



LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK



DEAN C. LOGAN
Registrar-Recorder/County Clerk

VOTER/ELECTION FILE(S) PURCHASE ORDER FORM

This agreement is between the undersigned applicant and the Los Angeles County Department of Registrar-Recorder/County Clerk for the purpose of purchasing Electronic Data Processing file(s).

Form with fields for Applicants Name, Residence Address, City, State, Zip, Telephone, Business Address, and Date Ordered.

Complete the following if information is on behalf of an organization or individual other than the applicant.

Form with fields for Organization/Candidate Name, Telephone, Address, City, State, Zip, and Name of Individual Authorizing Applicant.

The following information is required to create your online access account.

Form with fields for Contact Name, Telephone, and Email.

Requesting Qualifications: Political Campaign/Committee, Media, Academic, Private Vendor, Governmental, Legal, Investigation, Other

For what purpose(s) are you requesting this information?

Candidate(s) (List each)

Proposed ballot measure(s) (list each)

Blank lines for listing candidates and ballot measures.

Political Research, Scholarly Research, Recall, Governmental, Initiative/Referendum, Other

Election: Information identifying the California candidate(s) or California ballot measure(s)

Candidate: Information identifying federal, state, or local office

Committee for/against any initiative or referendum measure: information identifying the California initiative or referendum for which legal publication is made.

Political: documentation establishing affiliation with the political organization.

Scholarly: letter from a representative of the institution (professor, administrator, etc.) on the institution's letterhead stating that the applicant is authorized to receive the data.

Journalistic: a clear photocopy of press pass.

Explain in detail your intended use of this information. If more space is needed, continue on another sheet of paper.

Large empty box for explaining intended use of information.

**Data requested:** Voter Registration \_\_\_\_ **Jurisdiction(s):** \_\_\_\_\_

\*Would you like voting history data? If yes list the election(s) by date individually. \_\_\_\_\_

Precinct/District Information \_\_\_\_ Vote By Mail Voters \_\_\_\_ Election Date \_\_\_\_\_ Polls/Board Member \_\_\_\_ Election Date: \_\_\_\_\_  
Other: \_\_\_\_\_

Quantity: County wide \$146.00 \_\_\_\_ Regular File (1<sup>st</sup>) \_\_\_\_ \$54.00 Additional File(s) \_\_\_\_ \$39.00 Total Price \$ \_\_\_\_\_

**For requests made by mail, applicants must also include a copy of their driver's license. Please be sure the driver's license number, address, and birth date are legible.**

The Registrar-Recorder/County Clerk does not guarantee the accuracy of the information contained in the product. The data provided is in text format (.txt). It is the responsibility of the purchaser to access/manipulate the data. The Registrar-Recorder/County Clerk **does not** provide technical support for the use of this data. The purchaser will need to import the text file into a database application that you will be using. Full payment must accompany order. NO REFUNDS – EXCHANGES ONLY

All expected completion dates quoted by staff for the production of computer products are only estimates. The Registrar-Recorder/County Clerk does not guarantee a delivery date for any computer product. **Initial** \_\_\_\_\_

**Agreement:**

Initial \_\_\_\_ Applicant and beneficiary, if applicable, hereby agree that the information set forth in the voter registration records will be used for the approved purposes, consistent with state law, as defined by Elections Code section 2194, California Code of Regulations section 19003, and Government Code section 6254.4.

Initial \_\_\_\_ Applicant and beneficiary, if applicable, further agree not to sell, lease, loan, or deliver possession of the registration information or a copy thereof, or any portion thereof, in any form or format, to any person, organization or agency without first submitting a new application and receiving written authorization from the Secretary of State to release such registration information.

Initial \_\_\_\_ Applicant and beneficiary, if applicable, agree to maintain information in a secure and confidential manner and notify the Secretary of State immediately of any violation or breach.

Initial \_\_\_\_ Applicant and beneficiary, if applicable, understand that it is a misdemeanor for a person in possession of voter registration information to use or permit the use of all or any part of the information for any purpose other than as permitted by law. (Election Code section 18109)

Initial \_\_\_\_ Applicant and beneficiary, if applicable, agree to pay to the State of California, as compensation for any unauthorized use of each individual's registration information, an amount equal to the sum of fifty cents (\$.50) multiplied by the number of times each registration record is used by the applicant and/or the beneficiary, if applicable, in an unauthorized manner. (California Code of Regulations sections 19001-19009)

Initial \_\_\_\_ Applicant and beneficiary, understand that the voter file(s) will be uploaded to online account and made available for download for a period of 7 days.

**I certify under penalty of perjury, under the laws of the state of California, that all the information provided on this application is true and correct.**

Executed on \_\_\_\_\_ at \_\_\_\_\_  
(date) (City)

Applicant's Name (printed) \_\_\_\_\_ Driver's License Number: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Office Use only: Approved \_\_\_\_ Denied \_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_  
Receipt # \_\_\_\_\_ Check # \_\_\_\_\_ Paid Cash \_\_\_\_  
Picked up \_\_\_\_\_ Mail on: \_\_\_\_\_