLE	NOT ACCEPTABLE
To improve local high schools, upgrade vocational classrooms/ labs/ technology for skilled trades, science, engineering, math, aerospace education, practical career skills; fix deteriorating gas/ sewer lines, leaky roofs, ensure safe drinking water; upgrade student/ school safety; attract/retain quality teachers; shall XXXXXXXXXXX High School District's measure authorizing $000,000,000 in bonds at legal rates, levying 2 cents per $100 assessed value, raising $00,000,000 annually while bonds are outstanding, be adopted, with citizen oversight, spending disclosure, local control?	To preserve funding for various School services like: • Upgrade vocational classrooms • Practical Career Skills • Vocational classrooms • Technology for skilled trades • Fix deteriorating gas/sewer lines, leaky roofs, • Ensure safe drinking water Shall XXXXXXXXXXX School District's measure authorize $000,000,000 in bonds?

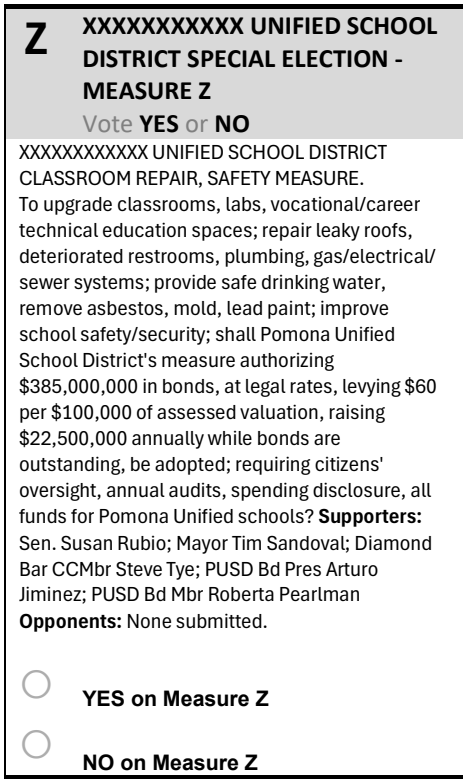
GENERAL INFORMATION — Cities placing a measure on the County ballot may select one of the following three options:

1. Print a 75 word **abbreviated** Ballot Measure Text (prescribed by law) only.

2. Print a 75 word **abbreviated** Ballot Measure Text and **include Official Sample Ballot Notice** advising voters to call the City Clerk's Office and request a free copy of the ballot measure enclosure (OR) that the city will be sending voters a supplemental mailing.

3. Print a 75 word **abbreviated** Ballot Measure Text and include **Full Ballot Measure Enclosure Text** in the Official Sample Ballot Booklet.

BALLOT MEASURE TEXT — The samples pictured below display how the ballot measure text with **Title Headings** will appear in the Official Ballot and Sample Ballot Booklet:



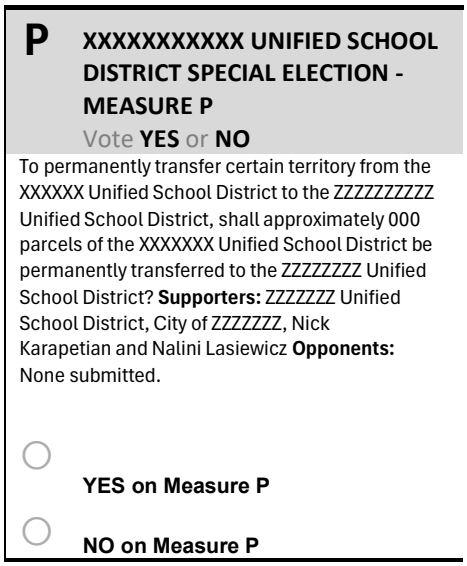
Z **XXXXXXXXXXX UNIFIED SCHOOL DISTRICT SPECIAL ELECTION - MEASURE Z**

Vote **YES** or **NO**

XXXXXXXXXXX UNIFIED SCHOOL DISTRICT CLASSROOM REPAIR, SAFETY MEASURE. To upgrade classrooms, labs, vocational/career technical education spaces; repair leaky roofs, deteriorated restrooms, plumbing, gas/electrical/ sewer systems; provide safe drinking water, remove asbestos, mold, lead paint; improve school safety/security; shall Pomona Unified School District's measure authorizing $385,000,000 in bonds, at legal rates, levying $60 per $100,000 of assessed valuation, raising $22,500,000 annually while bonds are outstanding, be adopted; requiring citizens' oversight, annual audits, spending disclosure, all funds for Pomona Unified schools? **Supporters:** Sen. Susan Rubio; Mayor Tim Sandoval; Diamond Bar CCMbr Steve Tye; PUSD Bd Pres Arturo Jiminez; PUSD Bd Mbr Roberta Pearlman **Opponents:** None submitted.

○ **YES on Measure Z**

○ **NO on Measure Z**



P **XXXXXXXXXXX UNIFIED SCHOOL DISTRICT SPECIAL ELECTION - MEASURE P**

Vote **YES** or **NO**

To permanently transfer certain territory from the XXXXXX Unified School District to the ZZZZZZZZZZ Unified School District, shall approximately 000 parcels of the XXXXXXX Unified School District be permanently transferred to the ZZZZZZZZ Unified School District? **Supporters:** ZZZZZZZ Unified School District, City of ZZZZZZZ, Nick Karapetian and Nalini Lasiewicz **Opponents:** None submitted.

○ **YES on Measure P**

○ **NO on Measure P**

The 75-word count of the measure text **excludes** the supporters' and/or opponents' word count.

.

SUPPORTERS AND OPPONENTS — A ballot measure text (label) of a county, city, district, or school measure on a county ballot shall end with the following:

After the text "Supporters and Opponents:", a listing of associations, nonprofit organizations, businesses, or individuals taken from the signers or the text of the arguments of the measure printed in the voter information guide. The list of supporters or opponents shall not exceed 125 characters in length. Spaces, commas, semicolons, and other characters count toward the 125-character limit. Each supporter or opponent shall be separated by a semicolon. An association, nonprofit organization, business, or individual shall not be listed unless they support or oppose the measure. The supporters and opponents of the measure shall provide the list of supporters and opponents to the elections official when submitting the arguments opposing the measure. (E.C. § 9295).

For every supporter or opponent listed that is an individual, the supporters or opponents shall include a signed statement by the individual that includes the individual's name and address and attests that the supporter or opponent opposes the measure.

A district measure or school measure on a county ballot shall not include a list of supporters or opponents if the same district or school measure appears on the ballot of another county that does not include a list of supporters or opponents for the measure.

A supporter or opponent shall not be listed unless it is one of the following:

(A) An association, nonprofit organization, or business that was not originally created as a committee described in Section 82013 of the Government Code and that has been in existence for at least four years.

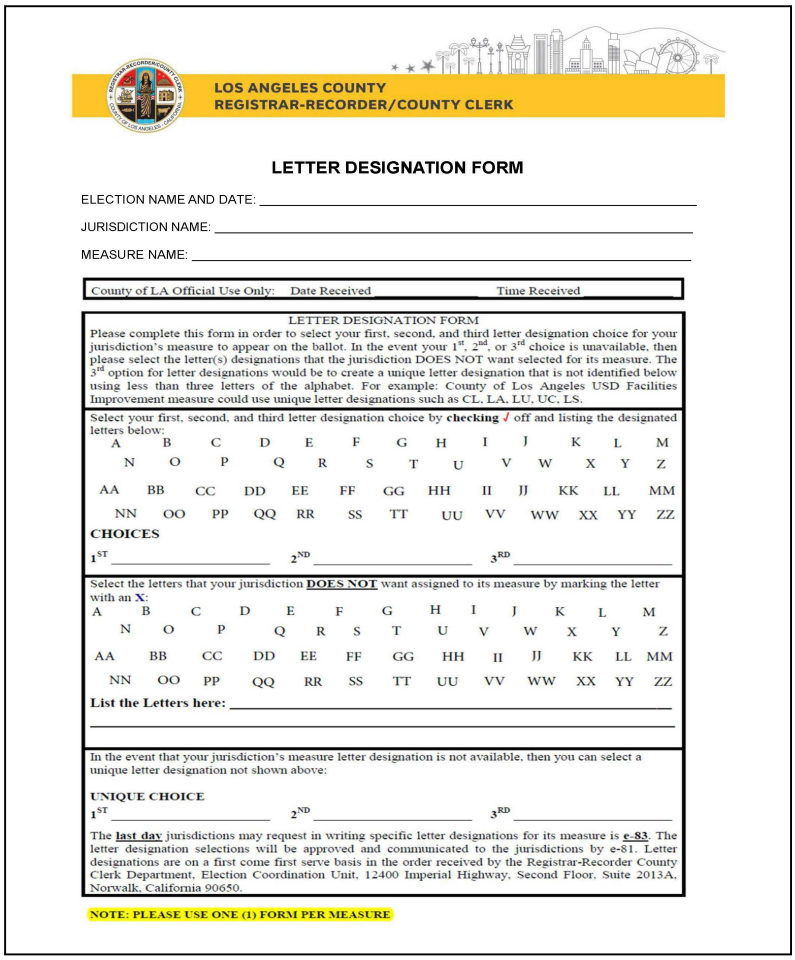
(B) A current or former elected official, who may be listed with the official's title (e.g., "State Senator Mary Smith," "Assembly Member Carlos Garcia," or "former Eureka City Council Member Amy Lee"). These titles may be shortened (e.g. "Senator" or "Sen." for "State Senator" or "Asm." for "Assembly Member").

(C) An individual who is not a current or former elected official may be listed only with the individual's first and last name and an honorific (e.g., "Dr.," "M.D.," "Ph.D.," or "Esquire"), with no other title or designation, unless it is a title representing an association, nonprofit organization, or business that meets the requirements of subparagraph (A) or (B) and that is eligible to be listed under paragraph (1) if the individual supports the measure or under paragraph (2) if the individual opposes the measure.

SUPPORTERS AND OPPONENTS (CONT.)

WITHDRAWAL AND/OR AMENDMENTS —
Schools or special districts should file a resolution with the RR/CC by **E-83** to amend a measure or if an election is being canceled because a measure has been withdrawn. (E. C. § 9605).

REQUEST FOR LETTER DESIGNATION — Cities may request a specific letter designation in writing by **E-83** using the letter designation form. An alternate choice should also be submitted, in case the requested letter designation has already been assigned to another jurisdiction. Specific letter designation requests are **processed in the order received**. The RR/CC will notify the City by **E-81** if the requested letter designation is available or if another letter assignment has been made.



LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

LETTER DESIGNATION FORM

ELECTION NAME AND DATE: _____

JURISDICTION NAME: _____

MEASURE NAME: _____

County of LA Official Use Only: Date Received _____ Time Received _____

LETTER DESIGNATION FORM

Please complete this form in order to select your first, second, and third letter designation choice for your jurisdiction's measure to appear on the ballot. In the event your 1st, 2nd, or 3rd choice is unavailable, then please select the letter(s) designations that the jurisdiction DOES NOT want selected for its measure. The 3rd option for letter designations would be to create a unique letter designation that is not identified below using less than three letters of the alphabet. For example: County of Los Angeles USD Facilities Improvement measure could use unique letter designations such as CL, LA, LU, UC, LS.

Select your first, second, and third letter designation choice by **checking** ✓ off and listing the designated letters below:

A B C D E F G H I J K L M
N O P Q R S T U V W X Y Z
AA BB CC DD EE FF GG HH II JJ KK LL MM
NN OO PP QQ RR SS TT UU VV WW XX YY ZZ

CHOICES

1ST _____ 2ND _____ 3RD _____

Select the letters that your jurisdiction **DOES NOT** want assigned to its measure by marking the letter with an **X**:

A B C D E F G H I J K L M
N O P Q R S T U V W X Y Z
AA BB CC DD EE FF GG HH II JJ KK LL MM
NN OO PP QQ RR SS TT UU VV WW XX YY ZZ

List the Letters here: _____

In the event that your jurisdiction's measure letter designation is not available, then you can select a unique letter designation not shown above:

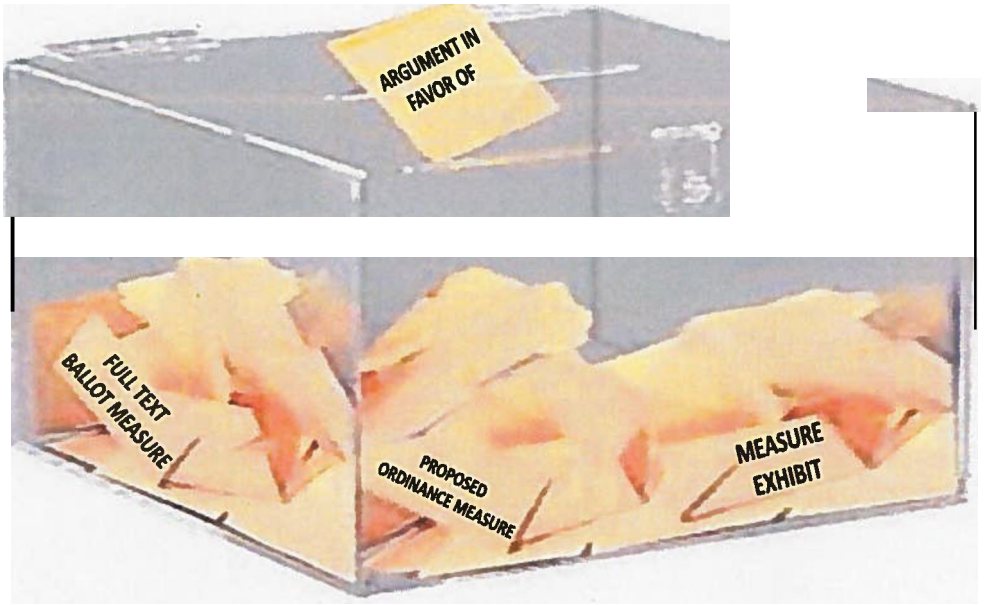
UNIQUE CHOICE

1ST _____ 2ND _____ 3RD _____

The **last day** jurisdictions may request in writing specific letter designations for its measure is **e-83**. The letter designation selections will be approved and communicated to the jurisdictions by e-81. Letter designations are on a first come first serve basis in the order received by the Registrar-Recorder County Clerk Department, Election Coordination Unit, 12400 Imperial Highway, Second Floor, Suite 2013A, Norwalk, California 90650.

NOTE: PLEASE USE ONE (1) FORM PER MEASURE

Chapter 5



Ballot Enclosures

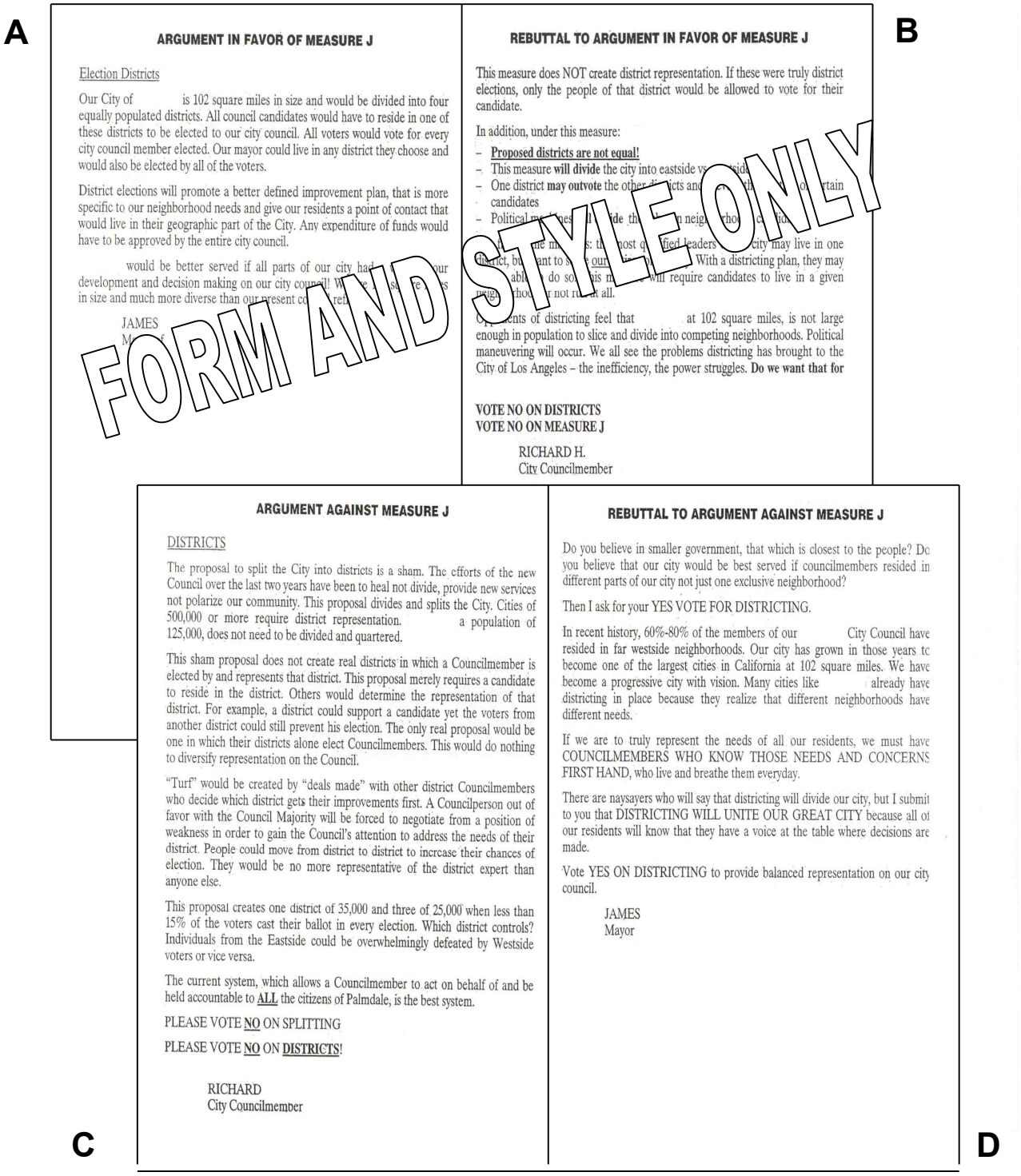
BALLOT ENCLOSURES

TEXT AND TITLES — Ballot enclosures for impartial analyses, arguments, rebuttals, etc. are printed in the voter information portion of the Official Sample Ballot Booklet immediately behind candidate and measure contest pages. Copies of ballot enclosures to be printed in the Official Sample Ballot Booklet should be submitted as attachments to the "Resolution Calling for an Election" or as a separate mailing. Submitted attachments should be clearly identified by appropriate **ballot enclosure titles** (refer to the chart on **page 36**).

FORMAT AND STYLE — Please type enclosure text in upper and lower case letters. Hyphens/dashes (-) are allowed. Enclosures will be typed in the Official Sample Ballot Booklet using a standard font and size determined by the County. However, enclosures may be submitted using any standard font. Title headings are shown in the samples on **page 35**.

BALLOT ENCLOSURES — Ballot enclosures, including impartial analyses, argument and/or rebuttal text, are printed in "block" paragraphs, which means each paragraph will start on the left, and the right margin will be justified. A double space will appear between paragraphs.

The **argument/rebuttal** samples below show how the layout will appear in the Official Sample Ballot Booklet. **(A) Argument In Favor**, **(B) Rebuttal To Argument In Favor, (C) Argument Against and (D) Rebuttal To Argument Against**.



A

ARGUMENT IN FAVOR OF MEASURE J

Election Districts

Our City of is 102 square miles in size and would be divided into four equally populated districts. All council candidates would have to reside in one of these districts to be elected to our city council. All voters would vote for every city council member elected. Our mayor could live in any district they choose and would also be elected by all of the voters.

District elections will promote a better defined improvement plan, that is more specific to our neighborhood needs and give our residents a point of contact that would live in their geographic part of the City. Any expenditure of funds would have to be approved by the entire city council.

would be better served if all parts of our city had our development and decision making on our city council! W se e s in size and much more diverse than our present c ref

JAMES
M f

B

REBUTTAL TO ARGUMENT IN FAVOR OF MEASURE J

This measure does NOT create district representation. If these were truly district elections, only the people of that district would be allowed to vote for their candidate.

In addition, under this measure:

- **Proposed districts are not equal!**
- This measure **will divide** the city into eastside vs ide
- One district **may outvote** the other d icts an ld o rtain candidates
- Political b ies d ide th n neig ho c d

ents of districting feel that at 102 square miles, is not large enough in population to slice and divide into competing neighborhoods. Political maneuvering will occur. We all see the problems districting has brought to the City of Los Angeles – the inefficiency, the power struggles. **Do we want that for**

s: t ost q ified leaders city may live in one rict, bu ant to s our With a districting plan, they may abl do so is m will require candidates to live in a given neig hoo r not ru at all.

VOTE NO ON DISTRICTS
VOTE NO ON MEASURE J

RICHARD H.
City Councilmember

C

ARGUMENT AGAINST MEASURE J

DISTRICTS

The proposal to split the City into districts is a sham. The efforts of the new Council over the last two years have been to heal not divide, provide new services not polarize our community. This proposal divides and splits the City. Cities of 500,000 or more require district representation. a population of 125,000, does not need to be divided and quartered.

This sham proposal does not create real districts in which a Councilmember is elected by and represents that district. This proposal merely requires a candidate to reside in the district. Others would determine the representation of that district. For example, a district could support a candidate yet the voters from another district could still prevent his election. The only real proposal would be one in which their districts alone elect Councilmembers. This would do nothing to diversify representation on the Council.

"Turf" would be created by "deals made" with other district Councilmembers who decide which district gets their improvements first. A Councilperson out of favor with the Council Majority will be forced to negotiate from a position of weakness in order to gain the Council's attention to address the needs of their district. People could move from district to district to increase their chances of election. They would be no more representative of the district expert than anyone else.

This proposal creates one district of 35,000 and three of 25,000 when less than 15% of the voters cast their ballot in every election. Which district controls? Individuals from the Eastside could be overwhelmingly defeated by Westside voters or vice versa.

The current system, which allows a Councilmember to act on behalf of and be held accountable to ALL the citizens of Palmdale, is the best system.

PLEASE VOTE NO ON SPLITTING

PLEASE VOTE NO ON DISTRICTS!

RICHARD
City Councilmember

D

REBUTTAL TO ARGUMENT AGAINST MEASURE J

Do you believe in smaller government, that which is closest to the people? Do you believe that our city would be best served if councilmembers resided in different parts of our city not just one exclusive neighborhood?

Then I ask for your YES VOTE FOR DISTRICTING.

In recent history, 60%-80% of the members of our City Council have resided in far westside neighborhoods. Our city has grown in those years to become one of the largest cities in California at 102 square miles. We have become a progressive city with vision. Many cities like already have districting in place because they realize that different neighborhoods have different needs.

If we are to truly represent the needs of all our residents, we must have COUNCILMEMBERS WHO KNOW THOSE NEEDS AND CONCERNS FIRST HAND, who live and breathe them everyday.

There are naysayers who will say that districting will divide our city, but I submit to you that DISTRICTING WILL UNITE OUR GREAT CITY because all of our residents will know that they have a voice at the table where decisions are made.

Vote YES ON DISTRICTING to provide balanced representation on our city council.

JAMES
Mayor

FORM AND STYLE ONLY

BALLOT ENCLOSURE TITLES AND WORD LIMITATION CHART — Use this chart in submitting correct titles and word counts for ballot argument enclosures. **For Word Counting Guidelines refer to page 43**.

TITLE TYPES	WORD LIMITATION	DEADLINE TO SUBMIT ENCLOSURES	PUBLIC EXAMINATION PERIOD✧
Proposed Ordinance - Measure __	No Limit	E-88	Between E-87 and E-78
Full Text of Ballot Measure	No Limit	E-88	Between E-87 and E-78
Proposed Charter Amendment – measure ___	No Limit	E-88	Between E-87 and E-78
Impartial Analysis of Measure ___	500	E-81	Between E-80 and E-71
Argument in Favor of Measure ___	300	E-81	Between E-80 and E-71
Rebuttal to Argument in Favor of Measure ___	250	E-71	Between E-70 and E-61
Argument Against Measure ___	300	E-81	Between E-80 and E-71
Rebuttal to Argument Against Measure ___	250	E-71	Between E-70 and E-61
Measure Exhibit	No Limit	E-88	Between E-87 and E-78
Tax Rate Statement – Measure ___	No Limit	E-88	Between E-87 and E-78
_____ City Special Municipal Election – Measure ___	No Limit	E-88	Between E-87 and E-78

LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

BALLOT LABEL/ARGUMENTS AND REBUTTALS FORM

ELECTION DATE: _____ MEASURE I.D. or letter (If any): _____

JURISDICTION/MEASURE NAME: _____

(Please mark (X) in the appropriate box)

☐ Direct Argument in Favor (Supporters) (**Word Limit Max: 300**)	☐ Direct Argument Against (Opponents) (**Word Limit Max: 300**)
☐ Rebuttal to Argument in Favor (**Word Limit Max: 250**) (This does not apply to the official ballot measure label.)	☐ Rebuttal to Argument Against (**Word Limit Max:250**) (This does not apply to the official ballot measure label.)

Statements will be printed in uniform type, style and spacing according to the County's system requirements. When preparing your statement, please use block paragraphs and single space format. **Entire statements in all capital letters, bold and italics (or any combination of enhancements) are not acceptable. Indentations cannot be accommodated**. Words to be printed in **boldface type**, underscored and/or CAPITALIZED are to be clearly indicated. All statements should be checked by the authors for spelling and punctuation as the elections official is not permitted to edit any material contained therein. **NOTE**: Rebuttal arguments are **NOT** direct arguments. For example, a rebuttal to a direct argument in favor of a measure is NOT a direct argument against a measure. Please also note that rebuttal arguments are allowed only when both a direct argument for AND against a measure are filed.

OFFICIAL BALLOT MEASURE LABEL (DO NOT LEAVE THIS AREA BLANK).

Please provide a list of names to appear on the ballot label as Supporters or Opponents (not to exceed 125 Characters). Pursuant to Elections Code section 9170 (a)(7) if **NO** list of supporters or opponents is provided by the proponents or opponents or there are none that meet the requirements of this section, then "Supporters:" and "Opponents:" shall be followed by ***"None submitted."*** ***Write "None submitted" if you are not submitting a list of supporters or opponents.***

Please use this space to type your statement. If you need additional space, please attach a typed statement to this form. Statement will be typeset in the Official Sample Ballot Booklet using a standard font and size determined by the County.

ALL AUTHORS MUST SIGN ON THE REVERSE SIDE

Election's Official Use Only:				**Time Stamp**
Number of Words	**Number of Characters**	**Project Code Number**	**Election Deputy**	
Comments:				

DECLARATION BY AUTHOR(S) OF ARGUMENTS OR REBUTTALS

All arguments concerning measures filed pursuant to Division 9, Section 9600 of the Elections Code shall be accompanied by the following declaration to be signed by each author of the argument/rebuttal. Names and titles listed will be printed in the Official Sample Ballot Booklet. The Author(s) may also be listed as Supporter(s) or Opponent(s) on the Official Ballot Measure Label, if they are listed on this form under the "Official Ballot Measure Label" on page 1. Supporter(s)/Opponent(s) **MUST** be a signer/author listed below of a direct argument For or Against a measure.

The undersigned signer(s)/author(s) of the:

☐ Direct Argument in Favor (Supporters)	☐ Direct Argument Against (Opponents)
☐ Rebuttal to Argument in Favor	☐ Rebuttal to Argument Against

of ballot measure (Name and/or letter): _____

Jurisdiction Name & Title of Election: _____

to be held on (Date of the Election): _____

hereby state that such argument is true and correct to the best of his/her/their knowledge and belief.

List by Priority	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
1	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
2	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
3	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
4	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
5	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				

CONTACT INFORMATION

IMPORTANT FILING INFORMATION: I, _____ am the designated filer of the above titled argument/rebuttal. Please contact me using the information below, if there are any questions pertaining to this filing.

Mailing Address: _____ E-Mail Address: _____

Contact Numbers: _____ **(Daytime Phone)** _____ **(Evening Phone)** _____ **(Fax)**

OFFICIAL BALLOT MEASURE LABEL

Supporters/Opponents Guidelines

Pursuant to Assembly Bill No. 1416, dated September 29, 2022, amended Sections 303, 9050, 9051, 9053, 13282, and added 9107. Jurisdictions for Local and Statewide Measures if applicable, shall provide Election Officials with a list of Supporters and or Opponents ***(i.e., nonprofit organizations, businesses, or individuals)*** taken from the list of Supporters and or Opponents as part of the ballot label. The criteria for the ballot label are as follows:

- Listing is limited to 125 characters **(Spaces, Commas, Semicolons, and other characters are included in the count)**.
- Listing is limited to five (5) Supporters and or Opponents.
- To be within the limit of 125 characters, names may be shortened, and acronyms may be used **(Please note if the list provided is over the limit, the Election Official may shorten or remove name(s) from the list to meet criteria).**
- The list provided must be in ranking order from 1 to 5 **(This will ensure names with high ranking are not removed by the Election Officials if adjustments are required to meet the 125-character criteria).**
- Measures that share Counties shall not include a list of supporters or Opponents if the other County with the same measure does not include a list of supporters or opponents.
- If a listing is not provided or none meet the requirements, **"None Submitted"** will be listed in place of names.

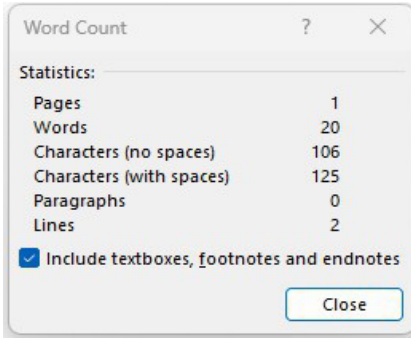
The sample below shows how the ballot text (label), supporters, and opponents will appear on both the official and sample ballots. The word count displayed by the software Word is also included.

G COUNTY MEASURE G
Vote **YES** or **NO**

PROPOSED COUNTY CHARTER AMENDMENT. LOS ANGELES COUNTY GOVERNMENT STRUCTURE, ETHICS AND ACCOUNTABILITY CHARTER AMENDMENT. Shall the measure amending the Los Angeles County Charter to create an elected County Executive; create an independent Ethics Commission to increase restrictions on lobbying and investigate misconduct; establish a nonpartisan Legislative Analyst to review proposed County policies; increase the Board of Supervisors from five to nine elected members; require County departments to present annual budgets in public meetings; using existing funding sources with no additional taxes to implement, as detailed in the charter amendment ordinance, be adopted? **Supporters:** None submitted. **Opponents:** LA County Firefighters & Sheriffs; Community Coalition; LA County Supervisors Kathryn Barger & Holly J. Mitchell

○ **YES on Measure G**

○ **NO on Measure G**



Supporters: None submitted. **Opponents:** LA County Firefighters & Sheriffs; Community Coalition; LA County Supervisors Kathryn Barger & Holly J. Mitchell

DEAN C. LOGAN
Registrar-Recorder/County Clerk

HOW TO COMPLETE THE ARGUMENTS AND REBUTTALS FORM INCLUDING THE OFFICIAL BALLOT MEASURE LABEL

INSTRUCTIONS FOR COMPLETING THIS FORM

ARGUMENTS, REBUTTALS, AND BALLOT LABEL FORM STEPS:	
☐ 1	**Election Date:** This is the date the election will be held for the measure.
☐ 2	**Measure I.D. (if any):** The measure I.D. is the measure letter assigned to the measure. This letter may not yet be available at the time of the filing of your Arguments/Rebuttals form submission. The letter can be added after the filing or the County may provide you with a temporary I.D. to identify the measure.
☐ 3	**Jurisdiction:** The name of the school district, special district, county office, or authority that has placed the measure on the ballot.
☐ 4	**Please mark (X) in the appropriate box; there are four (4) purposes for using this form:** ☐Direct Argument in Favor (Supporters): Select this option if you are an "Author" filing an argument to support the measure. ☐Direct Argument Against (Opponents): Select this option if you are an "Author" filing an argument against the measure. ☐Rebuttal to Argument in Favor: Select this option, if your Direct Argument Against **a** measure was **selected** to appear on the ballot. If your direct argument against was selected, then you may file a rebuttal to the Direct Argument in Favor. ☐Rebuttal to Argument Against: Select this option, if your Direct Argument in Favor was **selected** to appear on the ballot. If your argument in favor was selected, then you may file a rebuttal to the "Direct Argument Against."
☐ 5	**OFFICIAL BALLOT MEASURE LABEL:** This area of the form is **MANDATORY** to complete if you want to **ADD** the names of organizations, associations, non-profits, and/or businesses, including names and titles of individuals who are representing organizations, associations, non-profits, and/or businesses within **125 CHARACTERS** to the **FACE** of the ballot directly under the 75-word measure question. Individuals without any associations **cannot** include their titles, names only. Please see additional requirements on the following page for Election Code section 9170. If you do not want to add a list of supporters or opponents to the "Official Ballot Measure Label" then "None submitted" will have to be added pursuant to Election Code section 9170. For the purposes of accurately displaying the ballot measure label as identified by the "Authors" of the Direct Argument in Favor and the Direct Argument Against, the "Authors" must write the words "NONE SUBMITTED" in this area of the form if they do not want to provide a "LIST OF SUPPORTERS". The LIST OF SUPPORTERS can only be the Authors of the Direct Argument in Favor or Direct Argument Against. If you are over the 125 character limit, the elections official will allow you to make changes up until the deadline for filing of the direct argument for or against the measure. If the measure is shared between counties, the counties shall not include the ballot label unless both counties have authorized to this option.
☐ 6	**Please use this space to type your statement.:** This is the space where you can complete your statement of arguments in favor, arguments against, and rebuttal arguments within the required word limit.

Continue on next page

DECLARATION BY AUTHOR(S) OF ARGUMENTS OR REBUTTALS INCLUDING THE OFFICIAL BALLOT LABEL SUPPORTERS/OPPONENTS

☐ 7	**The undersigned author(s) of the**: ☐Direct Argument in Favor (Supporters): Select this option if you are filing an argument to support the measure. ☐Direct Argument Against (Opponents): Select this option if you are filing an argument against the measure. ☐Rebuttal to Argument in Favor: Select this option, if your argument against the measure was selected to appear on the ballot. If your argument against was selected, then you may file a rebuttal to the Argument in Favor. ☐Rebuttal to Argument Against: Select this option, if your Direct Argument in Favor was selected to appear on the ballot. If your argument in favor was selected, then you may file a rebuttal to the Argument Against.
☐ 8	**Of ballot measure:** The name of the ballot measure found on the Measures to Appear on the Ballot under the authority that placed the ballot measure on the ballot. If the measure letter is available at the time of filing, that can be included in this area.
☐ 9	**Jurisdiction Name and Title of Election:** Include the name of the city, school, special district, or county that has placed the measure on the ballot. Also, include the title of the election, Primary, General, Special Municipal, etc.
☐ 10	**To be held on (Date of Election):** The date of the election when the measure will appear on the ballot.
☐ 11	**Hereby state that such argument or rebuttal written on page one (1) is true and correct to the best of his/her/their knowledge and belief by my (our) signatures below:** This sentence is to state that the authors who sign below acknowledge the arguments for or against, rebuttals, or supporters and opponents are true and correct. The signatures below and next to the authors information certify this statement being true and correct.
☐ 12	**List by Priority and Association, Business, Non-Profit Organization, & Individual Only:** **1)** List the names of the authors by priority to appear in the sample ballot starting with number one (1). **2)** Mark the box which describes who is filing the argument for/against/rebuttal/supporter of the measure/opponent of the measure. **3)** Complete the section labeled Individual Name with the author who is representing an association, business, non-profit organization or an individual who is **NOT** representing an organization or business. **4)** If the individual is representing an organization, business, association, then complete the **Individual Title** area. **5)** Individuals with no association cannot include a title, so they would leave this blank. **6)** Associations, Businesses, organizations, and Individuals with associations must include the name of the Association/Business/Organization in the **Business/Association Name** area. **7)** For the authors who opted to include a **Ballot Label** to the face of the ballot, complete the **Ballot Label Name/ Title** area. **8)** This area assists the county with identifying the author to the ballot label name, which can be abbreviated (please see election code section 9170 for additional requirements and restrictions). **9)** Include your **address** in the address field.

☐ 13	**CONTACT INFORMATION**: Complete this area with the designated filer's name, mailing address, email address, contact phone numbers for day and night, and you may include a fax number if it's available. The designated filer should be able to answer any questions regarding the submission of the filing and its contents.
☐ 14	**BALLOT LABEL-SUPPORTERS AND OPPONENTS ATTESTATION FORM:** This form is in lieu of your organization, business, or association having to create a letter attesting to the support or opposition of a measure and to attest that an individual in your organization, business, or association can list their name and title as a supporter or opponent on the ballot label because they represent your organization, business, or association. 1) complete the "Name of Representative" who is authorized to be an author on the measure and therefore be a supporter or opponent listed under the 75-word question the face of the ballot. 2) Complete the "Title of the Representative". This would be their official title as an employee of your organization, business, association. 3) Complete the "Association/ Business/Organization name 4) Select how you are filing your "Direct Argument". Only authors of the "Direct Argument" can be listed as a supporter or opponent. 5) Section B: Select all that apply to your filing 6) Complete the "Attestation of Authors" and select all that apply to your filing.
☐ 15	**CHECKLIST FOR ARGUMENTS FOR/AGAINST AND OFFICIAL BALLOT LABEL**: This area provides more details regarding the requirements and restrictions of the official ballot measure label and arguments for and against measures pursuant to Elections Code section 9170.
☐ 16	**SAMPLE of the SAMPLE BALLOT and the BALLOT LABEL FACE:** This area provides more details regarding the requirements and restrictions of the official ballot measure label and arguments for and against measures pursuant to Elections Code section 9170.
☐ 17	**INSTRUCTIONS TO COMPLETE THIS FORM.**

Continue on next page.

CHECKLIST FOR OFFICIAL BALLOT LABEL

☐ The **proponents** [Signers/Authors/Supporters] of the measure and the **opponents** [Signers/Authors] of the measure shall provide the list of supporters described in paragraph (1) of subdivision (a) of Elections Code section 9170, to the elections official when submitting arguments (by the prescribed deadline of the elections official) **supporting** the measure or list of opponents described in paragraph (1) of subdivision (b) to the elections official when submitting the arguments (by the prescribed deadline of the elections official) **opposing** the measure.

☐ If **NO** list of supporters is provided by the proponents or there are none that meet the requirements of this section, then "Supporters:" shall be followed by ***"None submitted."*** If **NO** list of opponents is provided by the opponents or there are none that meet the requirements of this section, then "Opponents:" shall be followed by ***"None submitted."***

☐ After the text "Supporters:" AND after the text "Opponents:", a listing of associations, nonprofit organizations, businesses, or individuals taken from the **SIGNERS** or the text of the **Argument in Favor** of the measure or **Argument Against** the measure printed in the voter information guide [Sample Ballot Booklet] can be used for the list of Supporters and the list of Opponents provided by the proponents and opponents to the elections official. (Please see the instructions on where to provide your list on the Argument for and Against form).

☐ An association, nonprofit organization, business, or individual shall not be listed [as a supporter on the ballot label] unless they support the measure and an association, nonprofit organization, business, or individual shall not be listed [as an opponent on the ballot label] unless they oppose the measure. (Please see the attestation form provided for additional instructions).

☐ The list of supporters shall not exceed **125 characters** in length AND the list of opponents shall not exceed **125 characters** in length.

☐ Spaces, commas, semicolons, and other characters count towards the **125-character limit** in paragraphs (1) and (2) pursuant to E.C. 9170 (5). Each supporter shall be separated by a semicolon and each opponent shall be separated by a semicolon.

☐ The name of an association, nonprofit organization, or business included in the list of supporters and opponents as required by this section may be shortened by the proponents or opponents who submit it using acronyms, abbreviations, or by leaving out words in their name, as long as doing so would not confuse voters with another well-known organization or business that did not take the same position on the ballot measure (e.g., "Hot Air Balloon Flyers of Montana Education Fund" may be shortened to "Hot Air Balloons Montana"). (E.C. 9170 (6))

☐ **PROHIBITIONS AND ATTESTATIONS**

A supporter or opponent shall not be listed pursuant to paragraph (1) or (2) of e.c. 9170, unless it IS one of the following:

☐ An association, nonprofit organization, or business that was **NOT** originally created as a committee described in Section 82013 of the Government Code and that has been in existence for at least four years.

☐ A current or former elected official, who may be listed with the official's title (e.g., "State Senator Mary Smith," "Assembly Member Carlos Garcia," or "former Eureka City Council Member Amy Lee"). These titles may be shortened (e.g. "Senator" or "Sen." for "State Senator" or "Asm." for "Assembly Member").

☐ An individual who is **NOT** a current or former elected official may be listed **ONLY** with the ***individual's first and last name*** and an honorific (e.g., "Dr.," "M.D.," "Ph.D.," or "Esquire"), with **NO** other title or designation, unless it is a title representing an association, nonprofit organization, or business that meets the requirements of subparagraph (A) or (B) and that is eligible to be listed under paragraph (1) if the individual supports the measure or under paragraph (2) if the individual opposes the measure. [Please see the attestation form.]

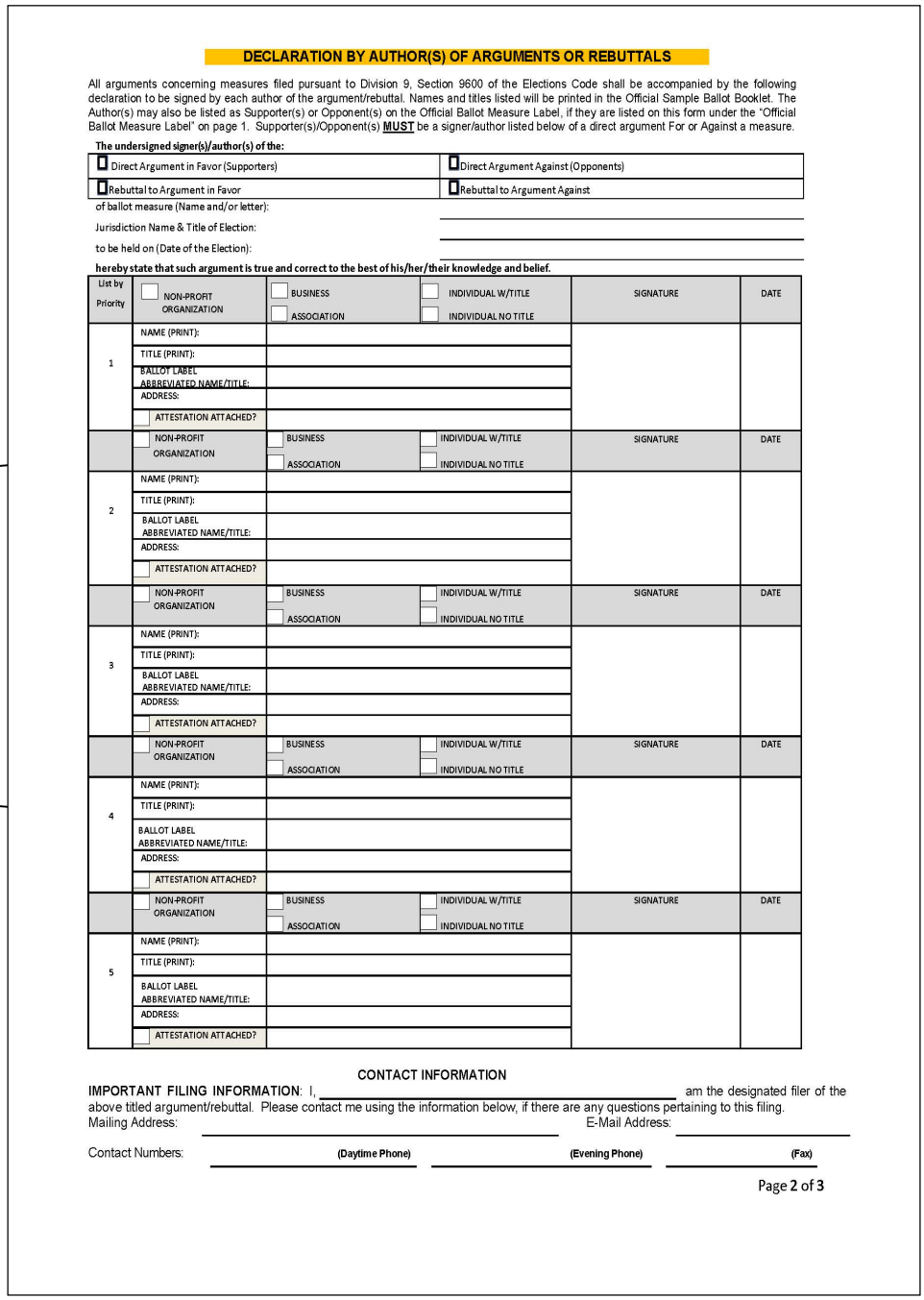
☐ A supporter or opponent shall not be listed pursuant to paragraph (1) or (2) if the supporter or opponent is a political party or is representing a political party.

DECLARATION BY AUTHOR(S) OF ARGUMENTS / REBUTTALS (Sample below) — This form is to be completed by proponents or opponents for ballot measures.

This form includes a statement (to be signed by each proponent/author) declaring that the submitted argument and/or rebuttal is true and correct to the best of their knowledge and belief.

Fill in the appropriate fields and provide information as indicated on the form.

No more than **five** author signatures shall appear on any argument and/or rebuttal.



DECLARATION BY AUTHOR(S) OF ARGUMENTS OR REBUTTALS

All arguments concerning measures filed pursuant to Division 9, Section 9600 of the Elections Code shall be accompanied by the following declaration to be signed by each author of the argument/rebuttal. Names and titles listed will be printed in the Official Sample Ballot Booklet. The Author(s) may also be listed as Supporter(s) or Opponent(s) on the Official Ballot Measure Label, if they are listed on this form under the "Official Ballot Measure Label" on page 1. Supporter(s)/Opponent(s) **MUST** be a signer/author listed below of a direct argument For or Against a measure.

The undersigned signer(s)/author(s) of the:

☐ Direct Argument in Favor (Supporters)	☐ Direct Argument Against (Opponents)
☐ Rebuttal to Argument in Favor	☐ Rebuttal to Argument Against

of ballot measure (Name and/or letter): _____

Jurisdiction Name & Title of Election: _____

to be held on (Date of the Election): _____

hereby state that such argument is true and correct to the best of his/her/their knowledge and belief.

List by Priority	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
1	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
2	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
3	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
4	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
5	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				

CONTACT INFORMATION

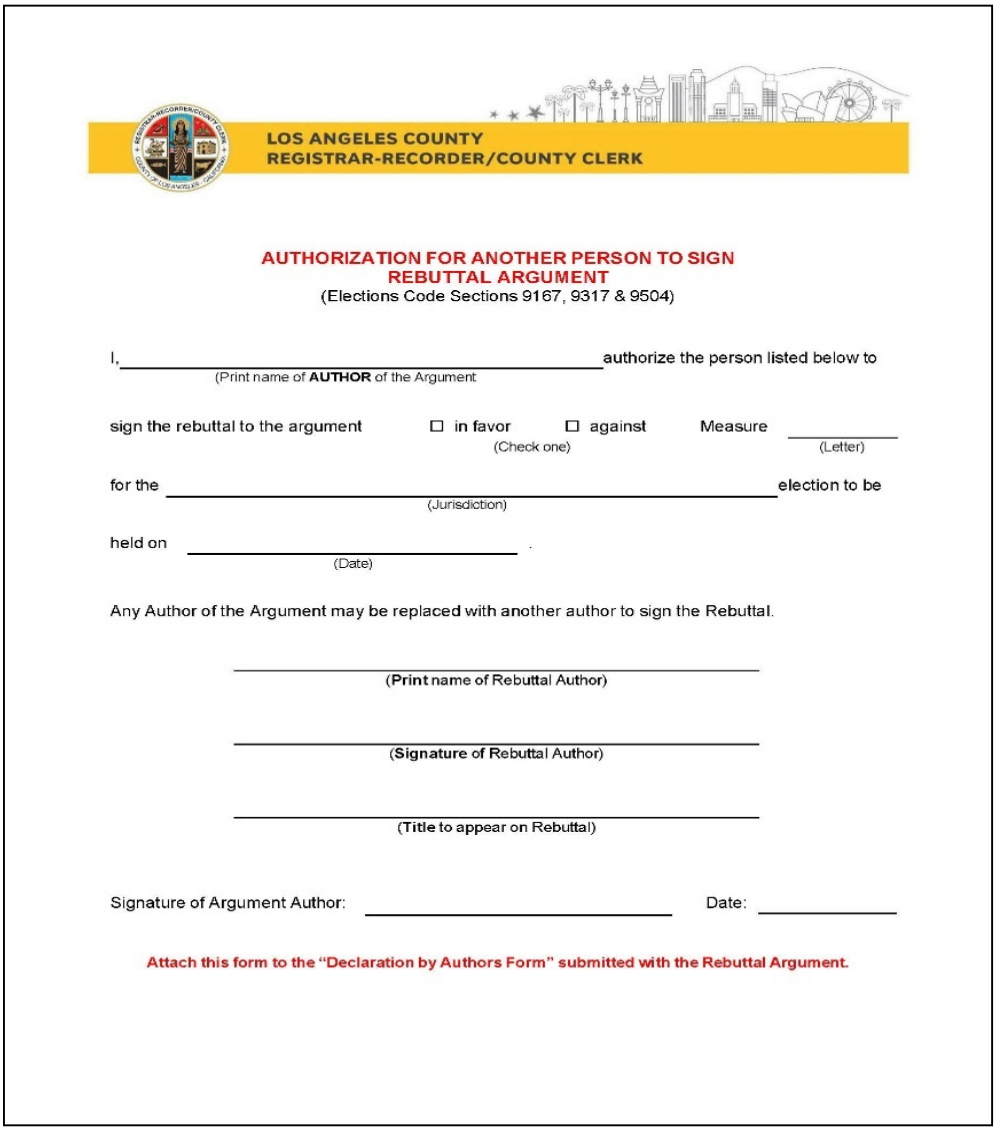
IMPORTANT FILING INFORMATION: I, _____ am the designated filer of the above titled argument/rebuttal. Please contact me using the information below, if there are any questions pertaining to this filing.

Mailing Address: _____ E-Mail Address: _____

Contact Numbers: _____ **(Daytime Phone)** _____ **(Evening Phone)** _____ **(Fax)**

Page **2** of **3**

AUTHORIZATION FOR ANOTHER PERSON TO SIGN REBUTTAL ARGUMENT FORM (Sample below) — Authors of an **argument in "favor" or "against"** a ballot measure may prepare and submit rebuttal arguments, or may authorize, in writing, another person to sign the rebuttal by completing the following form.



LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

AUTHORIZATION FOR ANOTHER PERSON TO SIGN REBUTTAL ARGUMENT
(Elections Code Sections 9167, 9317 & 9504)

I, _____ authorize the person listed below to
(Print name of **AUTHOR** of the Argument

sign the rebuttal to the argument ☐ in favor ☐ against Measure _____
(Check one) (Letter)

for the _____ election to be
(Jurisdiction)

held on _____ .
(Date)

Any Author of the Argument may be replaced with another author to sign the Rebuttal.

_____
(**Print** name of Rebuttal Author)

_____
(**Signature** of Rebuttal Author)

_____
(**Title** to appear on Rebuttal)

Signature of Argument Author: _____ Date: _____

Attach this form to the "Declaration by Authors Form" submitted with the Rebuttal Argument.

Fill in the appropriate fields and provide information as indicated on the form. Form must include the printed name and signature of the author of ballot argument and the person authorized to sign as rebuttal author. Complete and attach above form to Declaration By Author(s) of Arguments or Rebuttals submitted with rebuttal argument text.

AVAILABLE FORMS — Copies of forms for submitting ballot measure arguments and rebuttals, referenced in this chapter may be obtained by calling the Election Planning Section at (562) 462-2317 or accessing the RR/CC website at www.lavote.gov.

WITHDRAWAL OF ARGUMENTS — Ballot arguments "FOR" or "AGAINST" any measure may be withdrawn by proponents at any time prior to and including the final date fixed for filing arguments.

PUBLIC EXAMINATION — A public examination period is allowed for reviewing submitted arguments and rebuttal arguments during the **ten (10) calendar day period** immediately following the filing deadline for such documents. Throughout this period, any person may seek a writ of mandate or an injunction to require any or all of the material to be amended or deleted. The writ of mandate or injunction request shall be filed no later than the end of the ten (10) calendar day public examination period.

ORIGINAL FORMS/SIGNATURES — Electronic or faxed copies of arguments and/or rebuttals may be sent to the Registrar-Recorder/County Clerk's office; however, forms with **original signatures must be received by the RR/CC office within 48 hours of the fax transmission**.

RESTRICTIONS — If the city plans to include **maps and/or graphics,** the Registrar-Recorder/County Clerk's office must be notified prior to the resolution adoption to ensure there are no space limitation problems and ascertain if the City request will require special arrangements and possibly result in additional cost.

LITIGATION —The Registrar-Recorder/County Clerk must be notified of any pending litigation involving ballot enclosures. This includes action taken by the court if amendments or deletions are required on any ballot enclosures. This could potentially cause a delay in meeting established deadlines and/or printing of Official Sample Ballot Booklets.

ORDINANCE/CHARTER AMENDMENTS — Pursuant to Elections Code Sections 9223 and 9280, the City may print a notice in the Official Sample Ballot Booklet advising voters of the availability of a free copy of the Ordinance/Charter Amendment Text. Information on the process of obtaining a copy of ballot enclosures or accessing Ballot Measure Text may be posted on both RR/CC and City websites and may also be printed in a Voter Advisory Notice immediately below the impartial analysis. The City should provide the desired notice text to the RR/CC by **E-78**.

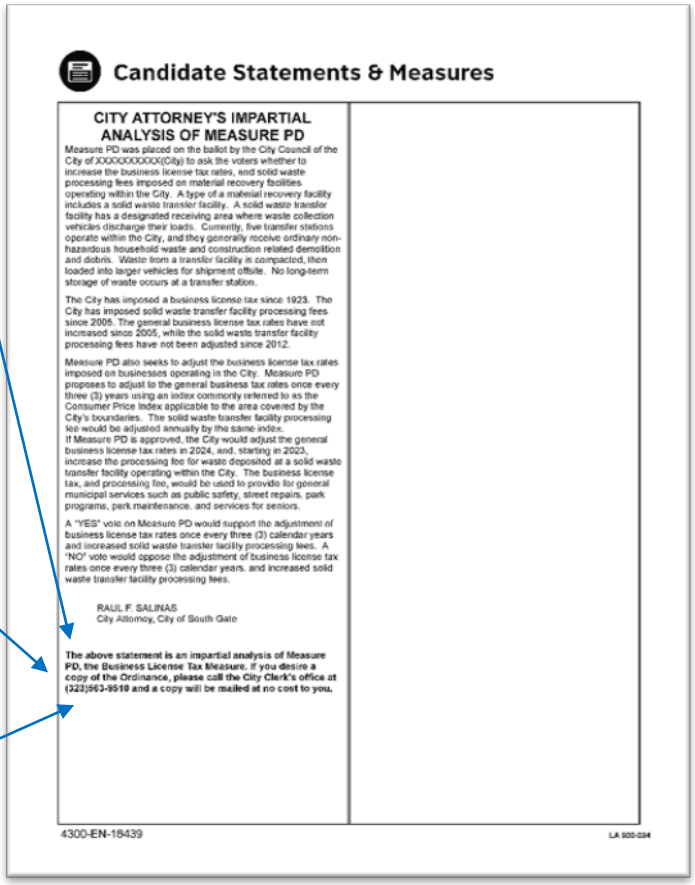
VOTER NOTICES

NOTICES PRINTED WITH IMPARTIAL ANALYSIS — Below are samples of three (3) choices of notices that can be printed in the Official Sample Ballot Booklet below the impartial analysis **advising voters of the availability of additional ballot information**.

The above statement is an impartial analysis of Measure XX, the Business License Tax Measure. If you desire a copy of the Ordinance, please call the City Clerk's office at (XXX) XXX-XXXX and a copy will be mailed at no cost to you.

The above statement is an impartial analysis. Copies of the charter amendment are available at the library and on the city home page at www.xxxxxx.com. If you have any questions, please contact the City Clerk's office at (XXX) XXX-XXXX.

The above statement is an impartial analysis of Measure XX, the Business License Tax Measure. If you desire a copy of the Measure, please contact the City Clerk's office at (XXX) XXX-XXX and a copy will be mailed at no cost to you.



Candidate Statements & Measures

CITY ATTORNEY'S IMPARTIAL ANALYSIS OF MEASURE PD

Measure PD was placed on the ballot by the City Council of the City of XXXXXXXXX(City) to ask the voters whether to increase the business license tax rates, and solid waste processing fees imposed on material recovery facilities operating within the City. A type of a material recovery facility includes a solid waste transfer facility. A solid waste transfer facility has a designated receiving area where waste collection vehicles discharge their loads. Currently, five transfer stations operate within the City, and they generally receive ordinary non-hazardous household waste and construction related demolition and debris. Waste from a transfer facility is compacted, then loaded into larger vehicles for shipment offsite. No long-term storage of waste occurs at a transfer station.

The City has imposed a business license tax since 1923. The City has imposed solid waste transfer facility processing fees since 2005. The general business license tax rates have not increased since 2005, while the solid waste transfer facility processing fees have not been adjusted since 2012.

Measure PD also seeks to adjust the business license tax rates imposed on businesses operating in the City. Measure PD proposes to adjust to the general business tax rates once every three (3) years using an index commonly referred to as the Consumer Price Index applicable to the area covered by the City's boundaries. The solid waste transfer facility processing fee would be adjusted annually by the same index.
If Measure PD is approved, the City would adjust the general business license tax rates in 2024, and, starting in 2023, increase the processing fee for waste deposited at a solid waste transfer facility operating within the City. The business license tax, and processing fee, would be used to provide for general municipal services such as public safety, street repairs, park programs, park maintenance, and services for seniors.

A "YES" vote on Measure PD would support the adjustment of business license tax rates once every three (3) calendar years and increased solid waste transfer facility processing fees. A "NO" vote would oppose the adjustment of business license tax rates once every three (3) calendar years, and increased solid waste transfer facility processing fees.

RAUL F. SALINAS
City Attorney, City of South Gate

The above statement is an impartial analysis of Measure PD, the Business License Tax Measure. If you desire a copy of the Ordinance, please call the City Clerk's office at (323)563-9510 and a copy will be mailed at no cost to you.

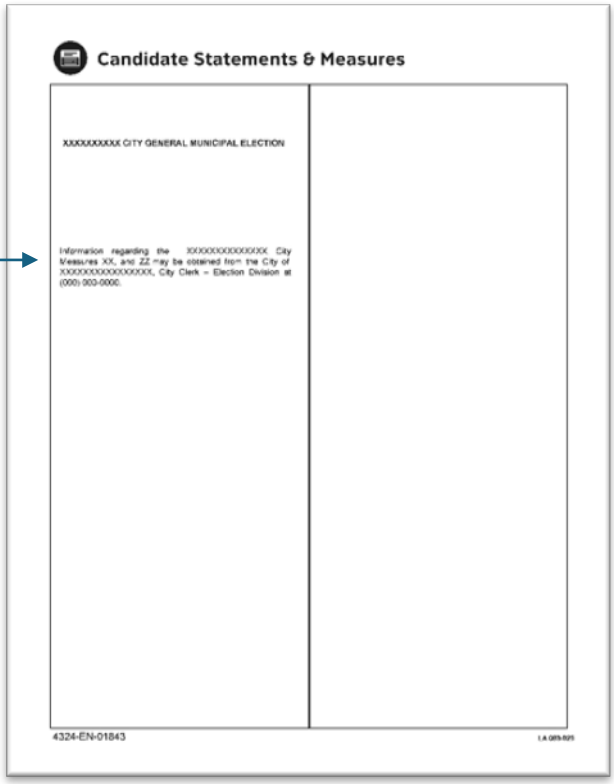
4300-EN-18439

If a City cannot meet the established deadlines or if the total of ballot enclosures will **exceed** the RR/CC's **30-page print limit**, the City should make arrangements with an election supplier to process a supplemental mailing of material for voters. Upon mutual agreement between the RR/CC and the City, the RR/CC will print a **voter notice** in the Official Sample Ballot Booklet advising voters of the supplemental mailings.

VOTER NOTICES

NOTICES PRINTED IN VOTER INFORMATION — Below are samples of two **(2)** choices of notices that can be printed in the voter information portion of the Official Sample Ballot Booklet advising voters that a supplemental mailing will be sent by the city.

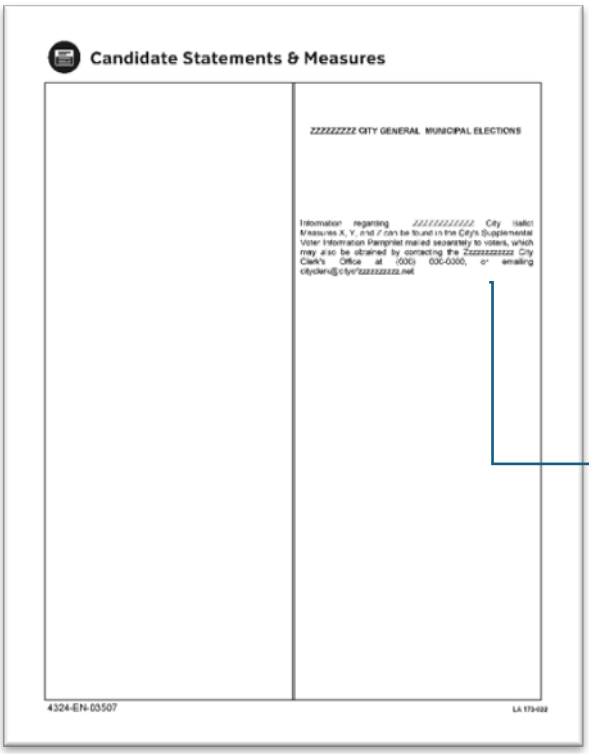
Information regarding the XXXXXXXXXXXXXX City Measures XX, and ZZ may be obtained from the City of XXXXXXXXXXXXXXXX, City Clerk – Election Division at (000) 000-0000.


Candidate Statements & Measures

XXXXXXXXXX CITY GENERAL MUNICIPAL ELECTION

Information regarding the XXXXXXXXXXXXX City Measures XX, and ZZ may be obtained from the City of XXXXXXXXXXXXXXXX, City Clerk – Election Division at (000) 000-0000.

4324-EN-01843


Candidate Statements & Measures

ZZZZZZZZZ CITY GENERAL MUNICIPAL ELECTIONS

Information regarding ZZZZZZZZZZZZ City Ballot Measures X, Y, and Z can be found in the City's Supplemental Voter Information Pamphlet mailed separately to voters, which may also be obtained by contacting the ZZZZZZZZZZ City Clerk's Office at (000) 000-0000, or emailing cityclerk@cityofzzzzzzzzzz.net.

4324-EN-03507

Information regarding ZZZZZZZZZZZZ City Ballot Measures X, Y, and Z can be found in the City's Supplemental Voter Information Pamphlet mailed separately to voters, which may also be obtained by contacting the ZZZZZZZZZZ City Clerk's Office at (000) 000-0000, or emailing cityclerk@cityofzzzzzzzzzz.net.

WORD COUNTING GUIDELINES
FOR
CANDIDATE STATEMENTS / ARGUMENTS / REBUTTALS AND OTHER ENCLOSURES

(Elections Code Chapter 1. General Provisions, § 9)

The following guidelines are used by the Registrar-Recorder/County Clerk's Office for counting words on candidate statements, ballot measure text, arguments, rebuttals and other ballot enclosures. The guidelines do **not** apply to ballot designations for candidates. If the text exceeds the specified 200 or 400 word limit, the author will be asked to delete words or change text until the statement conforms with requirements.

1. **PUNCTUATION MARKS** are not counted. Symbols such as "&" (and), and "#" (number/pound) are not considered punctuation and each symbol is counted as one (1) word.

2. **THE WORDS** "I", "a", "the", "and", "an" are counted as individual words.

3. **PROPER NOUNS,** such as geographical names, and names of persons or things, as one (1) word.
   EXAMPLE: "Gus Enwright" = 1 word
   "City of Los Angeles" = 1 word
   "Dalai Lama" = 1 word

4. **ABBREVIATIONS** such as acronyms or abbreviations for a word, phrase, or expression are counted as one (1) word.
   EXAMPLE: UCLA, PTA, USMC, LAPD, U.S.M.C.

5. **HYPHENATED WORDS** that appear in any generally available standard reference dictionary published in the U.S. at any time within the last 10 calendar years immediately preceding the election are counted as one (1) word.
   EXAMPLE: Attorney-at-law

6. **DATES…** are counted as one (1) word.
   EXAMPLE: July 21, 1983 18 June, 1987 3/18 7/21/89

7. **NUMERIC COMBINATIONS** are counted as one (1) word.
   EXAMPLE: 1973 13 1/2 1971-73 5% 8/3/73 #14

8. **MONETARY AMOUNTS** consisting of a combination of digits are counted as one (1) word.
   EXAMPLE: $1,000.00

   MONETARY AMOUNTS consisting of a combination of words and digits are counted as two (2) words.
   EXAMPLE: $4 million

9. **TELEPHONE/FAX NUMBERS** are counted as one (1) word.
   EXAMPLE: 1-800-815-2666 1-562-462-2317

10. **INTERNET WEB SITES/E-MAIL ADDRESSES** are counted as one (1) word.
    EXAMPLE: http://www.co.la.ca.us www.lavote.gov http://www.lacounty.Info

Chapter 6

Multilingual Services

MULTILINGUAL SERVICES

GENERAL INFORMATION — The 1992 provisions of the Voting Rights Act require that for elections conducted in Los Angeles County voting materials must be available in five languages other than English **(Chinese, Japanese, Spanish, Tagalog/Filipino, and Vietnamese)**. In 1998, the Los Angeles County Board of Supervisors instructed this office to include the Korean language in the translation of voting materials. Following the 2010 U.S. census, we provide translation services in **Cambodian/Khmer, Hindi, and Thai** languages. In 2018, the California Secretary of State instructed this office to include **Armenian and Farsi languages**. In 2020, the California Elections Code 14201 added **Bengali, Burmese, Gujarati, Mongolian, Indonesian, and Telugu** languages to the required languages for Los Angeles County. In 2021, the California Elections Code added the **Russian** language.

Currently, Los Angeles County is required to provide the following language assistance to voters:

Armenian, Bengali, Burmese, Chinese (Cantonese and Mandarin), Farsi, Gujarati, Hindi, Indonesian, Japanese, Khmer, Korean, Mandarin, Mongolian, Russian, Spanish, Tagalog, Telugu, Thai, and Vietnamese.

This office has met with community organizations to determine the most effective way to implement multilingual provisions. A mutual agreement was reached as to what materials would be translated and how multilingual voters would be targeted for election mailings, thereby reducing printing requirements.

This office will continue working with community groups to determine multilingual service requirements for future County elections.

MULTILINGUAL SERVICES (RR/CC) — The county performs the following functions:

1. Translation of Official Sample Ballot Booklet information and related voting materials.

2. Transliteration of candidate names in languages that do not use Roman characters is provided, as instructed by the Department of Justice. These languages include Armenian, Bengali, Burmese, Cambodian/Khmer, Chinese, Farsi, Gujarati, Hindi, Japanese, Korean, Mongolian, Russian, Telugu and Thai.

3. Mailing of multilingual ballot information booklets to voters requesting such material.

4. Billing to the City, and if applicable, its pro rata shares of the cost of translating, printing, and mailing language materials.

Note: In compliance with California Law, (E. C. § 13307 (b)) this office will only print English and Spanish candidate statements in the English language version of the Official Sample Ballot Booklet (for candidates who wish to have one) at the candidate's own expense.

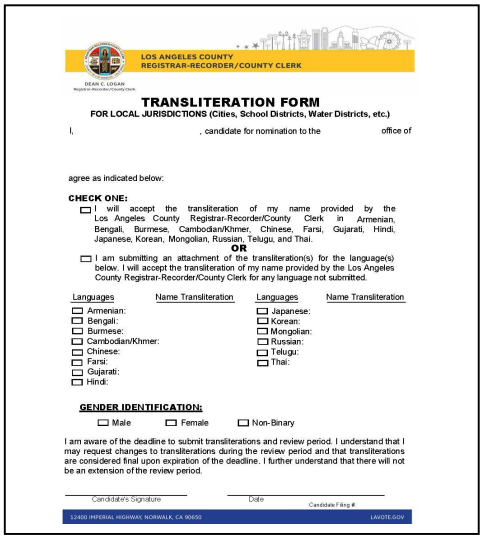
RR/CC MULTILINGUAL MATERIALS

ALL-AMERICAN POLLING PLACE VIDEO — This is a ten minute video focusing on multilingual issues and procedures. Contact the Training Section at (562) 462-2620 for a copy.

NEW TARGETING SYSTEM — Lists the precincts in your city that are targeted by our office to have bilingual poll workers. Contact the Pollworker Services Division Manager at (562) 462-2877 or Network and Voter Systems at (562) 462-2445. (May no longer be available.)

TRANSLITERATION OF CANDIDATE NAMES — Candidates may request that their names be transliterated in those languages that do not use Roman Characters as instructed by the Department of Justice. These languages include Armenian, Bengali, Burmese, Cambodian/Khmer, Chinese, Farsi, Gujarati, Hindi, Japanese, Korean, Mongolian, Russian, Telugu and Thai. If applicable, candidates must complete a **Transliteration Form** (**Sample below**) and file it with their nomination documents by the specified deadline (**88 days** prior to the election). Candidates may review the transliteration of names and submit changes to the Registrar-Recorder/County Clerk (RR/CC) no later than the last day of the review period, which is normally **60 days** prior to the election, but subject to change. Candidates may schedule a review of transliterated names by calling the RR/CC Translation Services Unit at (562) 462-2730 or (562) 462-2676.

FRONT



LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

TRANSLITERATION FORM
FOR LOCAL JURISDICTIONS (Cities, School Districts, Water Districts, etc.)

I, , candidate for nomination to the office of

agree as indicated below:

CHECK ONE:

☐ I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk in Armenian, Bengali, Burmese, Cambodian/Khmer, Chinese, Farsi, Gujarati, Hindi, Japanese, Korean, Mongolian, Russian, Telugu, and Thai.

OR

☐ I am submitting an attachment of the transliteration(s) for the language(s) below. I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk for any language not submitted.

Languages	Name Transliteration	Languages	Name Transliteration
☐ Armenian:		☐ Japanese:	
☐ Bengali:		☐ Korean:	
☐ Burmese:		☐ Mongolian:	
☐ Cambodian/Khmer:		☐ Russian:	
☐ Chinese:		☐ Telugu:	
☐ Farsi:		☐ Thai:	
☐ Gujarati:			
☐ Hindi:			

GENDER IDENTIFICATION:

☐ Male ☐ Female ☐ Non-Binary

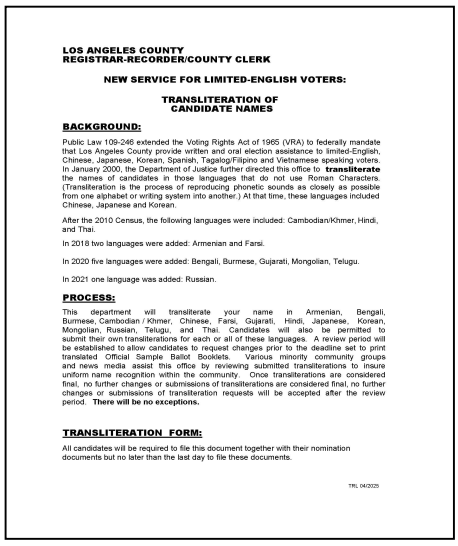
I am aware of the deadline to submit transliterations and review period. I understand that I may request changes to transliterations during the review period and that transliterations are considered final upon expiration of the deadline. I further understand that there will not be an extension of the review period.

Candidate's Signature Date

Candidate Filing #

12400 IMPERIAL HIGHWAY, NORWALK, CA 90650 LAVOTE.GOV

BACK



LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

NEW SERVICE FOR LIMITED-ENGLISH VOTERS:

TRANSLITERATION OF CANDIDATE NAMES

BACKGROUND:

Public Law 109-246 extended the Voting Rights Act of 1965 (VRA) to federally mandate that Los Angeles County provide written and oral election assistance to limited-English, Chinese, Japanese, Korean, Spanish, Tagalog/Filipino and Vietnamese speaking voters. In January 2000, the Department of Justice further directed this office to **transliterate** the names of candidates in those languages that do not use Roman Characters. (Transliteration is the process of reproducing phonetic sounds as closely as possible from one alphabet or writing system into another.) At that time, these languages included Chinese, Japanese and Korean.

After the 2010 Census, the following languages were included: Cambodian/Khmer, Hindi, and Thai.

In 2018 two languages were added: Armenian and Farsi.

In 2020 five languages were added: Bengali, Burmese, Gujarati, Mongolian, Telugu.

In 2021 one language was added: Russian.

PROCESS:

This department will transliterate your name in Armenian, Bengali, Burmese, Cambodian / Khmer, Chinese, Farsi, Gujarati, Hindi, Japanese, Korean, Mongolian, Russian, Telugu, and Thai. Candidates will also be permitted to submit their own transliterations for each or all of these languages. A review period will be established to allow candidates to request changes prior to the deadline set to print translated Official Sample Ballot Booklets. Various minority community groups and news media assist this office by reviewing submitted transliterations to insure uniform name recognition within the community. Once transliterations are considered final, no further changes or submissions of transliterations are considered final, no further changes or submissions of transliteration requests will be accepted after the review period. **There will be no exceptions.**

TRANSLITERATION FORM:

All candidates will be required to file this document together with their nomination documents but no later than the last day to file these documents.

TRL 04/2025

REVIEW OF TRANSLITERATION NAMES — Candidates may review the transliteration of names and submit changes to the Registrar-Recorder/County Clerk (RR/CC) no later than the last day of the review period, which is usually **60 days** before the election, but subject to change. Candidates may schedule a review of transliterated names by calling the RR/CC Translation Services Unit at (562) 462-2730 or (562) 462-2676.

TRANSLATION OF ADDITIONAL INFORMATION (CITY) — The City is responsible for translating and printing additional voter information specific to the City that is not included in the County's Official Sample Ballot Booklet.

MULTILINGUAL SERVICES (CITY) — **It is the responsibility** of the City to translate and print additional voter information that is not included in the County's Official Sample Ballot Booklet.

LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

TRANSLITERATION FORM

FOR LOCAL JURISDICTIONS (Cities, School Districts, Water Districts, etc.)

I, , candidate for nomination to the office of

agree as indicated below:

CHECK ONE:

☐ I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk in Armenian, Bengali, Burmese, Cambodian/Khmer, Chinese, Farsi, Gujarati, Hindi, Japanese, Korean, Mongolian, Russian, Telugu, and Thai.

OR

☐ I am submitting an attachment of the transliteration(s) for the language(s) below. I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk for any language not submitted.

Languages	Name Transliteration	Languages	Name Transliteration
☐ Armenian:		☐ Japanese:	
☐ Bengali:		☐ Korean:	
☐ Burmese:		☐ Mongolian:	
☐ Cambodian/Khmer:		☐ Russian:	
☐ Chinese:		☐ Telugu:	
☐ Farsi:		☐ Thai:	
☐ Gujarati:			
☐ Hindi:			

GENDER **IDENTIFICATION**:

☐ Male ☐ Female ☐ Non-Binary

I am aware of the deadline to submit transliterations and review period. I understand that I may request changes to transliterations during the review period and that transliterations are considered final upon expiration of the deadline. I further understand that there will not be an extension of the review period.

Candidate's Signature _____ Date _____

Candidate Filing #:

12400 IMPERIAL HIGHWAY, NORWALK, CA 90650 LAVOTE.GOV

TRN 07/2025

LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

NEW SERVICE FOR LIMITED-ENGLISH VOTERS:

TRANSLITERATION OF CANDIDATE NAMES

BACKGROUND:

Public Law 109-246 extended the Voting Rights Act of 1965 (VRA) to federally mandate that Los Angeles County provide written and oral election assistance to limited-English, Chinese, Japanese, Korean, Spanish, Tagalog/Filipino and Vietnamese speaking voters. In January 2000, the Department of Justice further directed this office to transliterate the names of candidates in those languages that do not use Roman Characters. (Transliteration is the process of reproducing phonetic sounds as closely as possible from one alphabet or writing system into another.) At that time, these languages included Chinese, Japanese and Korean.

After the 2010 Census, the following languages were included: Cambodian/Khmer, Hindi, and Thai.

In 2018 two languages were added: Armenian and Farsi.

In 2020 six languages were added: Bengali, Burmese, Gujarati, Indonesian, Mongolian, Telugu.

In 2021 one language was added: Russian.

PROCESS:

This department will transliterate your name in Armenian, Bengali, Burmese, Cambodian / Khmer, Chinese, Farsi, Gujarati, Hindi, Japanese, Korean, Mongolian, Russian, Telugu, and Thai. Candidates will also be permitted to submit their own transliterations for each or all of these languages. A review period will be established to allow candidates to request changes prior to the deadline set to print translated Official Sample Ballot Booklets. Various minority community groups and news media assist this office by reviewing submitted transliterations to insure uniform name recognition within the community. Once transliterations are considered final, no further changes or submissions of transliterations are considered final, no further changes or submissions of transliteration requests will be accepted after the review period. **There will be no exceptions.**

TRANSLITERATION FORM:

All candidates will be required to file this document together with their nomination documents but no later than the last day to file these documents.

Chapter 7

Telephone Guide, Available Reports and Materials

TELEPHONE GUIDE

You may obtain information about specific election services by calling toll-free and selecting the option number shown for the service requested.

(800) 815-2666

Option 1 Vote Center Information

Option 2 Voter Registration Status

Request an Official Sample Ballot Booklet

Provisional Ballot Status

Request a Replacement Vote by Mail ballot

Option 3 Multilingual Services

Sample Ballot Booklet translations **(800) 481-8683**

Option 4 Election Information (To learn more about elections)

Option 5 Voter fraud/report illegal activity (Available 24-hours)

Option 7 To Become an Election Worker

Campaign Finance Disclosure **(562) 462-2339**
Campaign finance statement filing requirements for candidates, committees, and office holders

Candidate Nomination Procedures **(562) 462-2317**
(To inquire about election dates, offices to be filled, qualifications for office, nomination filing dates, and procedures)

TDD (Hearing Impaired) **(562) 462-2259**

Election Coordination **(562) 462-2912**
(To inquire about Questionnaires, Recalls, and/or Ballot Label Letter Designations) ecu@rrcc.lacounty.gov

AVAILABLE REPORTS AND MATERIALS

PRECINCT CONSOLIDATION REPORT — Within the ballot group number, this report is in election precinct sequence. It displays the overall number of voters as well as the precinct numbers. It is updated every week and is accessible around seventy **(70) days** before the election.

ELECTION WORKERS BY VOTE CENTER LOCATION — This report provides information about vote center locations and the assigned election workers. It also indicates whether each vote center is accessible to individuals with disabilities and elderly voters. The report becomes available approximately seven **(7) days** before the election.

STREET INDEX — This report is generated for each election precinct and organized in alphabetical order by street address. The final list is made available fifteen **(15) days** before the election.

TELEPHONE ANSWERING GUIDE — This guide is designed to assist telephone operators in responding to inquiries about various types of election-related issues. It becomes available approximately seven **(7) days** before the election.

MEDIA KIT — Election-related information, including election night activities at the central tally location, is supplied in a media kit approximately seven **(7) days** before the election.

VOTE CENTER MAPS — All of the vote centers will immediately get these maps, which indicate their locations.

COPIES OF REPORTS

1. **Copies of these reports and guides are available to assist City Clerks with any questions, they may have regarding their municipal election.**

2. **Please inform the executive office, the main contact for City Clerks, either in writing or by calling (562) 345-8372.**

3. **If you would like to receive any of the above materials, please specify whether you prefer the documents to be mailed or if you'll arrange to pick them up.**

Chapter 8

Signature Verification Services

SIGNATURE VERIFICATION SERVICES

To verify signatures on **petitions, candidate nomination papers, Vote-By-Mail ballot applications,** and **returned voted ballots**, cities can choose to contract with the Department of Registrar-Recorder/County Clerk (RR/CC) or send city staff to the:

Registrar-Recorder/County Clerk
Data Entry and Signature Verification Section, Room 4007
12400 Imperial Highway
Norwalk, California 90650

The RR/CC will offer workspace, computer station access, and microfilm readers to view voter signatures.

1. **MICROFILM READERS** — The use of microfilm technology for signature verification by city employees is **free of charge**. If RR/CC monitoring is necessary, the city will be billed for devoted labor at the supervisor(s)' hourly rate.

2. **COMPUTER EQUIPMENT** — Cities can use our Voter Information Management System (VIMS) to have their employees validate signatures at **no cost**. If RR/CC monitoring is necessary, the city will be billed for devoted labor at the supervisor(s)' hourly rate.

3. **RESERVATIONS**—A restricted number of computer stations might be accessible to verify signatures. Cities can utilize these computers on a "first come, first served" basis. Please get in touch with the Data Entry and Signature Verification Section **at (562) 462-2371** for information regarding the availability of equipment and to make reservations.

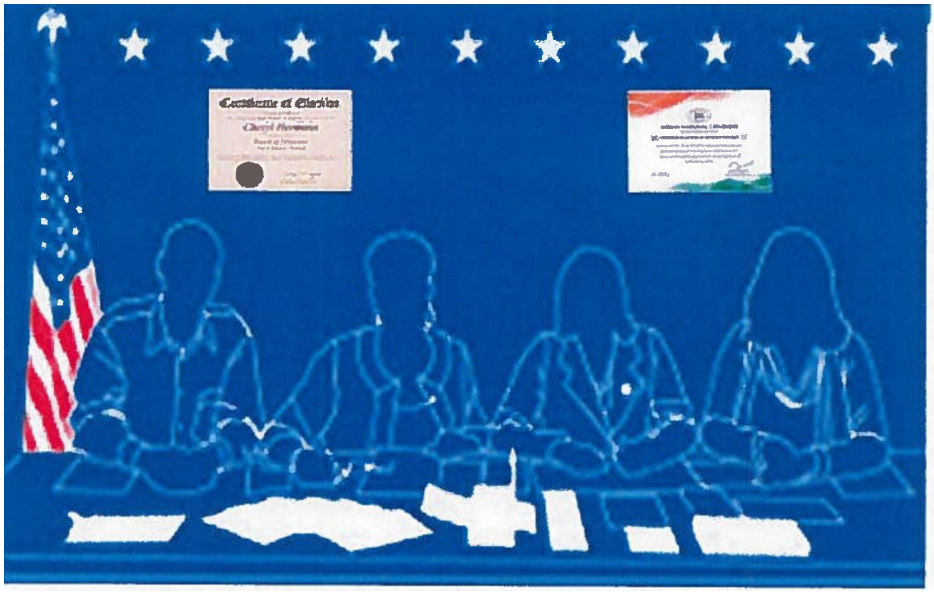
4. **COST** — As of July 1, 2010, the Registrar-Recorder/County Clerk's staff have applied the following fee for signature verification services:

   A fee of **$0.97 per signature** applies to those available in the Voter Information Management System (VIMS), which accounts for approximately 95% of all registered voters, and

   A fee of **$2.45 per signature** applies to those not available in the Voter Information Management System (VIMS)—i.e., signatures on microfilm—which require a more labor-intensive search and represent approximately 5% of registered voters.

These costs could change at **any time without prior notice**. If you have any inquiries about the pricing, you can reach the Data Entry and Signature Verification Section at (562) 462-2371.

Chapter 9



Election Night Semi-Final Official Results and Certification

ELECTION NIGHT
SEMI-FINAL OFFICIAL RESULTS AND CERTIFICATION

SEMI-FINAL OFFICIAL RESULTS — The week before the election, you will receive notification of the phone numbers assigned to city clerks, candidates, and the public for contacting and obtaining semi-final election results.

All semi-final results will be released from the:

Registrar-Recorder/County Clerk
Ballot Processing Center
13401 Crossroads Parkway North
City of Industry, CA 91746

Semi-final results will be continuously updated and published on the Department's official website (www.lavote.gov) throughout Election Night and the Official Canvass period.

Vote-by-mail ballot semi-final results will be available by about 8:15 p.m. on Election Night. Precinct semi-final results will be released as ballots are processed. Bulletins are updated and results are provided approximately **every 30 minutes**, or more frequently, until the final **semi-final official results** are tallied on Election Night or early the following morning.

Precinct-level results will be available on Wednesday afternoon following the election, at the:

Registrar-Recorder/County Clerk
Election Information Section Counter
2nd Floor, Room 2013

CERTIFICATION OF OFFICIAL RESULTS — The Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results on **June 12, 2026**. Subsequently, the Board of Supervisors is tentatively scheduled to officially declare the election's conclusion on **June 14, 2026**.

Certificates will be mailed to City Clerks unless alternative arrangements are made. City Clerks wishing to coordinate the pickup, faxing, or mailing of their certification should contact the Election Planning Section at (562) 462-2317 to make the necessary arrangements.

Exhibits

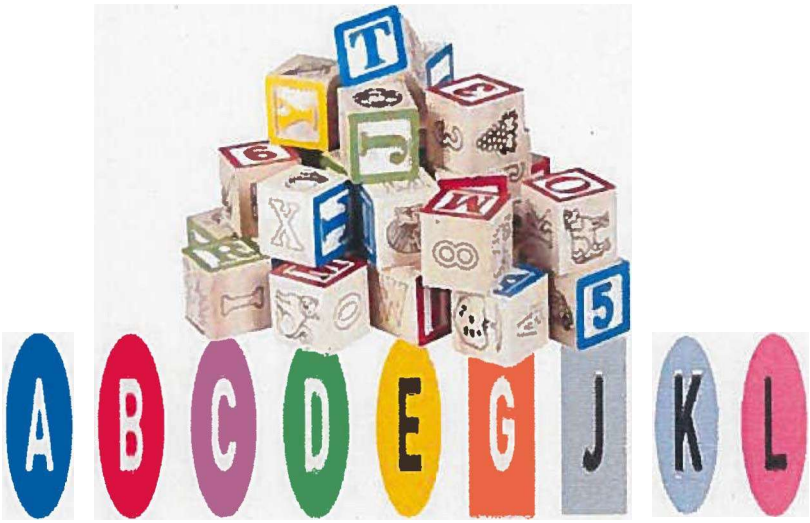


Exhibit A

LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

LETTER DESIGNATION FORM

ELECTION NAME AND DATE: _____

JURISDICTION NAME: _____

MEASURE NAME: _____

County of LA Official Use Only: Date Received _____ Time Received _____

LETTER DESIGNATION FORM

Please complete this form in order to select your first, second, and third letter designation choice for your jurisdiction's measure to appear on the ballot. In the event your 1st, 2nd, or 3rd choice is unavailable, then please select the letter(s) designations that the jurisdiction DOES NOT want selected for its measure. The 3rd option for letter designations would be to create a unique letter designation that is not identified below using less than three letters of the alphabet. For example: County of Los Angeles USD Facilities Improvement measure could use unique letter designations such as CL, LA, LU, UC, LS.

Select your first, second, and third letter designation choice by **checking** √ off and listing the designated letters below:

A B C D E F G H I J K L M

N O P Q R S T U V W X Y Z

AA BB CC DD EE FF GG HH II JJ KK LL MM

NN OO PP QQ RR SS TT UU VV WW XX YY ZZ

CHOICES

1ST _____ 2ND _____ 3RD _____

Select the letters that your jurisdiction **DOES NOT** want assigned to its measure by marking the letter with an **X**:

A B C D E F G H I J K L M

N O P Q R S T U V W X Y Z

AA BB CC DD EE FF GG HH II JJ KK LL MM

NN OO PP QQ RR SS TT UU VV WW XX YY ZZ

List the Letters here: _____

_____

In the event that your jurisdiction's measure letter designation is not available, then you can select a unique letter designation not shown above:

UNIQUE CHOICE

1ST _____ 2ND _____ 3RD _____

The **last day** jurisdictions may request in writing specific letter designations for its measure is **e-83**. The letter designation selections will be approved and communicated to the jurisdictions by e-81. Letter designations are on a first come first serve basis in the order received by the Registrar-Recorder County Clerk Department, Election Coordination Unit, 12400 Imperial Highway, Second Floor, Suite 2013A, Norwalk, California 90650.

NOTE: PLEASE USE ONE (1) FORM PER MEASURE

Exhibit B

LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

BALLOT LABEL/ARGUMENTS AND REBUTTALS FORM

ELECTION DATE: _____ MEASURE I.D. or letter (If any): _____

JURISDICTION/MEASURE NAME: _____

(Please mark (X) in the appropriate box)

o Direct Argument in Favor (Supporters) (**Word Limit Max: 300**)	o Direct Argument Against (Opponents) (**Word Limit Max: 300**)
o Rebuttal to Argument in Favor (**Word Limit Max: 250**) (This does not apply to the official ballot measure label.)	o Rebuttal to Argument Against (**Word Limit Max:250**) (This does not apply to the official ballot measure label.)

Statements will be printed in uniform type, style and spacing according to the County's system requirements. When preparing your statement, please use block paragraphs and single space format. **Entire statements in all capital letters, bold and italics (or any combination of enhancements) are not acceptable. Indentations cannot be accommodated**. Words to be printed in **boldface type**, underscored and/or CAPITALIZED are to be clearly indicated. All statements should be checked by the authors for spelling and punctuation as the elections official is not permitted to edit any material contained therein. **NOTE**: Rebuttal arguments are **NOT** direct arguments. For example, a rebuttal to a direct argument in favor of a measure is NOT a direct argument against a measure. Please also note that rebuttal arguments are allowed only when both a direct argument for AND against a measure are filed.

OFFICIAL BALLOT MEASURE LABEL (DO NOT LEAVE THIS AREA BLANK).

Please provide a list of names to appear on the ballot label as Supporters or Opponents (not to exceed 125 Characters). Pursuant to Elections Code section 9170 (a)(7) if **NO** list of supporters or opponents is provided by the proponents or opponents or there are none that meet the requirements of this section, then "Supporters:" and "Opponents:" shall be followed by ***"None submitted."*** ***Write "None submitted" if you are not submitting a list of supporters or opponents.***

Please use this space to type your statement. If you need additional space, please attach a typed statement to this form. Statement will be typeset in the Official Sample Ballot Booklet using a standard font and size determined by the County.

ALL AUTHORS MUST SIGN ON THE REVERSE SIDE

Election's Official Use Only:				**Time Stamp**
Number of Words	**Number of Characters**	**Project Code Number**	**Election Deputy**	
Comments:				

Exhibit B cont'd

DECLARATION BY AUTHOR(S) OF ARGUMENTS OR REBUTTALS

All arguments concerning measures filed pursuant to Division 9, Section 9600 of the Elections Code shall be accompanied by the following declaration to be signed by each author of the argument/rebuttal. Names and titles listed will be printed in the Official Sample Ballot Booklet. The Author(s) may also be listed as Supporter(s) or Opponent(s) on the Official Ballot Measure Label, if they are listed on this form under the "Official Ballot Measure Label" on page 1. Supporter(s)/Opponent(s) **MUST** be a signer/author listed below of a direct argument For or Against a measure.

The undersigned signer(s)/author(s) of the:

☐ Direct Argument in Favor (Supporters)	☐ Direct Argument Against (Opponents)
☐ Rebuttal to Argument in Favor	☐ Rebuttal to Argument Against

of ballot measure (Name and/or letter): _____

Jurisdiction Name & Title of Election: _____

to be held on (Date of the Election): _____

hereby state that such argument is true and correct to the best of his/her/their knowledge and belief.

List by Priority	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
1	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
2	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
3	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
4	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				
	☐ NON-PROFIT ORGANIZATION	☐ BUSINESS ☐ ASSOCIATION	☐ INDIVIDUAL W/TITLE ☐ INDIVIDUAL NO TITLE	SIGNATURE	DATE
5	NAME (PRINT):				
	TITLE (PRINT):				
	BALLOT LABEL ABBREVIATED NAME/TITLE:				
	ADDRESS:				
	☐ ATTESTATION ATTACHED?				

CONTACT INFORMATION

IMPORTANT FILING INFORMATION: I, _____ am the designated filer of the above titled argument/rebuttal. Please contact me using the information below, if there are any questions pertaining to this filing.

Mailing Address: _____ E-Mail Address: _____

Contact Numbers: _____ **(Daytime Phone)** _____ **(Evening Phone)** _____ **(Fax)**

Exhibit C

OFFICIAL BALLOT MEASURE LABEL

Supporters/Opponents Guidelines

Pursuant to Assembly Bill No. 1416, dated September 29, 2022, amended Sections 303, 9050, 9051, 9053, 13282, and added 9107. Jurisdictions for Local and Statewide Measures if applicable, shall provide Election Officials with a list of Supporters and or Opponents ***(i.e., nonprofit organizations, businesses, or individuals)*** taken from the list of Supporters and or Opponents as part of the ballot label. The criteria for the ballot label are as follows:

- Listing is limited to 125 characters **(Spaces, Commas, Semicolons, and other characters are included in the count)**.
- Listing is limited to five (5) Supporters and or Opponents.
- To be within the limit of 125 characters, names may be shortened, and acronyms may be used **(Please note if the list provided is over the limit, the Election Official may shorten or remove name(s) from the list to meet criteria).**
- The list provided must be in ranking order from 1 to 5 **(This will ensure names with high ranking are not removed by the Election Officials if adjustments are required to meet the 125-character criteria).**
- Measures that share Counties shall not include a list of supporters or Opponents if the other County with the same measure does not include a list of supporters or opponents.
- If a listing is not provided or none meet the requirements, **"None Submitted"** will be listed in place of names.

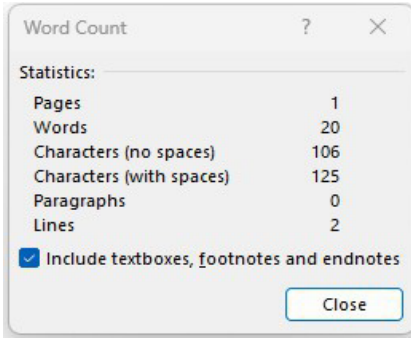
The sample below shows how the ballot text (label), supporters, and opponents will appear on both the official and sample ballots. The word count displayed by the software Word is also included.

G COUNTY MEASURE G
Vote **YES** or **NO**

PROPOSED COUNTY CHARTER AMENDMENT. LOS ANGELES COUNTY GOVERNMENT STRUCTURE, ETHICS AND ACCOUNTABILITY CHARTER AMENDMENT. Shall the measure amending the Los Angeles County Charter to create an elected County Executive; create an independent Ethics Commission to increase restrictions on lobbying and investigate misconduct; establish a nonpartisan Legislative Analyst to review proposed County policies; increase the Board of Supervisors from five to nine elected members; require County departments to present annual budgets in public meetings; using existing funding sources with no additional taxes to implement, as detailed in the charter amendment ordinance, be adopted? **Supporters:** None submitted. **Opponents:** LA County Firefighters & Sheriffs; Community Coalition; LA County Supervisors Kathryn Barger & Holly J. Mitchell

○ **YES on Measure G**

○ **NO on Measure G**



Supporters: None submitted. **Opponents:** LA County Firefighters & Sheriffs; Community Coalition; LA County Supervisors Kathryn Barger & Holly J. Mitchell

DEAN C. LOGAN
Registrar-Recorder/County Clerk

Exhibit D

HOW TO COMPLETE THE ARGUMENTS AND REBUTTALS FORM INCLUDING THE OFFICIAL BALLOT MEASURE LABEL

INSTRUCTIONS FOR COMPLETING THIS FORM

ARGUMENTS, REBUTTALS, AND BALLOT LABEL FORM STEPS:	
☐ 1	**Election Date:** This is the date the election will be held for the measure.
☐ 2	**Measure I.D. (if any):** The measure I.D. is the measure letter assigned to the measure. This letter may not yet be available at the time of the filing of your Arguments/Rebuttals form submission. The letter can be added after the filing or the County may provide you with a temporary I.D. to identify the measure.
☐ 3	**Jurisdiction:** The name of the school district, special district, county office, or authority that has placed the measure on the ballot.
☐ 4	**Please mark (X) in the appropriate box; there are four (4) purposes for using this form:** ☐ Direct Argument in Favor (Supporters): Select this option if you are an "Author" filing an argument to support the measure. ☐ Direct Argument Against (Opponents): Select this option if you are an "Author" filing an argument against the measure. ☐ Rebuttal to Argument in Favor: Select this option, if your Direct Argument Against **a** measure was **selected** to appear on the ballot. If your direct argument against was selected, then you may file a rebuttal to the Direct Argument in Favor. ☐ Rebuttal to Argument Against: Select this option, if your Direct Argument in Favor was **selected** to appear on the ballot. If your argument in favor was selected, then you may file a rebuttal to the "Direct Argument Against."
☐ 5	**OFFICIAL BALLOT MEASURE LABEL:** This area of the form is **MANDATORY** to complete if you want to **ADD** the names of organizations, associations, non-profits, and/or businesses, including names and titles of individuals who are representing organizations, associations, non-profits, and/or businesses within **125 CHARACTERS** to the **FACE** of the ballot directly under the 75-word measure question. Individuals without any associations **cannot** include their titles, names only. Please see additional requirements on the following page for Election Code section 9170. If you do not want to add a list of supporters or opponents to the "Official Ballot Measure Label" then "None submitted" will have to be added pursuant to Election Code section 9170. For the purposes of accurately displaying the ballot measure label as identified by the "Authors" of the Direct Argument in Favor and the Direct Argument Against, the "Authors" must write the words "NONE SUBMITTED" in this area of the form if they do not want to provide a "LIST OF SUPPORTERS". The LIST OF SUPPORTERS can only be the Authors of the Direct Argument in Favor or Direct Argument Against. If you are over the 125 character limit, the elections official will allow you to make changes up until the deadline for filing of the direct argument for or against the measure. If the measure is shared between counties, the counties shall not include the ballot label unless both counties have authorized to this option.
☐ 6	**Please use this space to type your statement.:** This is the space where you can complete your statement of arguments in favor, arguments against, and rebuttal arguments within the required word limit.

Exhibit D cont'd

Continue on next page

DECLARATION BY AUTHOR(S) OF ARGUMENTS OR REBUTTALS INCLUDING THE OFFICIAL BALLOT LABEL SUPPORTERS/ OPPONENTS

☐ 7	**The undersigned author(s) of the**: ☐ Direct Argument in Favor (Supporters): Select this option if you are filing an argument to support the measure. ☐ Direct Argument Against (Opponents): Select this option if you are filing an argument against the measure. ☐ Rebuttal to Argument in Favor: Select this option, if your argument against the measure was selected to appear on the ballot. If your argument against was selected, then you may file a rebuttal to the Argument in Favor. ☐ Rebuttal to Argument Against: Select this option, if your Direct Argument in Favor was selected to appear on the ballot. If your argument in favor was selected, then you may file a rebuttal to the Argument Against.
☐ 8	**Of ballot measure:** The name of the ballot measure found on the Measures to Appear on the Ballot under the authority that placed the ballot measure on the ballot. If the measure letter is available at the time of filing, that can be included in this area.
☐ 9	**Jurisdiction Name and Title of Election:** Include the name of the city, school, special district, or county that has placed the measure on the ballot. Also, include the title of the election, Primary, General, Special Municipal, etc.
☐ 10	**To be held on (Date of Election):** The date of the election when the measure will appear on the ballot.
☐ 11	**Hereby state that such argument or rebuttal written on page one (1) is true and correct to the best of his/her/their knowledge and belief by my (our) signatures below:** This sentence is to state that the authors who sign below acknowledge the arguments for or against, rebuttals, or supporters and opponents are true and correct. The signatures below and next to the authors information certify this statement being true and correct.
☐ 12	**List by Priority and Association, Business, Non-Profit Organization, & Individual Only:** **1)** List the names of the authors by priority to appear in the sample ballot starting with number one (1). **2)** Mark the box which describes who is filing the argument for/against/rebuttal/supporter of the measure/opponent of the measure. **3)** Complete the section labeled Individual Name with the author who is representing an association, business, non-profit organization or an individual who is **NOT** representing an organization or business. **4)** If the individual is representing an organization, business, association, then complete the **Individual Title** area. **5)** Individuals with no association cannot include a title, so they would leave this blank. **6)** Associations, Businesses, organizations, and Individuals with associations must include the name of the Association/Business/Organization in the **Business/Association Name** area. **7)** For the authors who opted to include a **Ballot Label** to the face of the ballot, complete the **Ballot Label Name/ Title** area. **8)** This area assists the county with identifying the author to the ballot label name, which can be abbreviated (please see election code section 9170 for additional requirements and restrictions). **9)** Include your **address** in the address field.

Exhibit D cont'd

☐ 13	**CONTACT INFORMATION**: Complete this area with the designated filer's name, mailing address, email address, contact phone numbers for day and night, and you may include a fax number if it's available. The designated filer should be able to answer any questions regarding the submission of the filing and its contents.
☐ 14	**BALLOT LABEL-SUPPORTERS AND OPPONENTS ATTESTATION FORM:** This form is in lieu of your organization, business, or association having to create a letter attesting to the support or opposition of a measure and to attest that an individual in your organization, business, or association can list their name and title as a supporter or opponent on the ballot label because they represent your organization, business, or association. 1) complete the "Name of Representative" who is authorized to be an author on the measure and therefore be a supporter or opponent listed under the 75-word question the face of the ballot. 2) Complete the "Title of the Representative". This would be their official title as an employee of your organization, business, association. 3) Complete the "Association/ Business/Organization name 4) Select how you are filing your "Direct Argument". Only authors of the "Direct Argument" can be listed as a supporter or opponent. 5) Section B: Select all that apply to your filing 6) Complete the "Attestation of Authors" and select all that apply to your filing.
☐ 15	**CHECKLIST FOR ARGUMENTS FOR/AGAINST AND OFFICIAL BALLOT LABEL**: This area provides more details regarding the requirements and restrictions of the official ballot measure label and arguments for and against measures pursuant to Elections Code section 9170.
☐ 16	**SAMPLE of the SAMPLE BALLOT and the BALLOT LABEL FACE:** This area provides more details regarding the requirements and restrictions of the official ballot measure label and arguments for and against measures pursuant to Elections Code section 9170.
☐ 17	**INSTRUCTIONS TO COMPLETE THIS FORM.**

Continue on next page.

Exhibit E

CHECKLIST FOR OFFICIAL BALLOT LABEL

☐ The **proponents** [Signers/Authors/Supporters] of the measure and the **opponents** [Signers/Authors] of the measure shall provide the list of supporters described in paragraph (1) of subdivision (a) of Elections Code section 9170, to the elections official when submitting arguments (by the prescribed deadline of the elections official) **supporting** the measure or list of opponents described in paragraph (1) of subdivision (b) to the elections official when submitting the arguments (by the prescribed deadline of the elections official) **opposing** the measure.

☐ If **NO** list of supporters is provided by the proponents or there are none that meet the requirements of this section, then "Supporters:" shall be followed by ***"None submitted."*** If **NO** list of opponents is provided by the opponents or there are none that meet the requirements of this section, then "Opponents:" shall be followed by ***"None submitted."***

☐ After the text "Supporters:" AND after the text "Opponents:", a listing of associations, nonprofit organizations, businesses, or individuals taken from the **SIGNERS** or the text of the **Argument in Favor** of the measure or **Argument Against** the measure printed in the voter information guide [Sample Ballot Booklet] can be used for the list of Supporters and the list of Opponents provided by the proponents and opponents to the elections official. (Please see the instructions on where to provide your list on the Argument for and Against form).

☐ An association, nonprofit organization, business, or individual shall not be listed [as a supporter on the ballot label] unless they support the measure and an association, nonprofit organization, business, or individual shall not be listed [as an opponent on the ballot label] unless they oppose the measure. (Please see the attestation form provided for additional instructions).

☐ The list of supporters shall not exceed **125 characters** in length AND the list of opponents shall not exceed **125 characters** in length.

☐ Spaces, commas, semicolons, and other characters count towards the **125-character limit** in paragraphs (1) and (2) pursuant to E.C. 9170 (5). Each supporter shall be separated by a semicolon and each opponent shall be separated by a semicolon.

☐ The name of an association, nonprofit organization, or business included in the list of supporters and opponents as required by this section may be shortened by the proponents or opponents who submit it using acronyms, abbreviations, or by leaving out words in their name, as long as doing so would not confuse voters with another well-known organization or business that did not take the same position on the ballot measure (e.g., "Hot Air Balloon Flyers of Montana Education Fund" may be shortened to "Hot Air Balloons Montana"). (E.C. 9170 (6))

PROHIBITIONS AND ATTESTATIONS

☐ **A supporter or opponent shall not be listed pursuant to paragraph (1) or (2) of e.c. 9170, unless it IS one of the following:**

☐ An association, nonprofit organization, or business that was **NOT** originally created as a committee described in Section 82013 of the Government Code and that has been in existence for at least four years.

☐ A current or former elected official, who may be listed with the official's title (e.g., "State Senator Mary Smith," "Assembly Member Carlos Garcia," or "former Eureka City Council Member Amy Lee"). These titles may be shortened (e.g. "Senator" or "Sen." for "State Senator" or "Asm." for "Assembly Member").

☐ An individual who is **NOT** a current or former elected official may be listed **ONLY** with the ***individual's first and last name*** and an honorific (e.g., "Dr.," "M.D.," "Ph.D.," or "Esquire"), with **NO** other title or designation, unless it is a title representing an association, nonprofit organization, or business that meets the requirements of subparagraph (A) or (B) and that is eligible to be listed under paragraph (1) if the individual supports the measure or under paragraph (2) if the individual opposes the measure. [Please see the attestation form.]

☐ A supporter or opponent shall not be listed pursuant to paragraph (1) or (2) if the supporter or opponent is a political party or is representing a political party.

Exhibit F

LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK

AUTHORIZATION FOR ANOTHER PERSON TO SIGN REBUTTAL ARGUMENT

(Elections Code Sections 9167, 9317 & 9504)

I, _____ authorize the person listed below to
(Print name of **AUTHOR** of the Argument

sign the rebuttal to the argument ☐ in favor ☐ against Measure _____
(Check one) (Letter)

for the _____ election to be
(Jurisdiction)

held on _____ .
(Date)

Any Author of the Argument may be replaced with another author to sign the Rebuttal.

_____
(**Print** name of Rebuttal Author)

_____
(**Signature** of Rebuttal Author)

_____
(**Title** to appear on Rebuttal)

Signature of Argument Author: _____ Date: _____

Attach this form to the "Declaration by Authors Form" submitted with the Rebuttal Argument.

Exhibit G

MEASURE RESOLUTION CHECKLIST

STEPS FOR PLACING A MEASURE ON THE BALLOT

JURIDICTION NAME: _____ **DATE OF ELECTION:** _____

NUMBER OF PROPOSED MEASURES: _____

- ☐ Return Roster of Officeholders for Local Jurisdictions sent from RRCC
- ☐ Hold governing board meeting for adoption of Resolution proposing a measure: _____ **(DATE)**
  - ☐ Call the election (see page 1)
  - ☐ Request consolidation and services with other elections (see page 1)
  - ☐ Include abbreviated measure text (must match all parts of the resolution where mentioned)
    - ☐ Text is 75 words or less
    - ☐ Body is **not** entirely boldface/uppercase/italicized
  - ☐ List the vote passage requirement for the measure (2/3, 55%, majority, etc.)
  - ☐ Include full text of the measure
  - ☐ Include language specifying reimbursement to the county for all incurred election expenses
  - ☐ Include Tax Rate Statement (if Bond Measure)
  - ☐ Indicate boundary changes (if applicable, provide map)
    - ☐ Map provided to RRCC: _____ **(DATE)**
  - ☐ Execute Resolution (affix appropriate signatures)
- ☐ Advise RRCC on desired ballot sequence for multiple measures (if applicable)
- ☐ Submit original Resolutions to the Board of Supervisors no later than 88 days before the election: _____ **(DATE)**
- ☐ Submit Resolution copies to the RRCC no later than 88 days before the election: _____ **(DATE)**
- ☐ Submit Letter Designation form to RRCC no later than 83 days before the election: _____ **(DATE)**
- ☐ Submit Arguments (if any) no later than 81 days before the election: _____ **(DATE)**
- ☐ Submit Rebuttals (if any) no later than 71 days before the election: _____ **(DATE)**

ECU@RRCC.LACOUNTY.GOV

(562) 462-2912
FAX: (562) 406-2149

2026

JANUARY

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		